

**OHIO TURNPIKE COMMISSION**

682 PROSPECT STREET  
BEREA, OHIO 44017

**NOTICE TO BIDDERS**

**INVITATION NO. 4203**

**Sealed Bids for furnishing to the Ohio Turnpike Commission, a complete maintenance agreement for elevators located at various Commission Buildings for a period of one (1) year, will be received in the office of the Procurement Manager at the principal office of the Commission, Ohio Turnpike Administration Building, 682 Prospect Street, Berea, Ohio 44017, until 2:00 P.M. (E.D.T.), June 27, 2013.**

**At said hour all Bids will be publicly opened and read.**

The General Terms and Conditions, Specifications, Special Provisions, Bid, Affidavit, Contract and Performance Bond are on file and available to any interested person in the aforesaid Procurement Manager's office. These documents will be forwarded, upon request and without charge, to any prospective Bidder.

Each Bid must be on the form prescribed by the Commission and must comply with the terms and conditions set forth in the "Contract Documents."

**Each Bid must be accompanied by a Combination Ten Percent (10%) Bid Guaranty Bond/Performance Bond Form covering Fifty Percent (50%) of the estimated Contract value, or a certified check, cashier's check or letter of credit on a solvent bank, payable to the order of the Ohio Turnpike Commission, in an amount not less than Ten Percent (10%) of the net total amount Bid, adjusted for a twenty (20) day payment term discount, if offered. These Bid Guaranty requirements are in conformance with the Ohio Revised Code Sections 153.54 and 9.312.**

If a Combination Bid Guaranty/Performance Bond will be submitted by a Bidder, such bond must be on a form approved by the Commission. Approved bond forms are contained herein. The certified check, cashier's check, letter of credit or Bid Guaranty Bond will be held by the Commission as a guaranty that, if any Bid is accepted, the Contract Documents will be executed and the performance of the Bid secured. Each such check, letter of credit or Bid Guaranty Bond, or the proceeds thereof, will be returned or retained as provided in the General Terms and Conditions.

**NOTICE TO BIDDERS (Cont'd)**

If a Bidder shall refuse to enter into a Contract, the amount of the Bid guaranty shall be retained by, or paid to the Commission.

The award of the Contract, if any award be made, will be to the lowest responsive and responsible Bidder therefor whose Bid complies with all the prescribed requirements. The Commission reserves the right to reject any and all Bids and to waive minor technicalities or minor irregularities.

**OHIO TURNPIKE COMMISSION**  
Procurement Department

D.R. 6(13 & 20)2013