

**OHIO TURNPIKE AND
INFRASTRUCTURE COMMISSION**
682 Prospect Street
Berea, Ohio 44017

2015-2016 BIENNIAL REQUEST FOR QUALIFICATIONS
CONSTRUCTION ENGINEERING & INSPECTION, MATERIAL TESTING AND
QUALITY CONTROL SERVICES, MISCELLANEOUS ENGINEERING DESIGN
SERVICES, ENVIRONMENTAL SERVICES, SURVEYING SERVICES AND
CONSTRUCTION MANAGEMENT SERVICES

ISSUE DATE
November 20, 2014

INQUIRY END DATE
5:00 p.m., E.S.T., December 5, 2014

QUALIFICATION STATEMENT SUBMITTALS TO BE RECEIVED BY:
5:00 p.m., E.S.T., December 12, 2014

ATTENTION OF RESPONDENTS IS DIRECTED TO:

**ANSWERS TO QUESTIONS RECEIVED THROUGH
THE END OF THE INQUIRY PERIOD, DECEMBER 5, 2014**

ANSWERS TO QUESTIONS RECEIVED THROUGH THE END OF THE INQUIRY PERIOD

Q#1 Does the firm providing geotechnical services need to be Pre-Qualified by ODOT for “Geotechnical Laboratory” or have any other ODOT Pre-Qualifications?

A#1 Yes, a firm proposing to perform Geotechnical Services is required to be prequalified with ODOT for Geotechnical Laboratory. The Commission will use the other ODOT Prequalifications to evaluate firms as part of the selection process.

Q#2 Are project managers required to be Ohio Professional Engineers?

A#2 Project Managers are not required to be Ohio Professional Engineers, but it is expected that they will have the education, experience and certifications for the duties they propose to perform for the Commission. Furthermore, Project Managers and other project personnel shall meet the requirements of the laws in the State of Ohio as it pertains to the project for which they may be selected.

Q#3 If we want to include the resume of a Principal-in-Charge for multiple items, can we include his resume once and list all of the item numbers next to his title, or would you prefer to have his resume repeated for each item?

A#3 The resume does not need to be repeated. The resume may be provided once with the item numbers as suggested.

Q#4 Do you have a preference on how you receive the electronic copy? Can it be emailed directly to you? Or should it be included on a CD or a thumb drive?

A#4 The electronic copy should be included on a CD or thumb drive and submitted with the Engineer's response to the RFQ.

Q#5 I am having a problem finding the Schedule of Voluntary MBE/FBE Participation form that is required for the submittal. Do engineering offices need to complete this form?

A#5 The form is required for future RFPs, but is not required for the RFQ. Since diversity is a priority for the Commission, responding firms are encouraged to list any known partnerships with Disadvantaged Business Enterprises.

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Q&A#1

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Q#6 Do we need to have an Ohio office location in order to get prequalified with the Turnpike?

A#6 No, the Firm does not need to have an office in Ohio, but must comply with the laws in the State of Ohio as they pertain to the project for which they may be selected

Q#7 Are the project managers and key staff required to have an Ohio PE license in order to be included in the submittal?

A#7 See response to Q#2 above.

Q#8 Do we need to be enrolled/submit an application for the BWC Drug Safety Program prior to getting prequalified with the Ohio Turnpike? We have 70 offices across the U.S. but don't currently have one in Ohio. Is this something we can submit when we decide to pursue work with the Turnpike? Or is there something we can do or provide in lieu of this?

A#8 Any firm performing work for the Ohio Turnpike and Infrastructure Commission must comply with Ohio law and demonstrate coverage

Q#9 It was our understanding that the Ohio Turnpike Commission accepts prequalification packages throughout the year. If we need to submit our package next year, is that allowed?

A#9 Prequalification packages in response to the RFQ are accepted by the Commission throughout the two year period, as well as updates to the Firms' original response. In order to be considered for selection on a Project, a Firm must have their response to the RFQ on file with the Commission.

Q#10 We are preparing the above qualifications package and I have a question regarding page 35 "Minority and Female Business Enterprise" - the last sentence states "Whether or not the Bidder decides to contract or subcontract with a minority or female firm, the Schedule of Voluntary MBE/FEB Participation MUST be completed."

This is not a form we have ever needed to complete - would you please send the form to me. I have been unable to locate it on the internet.

A#10 See response to Q#5 above. The form is attached for reference.

Q#11 Can we electronically submit this Qualification Package with several attachments in the email?

A#11 No. See response to Q#4 above.

Q#12 Do you have an evaluation criteria used to review the responses to the RFQ?

A#12 The Commission does not have written evaluation criteria. The Chief Engineer reviews the information provided in the firm's response and will inquire with the firm if additional information is required to evaluate their qualifications.

Q#13 Is there a way we can see a list of qualified consultants and/or who has responded to the RFQ?

A#13 No responses have been received to date for this RFQ. Responses, once received, are available upon request.

Q#14 Do you need to be prequalified to be a subcontractor?

A#14 Yes, all firms soliciting professional services with the Ohio Turnpike and Infrastructure Commission are required to be prequalified.

Q#15 We would like to verify that only one LOI is needed if you are responding to multiple items of potential assignment?

A#15 One response to the RFQ is acceptable. All items of interest shall be addressed within the firm's single response.

Q#16 Are there any formatting requirements for responses, including page limit, font, margins, etc.?

A#16 No. There are no formatting requirements.

Q#17 Do you limit the number of firms that can be prequalified?

A#17 No.

Q#18 On the Affidavit (Attachment C), are we required to put the undersigned's home address?

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A#18 No A business address is acceptable