

**Assistant Service Plaza Manager  
Glacier Hills & Mahoning Valley Service Plazas  
OHIO TURNPIKE & INFRASTRUCTURE COMMISSION**

The Ohio Turnpike & Infrastructure Commission is seeking a **part-time** Assistant Service Plaza Manager to work in our Service Plaza Operations Department – Glacier Hills & Mahoning Valley Service Plaza locations.

Qualified candidates must have a minimum of a high school diploma or GED and a valid State of Ohio driver's license and insurance. Must possess knowledge and experience of public relations and conflict resolution; and supervisory principles/techniques. Experience in public speaking, speech or communication is preferred. Must be able to work independently with no continuous supervision. Must be able to stand for long periods of time. Ability to lift up to 40 pounds and monitor the outside perimeter of the Service Plaza.

Performs inspections for cleanliness; walks perimeter of the service plaza to ensure the grounds are well maintained; assists in price surveys on plaza operators; collects and documents lost and found; monitors security of the service hallway; works with Ohio State Highway Patrol (OSHP) and Maintenance Department on related issues of the service plaza; periodically rotates between service plazas; maintains a log on needed repairs; reports all accidents and injuries and completes required reports; assists patrons with directions, questions, problems and complaints; reports broken vending machines and schedules repairs; maintains literature in information centers; performs any other duties as may be assigned by the Service Plaza Manager and/or Division Service Plaza Manager.

**SALARY**

The starting salary is \$13.62 per hour. Hourly wages increase to \$16.53 per hour with service to the Commission.

**HOURS OF WORK AND WORK LOCATIONS**

Ohio Turnpike & Infrastructure Commission, Glacier Hills (eastbound) & Mahoning Valley (westbound) Service Plazas located at milepost 237.2 on the Ohio Turnpike. Employees do not pay tolls to and from their assigned work installations.

**This individual must be able to work varying day, afternoon and evening shifts Sunday – Saturday and be available to routinely work weekends and holidays.**

**APPLICATION PROCESS**

Those interested may obtain a copy of the employment application [HERE](#). Individuals must print the application, fill out using a blue or black ink pen, and send it along with a cover letter, resume and signed FCRA Authorization Form via U.S. mail to:

The Ohio Turnpike & Infrastructure Commission  
Attn: Human Resources Manager  
Reference: Assistant Service Plaza Manager – EI/CP  
682 Prospect Street  
Berea, Ohio 44017

**Applications must be received no later than Monday, September 22, 2014 at 5:00 p.m.**

No phone calls, faxes and/or electronic submissions please.

The Ohio Turnpike & Infrastructure Commission is an *Equal Opportunity Employer*