

**ADDENDUM NO. 2**

**OHIO TURNPIKE COMMISSION**

682 Prospect Street  
Berea, Ohio 44017

**REQUEST FOR PROPOSALS  
FOR TELECOMMUNICATIONS SYSTEMS MAINTENANCE SERVICE PROVIDER  
AT ALL OHIO TURNPIKE COMMISSION FACILITIES**

RFP ISSUE DATE

**June 30, 2009**

MANDATORY PRE-PROPOSAL CONFERENCE

**10:00 a.m. EDT, July 28, 2009**

INQUIRY END DATE

**5:00 p.m. EDT, August 7, 2009**

OPENING DATE

**2:00 p.m. (EDT), August 18, 2009**


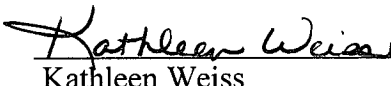
**ATTENTION OF RESPONDING SERVICE PROVIDERS IS DIRECTED TO:**

ANSWERS TO QUESTIONS RECEIVED THROUGH 5:00 P.M., JULY 24, 2009

SPECIFICATIONS

Pages S-8, S-11 and S-17

Issued by the Ohio Turnpike Commission July 28, 2009. Issuance authorized by L. George Distel, Executive Director and Kathleen Weiss, Director, Contracts Administration.

 7/28/09  7/28/09  
L. George Distel Date Kathleen Weiss Date

**Addendum No. 2**  
**Ohio Turnpike Commission**  
**Request for Proposals for Telecommunications Systems Maintenance Service Provider at**  
**all Ohio Turnpike Commission Facilities**

**ANSWERS TO QUESTIONS RECEIVED THROUGH 5:00 P.M., JULY 24, 2009**

Q#1: Pg. 5 C.: What is the Service Provider's Exhibit 1; we could not find this document?

*A#1: This is a document that must be provided by the Responding Service Provider. See PART X(D) of the General Terms and Conditions on page 14 of the RFP, which explains what information is to be provided.*

Q#2: Does the performance bond need to total \$3,000,000 to cover the entire 3-year term or can it be \$1,000,000 renewed annually for the three years?

*A#2. The performance bond shall be in the amount of \$1,000,000 renewed annually for three (3) years.*

**MODIFICATIONS TO THE SPECIFICATIONS**

The following changes are made to the Specifications portion of the Request for Proposals ("RFP") for Telecommunications Systems Maintenance Service Provider at all Ohio Turnpike Commission Facilities. (New language is in *italicized* text and deletions are ~~struck through~~). (PLEASE SEE ATTACHED REPLACEMENT PAGES).

**SPECIFICATIONS**

**PAGE S-9, PART I, Section 1(B)(19):** In this Section entitled "Preventative Maintenance, Inspection and Liquidated Damages," under the identified semiannual tasks, the following task is deleted:

Semiannually    Mobile Radio Units  
                         Portable Radio Units  
                         ~~Radar Units (OSHP)~~  
                         Grounding Systems

**PAGE S-11, PART I, Section 1(E):** In this Section entitled "Hours of Work," the following language is deleted in the first sentence of the first paragraph. "~~Managers and s~~Service technicians assigned to this Contract shall be on duty five (5) days per week, Monday through Friday, during the hours of 8:30 AM to 5:00 PM. Responding Service Providers shall submit with their Proposal a list of holidays observed by their firm.

**PAGE S-17, PART II, Section 1(C):** In this Section entitled "Capacity to Perform Work," the third sentence is deleted in its entirety: ~~Confirm that he/she shall be exclusively assigned to the work contemplated under the Contract and that one hundred percent (100%) of his or her time will be spent on the work.~~

Receipt of Addendum No. 2, Request for Proposals for Telecommunications Systems Maintenance Service Provider at all Ohio Turnpike Commission Facilities, is hereby acknowledged:

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(Firm Name)

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(Signature)

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(Typed Name)

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each month for review. The Selected Service Provider shall notify the Commission when parts in the spares inventory have become obsolete. The Commission reserves the right to conduct audits of spare parts inventories at any time.

1. Use of Materials Found On Site

With prior approval from the Commission, the Selected Service Provider may use existing materials, conduits, chases, trenches, and other devices available at the various sites to effect its installations or repairs. The Commission makes no guarantee as to the availability, conditions or ultimate effectiveness of these existing materials and devices and reliance thereon shall be the responsibility of the Selected Service Provider.

2. Out-of-Service Condition

An out-of-service condition is considered as having developed when any integral part of the radio system ceases to function properly or efficiently. All interruptions or failures of the Telecommunications System will be reported by radio or telephone to the Selected Service Provider by Commission personnel.

The Selected Service Provider shall maintain the telecommunications alarm monitoring systems at the Commission's Communications Center. The Commission shall report detected fault conditions and/or failure of Telecommunications System equipment to the Selected Service Provider as they are received.

3. Preventative Maintenance, Inspection and Liquidated Damages

The Selected Service Provider shall establish a schedule of preventative maintenance designed to provide optimum performance for all Telecommunications Systems. The preventative maintenance schedule shall be established so as not to interfere with the Commission's daily operation. Preventative maintenance schedules currently in place are based on the equipment manufacturer's recommendations.

Preventative maintenance and inspection of all Telecommunications System equipment described herein shall be scheduled as outlined below. Preventative maintenance reports shall be submitted in a timely manner to the offices of the Chief Engineer and Telecommunications Manager for review. Examples of Commission preventative maintenance reports are provided in the Appendices attached hereto.

30 Days	6GHz Digital Microwave Radio Equipment Microwave Radio Channeling Equipment SONET Fiber Optic Communication System Equipment PBX Telephone System Equipment Voice Mail and Call Accounting Systems -48VDC Power Systems Uninterruptible Power Supplies
60 Days	VHF Base and Satellite Radio Equipment Dispatch Console System Equipment Voice Logger Recording Equipment Video Monitoring/Surveillance Equipment Controlled Access System Equipment
Semiannually	Mobile Radio Units Portable Radio Units Radar Units (OSHP) Grounding Systems

- a. Toll-free access for the Selected Service Provider's service vehicles will be granted. A limited number of non-revenue passes/transponders will be issued for the Selected Service Provider's motor vehicles. A detailed request outlining the quantity and need for non-revenue passes/transponders must be submitted to and approved by the Chief Engineer.
- b. It shall be the Selected Service Provider's responsibility to manage the issuance and use of all non-revenue passes/transponders for the Contract. The Selected Service Provider shall be liable for any misuse of said non-revenue passes/transponders whether it is by the Service Provider's forces or its subcontractor(s). Upon expiration of the Contract, ALL passes/transponders shall be returned to the Commission. Should the Selected Service Provider return less than the quantity specified in its requests, the Commission shall withhold the sum of one hundred dollars (\$100.00) per non-revenue pass/transponder not returned from any monies due the Service Provider.

**D. Equipment Standards**

Proper or efficient performance is construed as operation within the established standards of the equipment manufacturer and any respective regulatory body such as EIA, FCC and FAA.

**E. Hours of Work**

~~Managers and~~ Service technicians assigned to this Contract shall be on duty five (5) days per week, Monday through Friday, during the hours of 8:30 AM to 5:00 PM. Responding Service Providers shall submit with their Proposal a list of holidays observed by their firm.

Proposals shall include an initial schedule of operations covering, at a minimum, the first ninety (90) days of maintenance of the Commission's Telecommunications Systems. The schedule shall specify personnel coverage for regular shift hours and standby coverage, including preventative maintenance schedules and assignments. All schedules submitted shall include personnel names, titles and assigned geographical areas of coverage. At no time shall any area of the Turnpike be without technician coverage.

The Selected Service Provider shall assign two (2) technicians to be available "on-call" outside of normal working hours for emergency repairs to the Commission's Telecommunications Systems. The Selected Service Provider shall be responsible for furnishing the on-call technicians with pagers for evening and weekend service calls. Additional on-call technicians shall be assigned as deemed necessary by the Commission.

All billable overtime work contemplated by the Selected Service Provider must be pre-approved by the Commission's Telecommunications Manager.

**F. Inspection of Work**

At all times, the work shall be subject to inspection by the Commission's Telecommunications Manager, or his designee, who shall have free access to the work. In the case of a dispute between the Selected Service Provider and the Commission's Telecommunications Manager, the Commission's Telecommunications Manager shall have the authority to reject materials or suspend the work until the issue can be resolved. Rejection of materials or suspension of work shall be confirmed by written notice from the Commission's Telecommunications Manager.

**G. Coordination of Work**

During the term of the Contract, the Commission and other contractors will be engaged in other activities adjacent to and within the limits of the performance of the Contract. The

**PART II – SERVICE PROVIDER QUALIFICATIONS**

Selected Service Providers shall provide the information requested below **with their Proposals** – see also **RFP PART III (Submission Requirements)**:

**Section 1 - Capacity to Perform Work (Submit separate sheets to reply to all inquiries)**

A description of the Commission's Telecommunications Systems, and its Subsystems, as it currently exists is provided in **PART I, Section 1(B)** of these Specifications. Responding Service Providers shall familiarize themselves with the requirements of the RFP. Proposals must clearly demonstrate that Responding Service Providers are capable of continuously maintaining a System of this capacity.

- A. State whether the Responding Service Provider is capable of and committed to performing with its own organization, and with the assistance of workers under its immediate supervision, all services described herein, without exclusions of any kind.
- B. Provide the background of key personnel and job descriptions to be assigned under the Contract.
  1. Position in the Responding Service Provider's or subcontractor's company (indicate also whether a full-time employee or other).
  2. Assignment(s) for the Contract.
  3. Present assignments(s) for other Contracts.
  4. Specific experience regarding Telecommunications System(s) maintenance, repair and management, or comparable Contracts including length of involvement, position(s) and assignment(s).
  5. Provide references (including names, business telephone numbers and addresses) pertaining to the experience listed in **PART II, Section 2(D)** below.
  6. A detailed description of how the Contract will be managed.
  7. The names of any subcontractors to be used by the Responding Service Provider to complete the work and its proposed Contract responsibilities.
- C. Identify the individual in the Responding Service Provider's organization that will serve as Operations Manager for the work on a day-to-day basis. State any experience he/she has in Telecommunications Systems maintenance and management. ~~Confirm that he/she shall be exclusively assigned to the work contemplated under the Contract and that one hundred percent (100%) of his or her time will be spent on the work.~~ State who this individual reports to in the Responding Service Provider's organization. State whom in the Responding Service Provider's organization will replace this individual should it become necessary; and state any experience the identified replacement individual has in Telecommunications Systems maintenance and management or comparable Contracts.
- D. Provide a clear and concise statement demonstrating the Responding Service Provider's understanding of the scope, requirements and Specifications contained in the RFP, including an express acknowledgment that the Service Provider shall be the prime Service Provider and shall be fully responsible for the performance of its subcontractors, suppliers, consultants, agents and other operating under its direction or control.
- E. Provide a clear and concise statement demonstrating that the Responding Service Provider is under no contractual or other restriction or obligation, the compliance with which is inconsistent with the submission of a Response to the RFP or the execution or performance of the resulting Contract.