This regular meeting of the Ohio Turnpike and Infrastructure Commission was **CALLED TO ORDER** on January 21, 2025, at 10:00 a.m., located at 682 Prospect Street, Berea, Ohio 44017.

Following the **PLEDGE OF ALLEGIANCE**, members of the Ohio Turnpike and Infrastructure Commission answered to **ROLL CALL** as follows:

ROLL CALL:

Members Present:

- Chairman, Jerry N. Hruby;
- Vice Chair, Sandra K. Barber;
- Secretary-Treasurer, Guy C. Coviello
- Commission Member, Colleen Shay Murray;
- Ohio Department of Transportation (ODOT) Member Ex-Officio, through its director's designee, Gery Noirot; and
- Ohio Office of Budget and Management, Paul Disantis.

Members Excused:

- Commission Member, June E. Taylor;
- Ohio Senator Bill Reineke; and
- State Representative Haraz N. Ghanbari.

Ohio Turnpike and Infrastructure Commission Employees Present:

- Assistant Secretary-Treasurer and Executive Director, Ferzan M. Ahmed, P.E.;
- Chief Engineer/Deputy Executive Director, Chris Matta;
- General Counsel, Jennifer Monty Rieker;
- Director of Administration, Lisa Zamiska;
- Chief Financial Officer, Lisa M. Mejac;
- Interim Director of Audit and Internal Control, Jeffery Bartlett;
- Chief Information Officer, Chriss Pogorelc;
- Design and Planning Engineer, Daniel Rodriguez;
- Director of Marketing and Communications, Chuck Cyrill;
- Legal Administrative Assistant, Jennifer Diaz;
- Ohio State Highway Patrol (OSHP) Staff Lieutenant Richard Reeder;
- Marketing and Communications Specialist, Zakk Sheehan;
- Deputy General Counsel, Heather Veljkovic;
- Construction Engineer, Anne Powell;
- Director of Contracts Administration, Aimee Lane;
- Contracts Department, Jacki Dohoda Herberger;
- Patrol Secretary, Kristin Obermeyer;

- Staff Attorney, Monica Gibson;
- Maintenance Engineer, Bryan Emery;
- Comptroller, Joseph Gardner;
- Director of Toll Operations, Laurie Davis;
- Deputy Director of Toll Operations, Dawn Shockey;
- Accounting Clerk, Ross Williams;
- Administrative Assistant, Michelle Marquard;
- Part-time Marketing and Communications Manager, Joseph Cronauer;
- Customer Service Representative Lead, Alyssa Vealey;
- Customer Service Representative Lead, Jennifer Reck;
- Acting Customer Service Training & QA Coordinator, Holly Jeresko;
- Customer Service Representative Lead, Rachael Wilke;
- Customer Service Representative Lead, Kyle Collman;
- Customer Service Representative Lead, Danielle Muldoon;
- Payroll Manager, Kimberly McCullah;
- Payroll Coordinator, Angela Crundwell;
- Toll Plaza Supervisor, Richard Gluszek; and
- Customer Service Manager, Amanda Ginley.

Others Present:

- Kevin Westover, Huntington National Bank;
- Calliope Voiklis, Stantec;
- Chris Cummings, Michael Baker and Associates;
- Jeff Broadwater, Michael Baker International;
- Tony Yacobucci, HNTB;
- Linda Birth;
- Jacob Siesel, IUOE Local 18;
- Frank Kinor, TTL Engineering;
- Michael Burgess, Osborn Engineering;
- Debra Klooz;
- Samantha Zanin;
- Hailey Zanin;
- Marcia Pinchot;
- Richard Lash; and
- Nancy Lyon-Stadler, Mannik Smith Group.

MINUTES OF THE DECEMBER 16, 2024, REGULAR COMMISSION MEETING:

Motion: Commission Member Shay Murray

Seconded: Vice Chair Barber

Ayes:Chairman Hruby, Vice Chair Barber, Secretary-Treasurer Coviello, Commission
Member Shay Murray, Ohio Department of Transportation (ODOT) Member Ex-
Officio, through its director's designee, Gery NoirotNayes:NoneAbstain:None

MINUTES ADOPTED: 5-AYES, 0-NAYS, 0-ABSTENTIONS

<u>REPORTS</u>:

• Report of the Secretary-Treasurer, Guy Coviello

ADMINISTRATIVE REPORTS:

- Executive Director, Ferzan M. Ahmed, P.E.
 - Provided an update on the status of Customer Service operations:
 - Commission hired seven temporary Customer Service Representatives, which decreased the wait time for calls.
 - Reported average time for customer call backs was twelve minutes and fifty-one seconds, and the average time for customers who choose to wait to speak to a representative was just over five minutes.
 - Provided an update on the Toll Collection System and Open Road Tolling Plazas:
 - Despite several sets of signs leading up to each new toll plaza, the Commission realized that many customers without E-ZPass are using the E-ZPass lanes resulting in several customers getting billed for a maximum fare.
 - Discussed steps the Commission took to help customers until they acclimated to the new toll collection system:
 - The Commission suspended late fees, collections, and BMV holds of registration renewals.
 - The Commission launched an aggressive and sustained paid multimedia campaign in Ohio,

Pennsylvania, and Indiana to educate customers about proper use of the E-ZPass and non E-ZPass lanes.

- Discussed regular users taking advantage of the Commission's suspension of late fees, collections and registration holds, by not paying their invoices.
- Explained how the Commission bills the customer three times and provides the customer three months to pay their invoice by mail, phone or online.
- Advised that starting in February 2025, the Commission will start assessing late fees, begin collections, and refer vehicles to the BMV for registration holds.
- Chief Financial Officer Mejac reviewed the number of outstanding invoices. Slides show the following:
 - The thresholds of the dollar amounts and the amounts of days outstanding for the various accounts that the Commission will send to collections or have a BMV hold placed on their account.
 - The thresholds for the E-Z Pass accounts along with the unpaid tolls that are out in the lanes as well as the unpaid tolls that the Commission mails to customers.
 - The invoiced unpaid tolls to date. Of the \$12.8 million invoiced unpaid toll transactions, approximately \$7.5 million is outstanding (60%).

Secretary-Treasurer Coviello asked for data that shows how the Ohio Turnpike and Infrastructure Commission compares to other tolling agencies?

Director Ahmed advised that the Commission does not have a direct comparison but noted that every time an agency went live with a new system, especially involving the removal of gates, it took a long time for that agency to get to a steady state.

Director Ahmed stated in Pennsylvania it takes approximately eight months to receive payment.

Vice Chair Barber asked if the Commission knows whether the \$7.4 million is from instate or out-of-state customers?

Director Ahmed answered that he is unsure, but stated most of them are commercial customers.

Chief Financial Officer Mejac stated a little over 50% is from out-of-state transactions versus instate transactions.

Director Ahmed stated that some commercial accounts have large balances, which makes it obvious that they believe the Commission will not charge them fees or send their accounts to collections.

Chairman Hruby asked if the number of unpaid tolls is going up or is it going down?

Chief Financial Officer Mejac answered that it is going to go up. The Commission will see an increase as it invoices more customers. Mejac stated it will be interesting to see once the Commission begins collections and BMV holds how many additional customers will pay, but the Commission will not see results for a few months. Commercial vehicle customers are not paying as frequently.

Chairman Hruby asked how these numbers compare to the prior gated system? Was the Commission losing revenues at that kind of a rate before implementing the new improved system?

Chief Financial Officer Mejac stated that most of the electronic transactions were guaranteed unless accounts went into negative status. Once the open road tolling aspect of the system went live, the Commission began invoicing customers, which it had never done before. CFO Mejac explained the Commission is not all electronic tolling, but rather a hybrid system. Chief Financial Officer Mejac stated it is a small percentage of the Commission's total toll revenue, and the Commission will pursue this additional revenue.

Chairman Hruby asked what the Commission is doing to deal with this issue?

Director Ahmed advised the Commission would start assessing late fees and collections. The Commission will look to accept more payment options meaning an app, or the use of payment methods such as Zelle, Venmo, etc.

Director Ahmed stated this is an intentional action taken by someone who has received three invoices and chooses not to pay, so the Commission will now begin the collection process.

Vice Chair Barber asked when there is a non-payment of tolls, how quickly does the Commission invoice the customer?

Chief Financial Officer Mejac explained the timeline for processing the non-payment of tolls.

Secretary-Treasurer Coviello asked about prior to implementing the system, how much in tolls went uncollected and how does it compare to the current uncollected tolls number?

Chief Financial Officer Mejac answered the percentage of unpaid tolls in the old system was less than 1% or less than \$500,000.00 for the year.

Secretary-Treasurer Coviello asked what percentage of the Commission's toll revenue is uncollected now?

Chief Financial Officer Mejac stated the total uncollected toll revenue is approximately 3%.

Chairman Hruby commented that 3% sounds small, but that \$12 million does not.

Commission Member Shay Murray asked about E-ZPass transponders located in the wrong places?

Chief Financial Officer Mejac answered that if the system does not pick up the license plate attached to an E-ZPass account, then there are E-ZPass customers included in these numbers.

Commission Member Shay Murray asked if those customers are considered in that \$7.4 million.

Chief Financial Officer Mejac replied that the Commission included this in that amount.

Commission Member Shay Murray clarified that it would, but it is a small percentage?

Director Ahmed explained that he thinks it is a small percentage, and it is reasonable to assume that there will be some people who would be part of that number, even though they should not be, but there is no way for the Commission to know that unless they contact the Commission.

Director Ahmed described the Commission's efforts to collect unpaid tolls.

Director Ahmed advised that Commission staff will provide updated information to Commission Members each month.

• Director Ahmed discussed final construction costs of projects that have closed out in 2024.

- In 2024, the Commission closed out fifteen (15) construction projects with a total original contract value of approximately \$127.00 million.
- Final value for those contracts was approximately \$127.37 million.
- The net total of all change orders was just above \$372,000 or about 0.3% more than the original contract amounts.
- Discussed Ohio Turnpike's electric vehicle charging infrastructure which currently offers sixteen (16) Electrify America charging stations at four service plazas and sixtyfour (64) Tesla Supercharger units at eight service plazas.
- Advised that in 2024, the average number of charges was 250 per day, which reflects an increase of 45% from 2023.
- Discussed rates to charge an electric vehicle at the Ohio Turnpike's service plazas.
- Discussed upcoming 70th anniversary of the Ohio Turnpike and Infrastructure Commission.
- Congratulated recently promoted employees:
 - Holly Jeresko on her promotion to Acting Customer Service Training & QA Coordinator.
 - Alyssa Vealey on her promotion to Customer Service Center Supervisor.
 - Kyle Collman, Danielle Muldoon, and Rachael Wilke to Customer Service Center- Leads
- Welcomed six (6) new employees:
 - Payroll Department Angela Crundwell
 - Maintenance Department Matthew Byrd, Brandon Sharples, Michael Henceroth, Garrett Poorman, and Zachery Muehfield.

- Acknowledged seven (7) retirees:
 - Carmelo D'Agostino, Frank Conti, Kimberly Hartman, William Graham and soon to retire Matthew Walczak, Kevin Scott, and Carol Zanin.

<u>RESOLUTION</u>:

Resolution Honoring the Distinguished Service of Carol M. Zanin

Motion: Seconded:	Commission Member Shay Murray Secretary-Treasurer Coviello
Ayes:	Chairman Hruby, Vice Chair Barber, Secretary-Treasurer Coviello, Commission Member Shay Murray, Ohio Department of Transportation (ODOT) Member Ex- Officio, through its director's designee, Gery Noirot
Nayes:	None
Abstain:	None
RESOLUTIO	ON NO.: <u>Resolution No. 1-2025</u>

CHIEF ENGINEER/DEPUTY EXECUTIVE DIRECTOR'S REPORT:

Chief Engineer/Deputy Executive Director and his staff proposed the following resolutions.

<u>RESOLUTION</u>:

Resolution Approving the Selection of Gerken Paving, Inc. for Project No. 59-25-03 in the Total Amount of \$7,852,858.21

Motion: Seconded:	Vice Chairman Barber Member Ex-Officio, through its director's designee, Gery Noirot
Ayes:	Chairman Hruby, Vice Chair Barber, Secretary-Treasurer Coviello, Commission Member Shay Murray, Ohio Department of Transportation (ODOT) Member Ex- Officio, through its director's designee, Gery Noirot
Nayes: Abstain:	None

RESOLUTION NO.: <u>Resolution No. 2-2025</u>

<u>RESOLUTION</u>:

Resolution Approving the Selection of The Ruhlin Company for Project No. 43-25-05 in the Total Amount of \$4,799,442.66

Motion: Seconded:	Secretary-Treasurer Coviello Commission Member Shay Murray
Ayes:	Chairman Hruby, Vice Chair Barber, Secretary-Treasurer Coviello, Commission Member Shay Murray, Ohio Department of Transportation (ODOT) Member Ex- Officio, through its director's designee, Gery Noirot
Nayes: Abstain:	None None

RESOLUTION NO.: Resolution No. 3-2025

<u>RESOLUTION</u>:

Resolution Authorizing a Modification to the Contract with ms consultants, inc. to Perform Phase II Services Under Project No. 71-22-11 for an Aggregate Not-to-Exceed Amount of \$560,712.00

Motion: Seconded:	Member Ex-Officio, through its director's designee, Gery Noirot Vice Chair Barber
Ayes:	Chairman Hruby, Vice Chair Barber, Secretary-Treasurer Coviello, Commission Member Shay Murray, Ohio Department of Transportation (ODOT) Member Ex- Officio, through its director's designee, Gery Noirot
Nayes:	None
Abstain:	None

RESOLUTION NO.: Resolution No. 4-2025

RESOLUTION:

Resolution Approving the Selection of HNTB Ohio, Inc. for Project No. 71-24-11 in the Lump Sum Amount of \$374,580.00

Motion:Commission Member Shay MurraySeconded:Member Ex-Officio, through its director's designee, Gery Noirot

Ayes:Chairman Hruby, Vice Chair Barber, Secretary-Treasurer Coviello, Commission
Member Shay Murray, Ohio Department of Transportation (ODOT) Member Ex-
Officio, through its director's designee, Gery NoirotNayes:NoneAbstain:None

RESOLUTION NO.: <u>Resolution No. 5-2025</u>

RESOLUTION:

Resolution Approving the Selection of Perfect Sweep, Inc. for the Furnishing of Pavement Sweeping Services Under Bid Invitation No. 4470 in the Total Estimated Amount of \$160,000.00

Motion: Seconded:	Vice Chair Barber Secretary-Treasurer Coviello
Ayes:	Chairman Hruby, Vice Chair Barber, Secretary-Treasurer Coviello, Commission Member Shay Murray, Ohio Department of Transportation (ODOT) Member Ex- Officio, through its director's designee, Gery Noirot
Nayes:	None
Abstain:	None

RESOLUTION NO.: Resolution No. 6-2025

RESOLUTION:

Resolution Approving the Selection of P&T Products LLC for Joint Sealant Under Bid Invitation No. 4471 in the Total Amount of \$253,165.50

Motion:	Secretary-Treasurer Coviello
Seconded:	Commission Member Shay Murray

Commission Member Shay Murray asked why the Commission looked at the Ohio Department of Transportation's contract for joint sealant?

Maintenance Engineer Emery answered that the Commission uses the Ohio Department of Transportation's bid for comparison purposes.

Ayes:Chairman Hruby, Vice Chair Barber, Secretary-Treasurer Coviello, Commission
Member Shay Murray, Ohio Department of Transportation (ODOT) Member Ex-
Officio, through its director's designee, Gery Noirot
Nayes:Nayes:None

Abstain: None

RESOLUTION NO.: Resolution No. 7-2025

CHIEF FINANCIAL OFFICER'S REPORT:

Chief Financial Officer, Lisa Mejac, provided an update on the December 2024 Traffic and Revenue reviewed and submitted (attached).

RESOLUTION:

Resolution Approving the Second Modification to the Contract with InfoSend, Inc. to Furnish Printing and Mail House Services in the Not-To-Exceed Estimated Five-Year Cost of \$4,421,991.00

Motion:Secretary-Treasurer CovielloSeconded:Commission Member Shay Murray

Secretary-Treasurer Coviello asked if the uncollected tolls are showing as revenue?

Chief Financial Officer Mejac explained the accounting process.

Secretary-Treasurer Coviello asked how the toll revenues at the end of 2024 compared to those that the Commission budgeted?

Chief Financial Officer Mejac provided the total toll revenues budgeted compared to last year's actual total toll revenues.

Secretary-Treasurer Coviello asked how revenue compared to budget since the Commission implemented the new system?

Chief Financial Officer Mejac answered she did not have the numbers since the new system started in April and advised she would provide those at a later date.

Secretary-Treasurer Coviello asked about the increase in expenses and does that go against toll revenue on the budget?

Chief Financial Officer Mejac said that it does not and explained that it is an operating expense.

Secretary-Treasurer Coviello asked if there could be expenses affiliated with the new system that are not showing up in toll revenue?

Chief Financial Officer Mejac answered, yes.

Secretary-Treasurer Coviello asked if he could receive that information.

Director Ahmed advised that he would provide information pertaining to the added personnel in the Customer Service Center and all other added expenses associated with the new toll collection system.

Chairman Hruby questioned the language "in the amount not to exceed an estimated five-year cost," but did not recall seeing it in the documents, why five years and can either party terminate the agreement at their respective discretion?

Chief Financial Officer Mejac explained the initial contract term and options to renew.

Chairman Hruby asked what are the chances of costs increasing or decreasing depending on the climate?

Chief Financial Officer Mejac stated that changing that type of service would require some interaction and incorporation with the back-office system. She advised the system is new, so the Commission is assessing things on an on-going basis.

Ayes:Chairman Hruby, Vice Chair Barber, Secretary-Treasurer Coviello, Commission
Member Shay Murray, Ohio Department of Transportation (ODOT) Member Ex-
Officio, through its director's designee, Gery NoirotNayes:NoneAbstain:None

RESOLUTION NO.: <u>Resolution No. 8-2025</u>

DIRECTOR OF ADMINISTRATION'S REPORT:

RESOLUTION:

Resolution Approving the Estimated Amount of \$450,000.00 for United States Postal Service Postage Costs for Calendar Year 2025

Motion:	Vice Chair Barber
Seconded:	Secretary-Treasurer Coviello
Ayes:	Chairman Hruby, Vice Chair Barber, Secretary-Treasurer Coviello, Commission
	Member Shay Murray, Ohio Department of Transportation (ODOT) Member Ex-
	Officio, through its director's designee, Gery Noirot
Nayes:	None
Abstain:	None

RESOLUTION NO.: <u>Resolution No. 9-2025</u>

Chairman Hruby made a comment about mailing transponders and asked if the Commission is going to mail new transponders to those that are grossly delinquent?

Director Ahmed explained some of the problems with transponders not reading due to varying reasons and the end of life of the older transponders, so the Commission will mail new transponders.

Director Ahmed advised that the staff has not spoken about mailing new transponders to those who have delinquent E-ZPass accounts.

Chairman Hruby advised the staff needs to have a conversation concerning delinquent accounts and what the thresholds will be before sending new transponders.

Director Ahmed advised the staff will look at this issue and provide a report at a later date.

GENERAL COUNSEL'S REPORT:

- General Counsel Rieker discussed the questions related to canceling the Infosend contract and explained the Commission's ability to extend and/or terminate contracts if there is a reason for cause.
- Provided an update about the unpaid tolls and advised that the Legal Department continues to assist the Finance Department and Customer Service Center with the collection process.

OHIO STATE HIGHWAY PATROL'S REPORT:

- Staff Lieutenant Richard Reeder reported on the following:
 - On December 19, 2024, Troopers stopped a vehicle for a speed violation. Criminal indicators were observed. A subsequent search revealed twenty-two pounds of raw marijuana. Neither occupant admitted to ownership. Both occupants were charged.
 - Showed video pertaining to a hit skip crash wherein the suspect fled from the scene. Taser was deployed and suspect taken into custody without incident. Multiple charges are pending.
 - On December 25, 2024, a Trooper was dispatched to the Tiffin River Service Plaza pertaining to a missing person's report received from the Michigan State Police. Two youths ran away from home. The

Trooper made contact with the two youths. The Trooper contacted the parents of each party, who would come to Ohio to retrieve them. The Trooper learned the two youths ran away from home due to bullying. The Trooper sat with the two youths, proceeded to have lunch and talk with them until the parents arrived. Upon arrival of the parents, the Trooper spoke to the parents and youths.

Chairman Hruby commented on the wonderful work of the Troopers and commended them on their compassionate responses in certain situation.

Chairman Hurby thanked Staff Lieutenant Reeder, as well as his staff, for all the great work.

Chairman Hruby announced that the Commission shall hold its next Meeting on Tuesday, February 18, 2025, at 10:00 a.m., at the Commission's Administration Building located in Berea, Ohio.

There was no further business, and Vice Chair Barber made a motion to adjourn the 726th Commission Meeting.

Motion: Seconded:	Vice Chair Barber Commission Member Shay Murray
Ayes:	Chairman Hruby, Vice Chair Barber Secretary-Treasurer Coviello, Commission Member Shay Murray, Ohio Department of Transportation (ODOT) Member Ex- Officio, through its director's designee, Gery Noirot
Nayes: Abstain:	None

ADOPTED: 5-AYES, 0-NAYS, 0-ABSTENTIONS

MEETING ADJOURNED: 11:14 a.m.

EXHIBITS

- Resolution No. 1-2025 Resolution Honoring the Distinguished Service of Carol M. Zanin (Ferzan M. Ahmed, Executive Director)
- Resolution No. 2-2025 Resolution Approving the Selection of Gerken Paving, Inc. for Project No. 59-25-03 in the Total Amount of \$7,852,858.21 (Chris Matta, Chief Engineer/Deputy Executive Director)
- Resolution No. 3-2025 Resolution Approving the Selection of The Ruhlin Company for Project No. 43-25-05 in the Total Amount of \$4,799,442.66 (Chris Matta, Chief Engineer/Deputy Executive Director)
- Resolution No. 4-2025 Resolution Authorizing a Modification to the Contract with ms consultants, inc. to Perform Phase II Services Under Project No. 71-22-11 for an Aggregate Not-to-Exceed Amount of \$560,712.00 (Daniel Rodriguez, Design and Planning Engineer)
- Resolution No. 5-2025 Resolution Approving the Selection of HNTB Ohio, Inc. for Project No. 71-24-11 in the lump sum amount of \$374,580.00 (Daniel Rodriguez, Design and Planning Engineer)
- Resolution No. 6-2025 Resolution Approving the Selection of Perfect Sweep, Inc. for the Furnishing of Pavement Sweeping Services Under Bid Invitation No. 4470 in the Total Estimated Amount of \$160,000.00 (Bryan Emery, Maintenance Engineer)
- Resolution No. 7-2025 Resolution Approving the Selection of P&T Products LLC for Joint Sealant Under Bid Invitation No. 4471 in the Total Amount of \$253,165.50 (Bryan Emery, Maintenance Engineer)
- Resolution No. 8-2025 Resolution Approving the Second Modification to the Contract with InfoSend, Inc. to Furnish Printing and Mail House Services in the Not-To-Exceed Estimated Five-Year Cost of \$4,421,991.00 (Lisa Mejac, Chief Financial Officer)
- Resolution No. 9-2025 Resolution Approving the Estimated Amount of \$450,000.00 for United States Postal Service Postage Costs for Calendar Year 2025 (Lisa Zamiska, Director of Administration)

- OTIC Unpaid Tolls, Collections/BMV Hold Timeline
- December 2024 Traffic and Revenue Report

OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION

Resolution Honoring the Distinguished Service of Carol M. Zanin

WHEREAS, on July 29, 1984, Carol M. Zanin began her service with the Ohio Turnpike and Infrastructure Commission ("Commission") as a Part-Time Accounts Receivable Clerk employee; and

WHEREAS, on November 12, 1984, Ms. Zanin became a Full-Time Accounts Receivable Clerk employee; and

WHEREAS, on March 4, 1985, Ms. Zanin became a Claims Clerk employee under the Chief Financial Officer (CFO); and

WHEREAS, on November 30, 1987, Ms. Zanin became a Department Head Secretary employee; and

WHEREAS, on August 23, 2004, Ms. Zanin became an Administrative Assistant employee and during her tenure with the Commission, Ms. Zanin has been the Administrative Assistant to five CFOs at the Turnpike; and

WHEREAS, Ms. Zanin has been a highly regarded employee whose time with the Commission has served Ohio Turnpike motorists well; and

WHEREAS, Ms. Zanin has been instrumental in assisting the preparation of the Comprehensive Annual Financial Report, toll rate schedules, monthly Commission meetings, and property damage collections; and

WHEREAS, the members and staff of the Commission wish to formally acknowledge Ms. Zanin's distinguished and exceptionally dedicated, and effective service to the Commission and the traveling public; and

NOW, THEREFORE, BE IT

RESOLVED, that the Ohio Turnpike and Infrastructure Commission hereby acknowledges and expresses its gratitude to Carol Zanin for her forty and a half years of dedicated service, and the Commission considers that the people of the State of Ohio have been fortunate in receiving the unselfish services that she rendered; and

FURTHER RESOLVED, that the Commission extends its best wishes to Carol Zanin and her family and desires that Carol Zanin have much success and well-being in all matters and activities that she shall undertake in the future; and

FURTHER RESOLVED, that the Assistant Secretary-Treasurer be, and hereby he is, directed to send a certified copy of this Resolution to Carol M. Zanin.

(Resolution No. 1-2025 adopted January 21, 2025)

OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION

<u>Resolution Approving the Selection of Gerken Paving, Inc. for Project No. 59-25-03 in the</u> <u>Total Amount of \$7,852,858.21</u>

WHEREAS, the Ohio Turnpike and Infrastructure Commission ("Commission") published a notice in accordance with law to advertise an invitation to bid on a contract for Repairs and Resurfacing of Eastbound and Westbound Roadways from Milepost 43.00 to Milepost 46.50 in Fulton County Ohio, designated as Project No. 59-25-03 (the "Project"); and

WHEREAS, the Commission received two (2) bids to perform the contractor's obligations on the Project, and the Chief Engineer/Deputy Executive Director reviewed and evaluated the bids received; and

WHEREAS, the Chief Engineer/Deputy Executive Director reported that Gerken Paving, Inc. ("Gerken") submitted the apparent low bid on the Project for the total amount of \$7,852,858.21 which he recommends the Commission accept and approve authorization for the Executive Director to award; and

WHEREAS, the Director of Contracts Administration determined that bids for the Project were solicited on the basis of the same terms and conditions and the same specifications, that selecting the bid of Gerken conforms to the requirements of Ohio Revised Code Sections 153.54, 5537.07 and 9.312, and Gerken submitted a performance bond with good and sufficient surety; and

WHEREAS, the Office of Equity and Inclusion has found that Gerken has made a good faith effort to attain the participation of small or otherwise disadvantaged businesses on the Project and has made a commitment to meet the SBE participation goal of 11% for the Project; and

WHEREAS, Commission action is necessary to approve the Contract in accordance with Article V, Section 1.00 of the Commission's Bylaws because the amount of the bid received will require expenditures under the Project that will exceed \$150,000.00; and

WHEREAS, the Commission's Executive Director concurs with the Chief Engineer/Deputy Executive Director's recommendation that the Commission approve the award of the Project to Gerken as the lowest responsive and responsible bidder; and

WHEREAS, the Commission has duly considered such recommendations.

NOW, THEREFORE, BE IT

RESOLVED, by the Ohio Turnpike and Infrastructure Commission that the bid of Gerken Paving, Inc. for Project No. 59-25-03 in the total amount of \$7,852,858.21 is approved as the lowest responsive and responsible bid received, and the Executive Director is authorized to execute a contract on the basis of said bid.

(Resolution No. 2-2025 adopted January 21, 2025)

OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION

<u>Resolution Approving the Selection of The Ruhlin Company for</u> <u>Project No. 43-25-05 in the Total Amount of \$4,799,442.66</u>

WHEREAS, the Ohio Turnpike and Infrastructure Commission ("Commission") published a notice in accordance with law advertising an Invitation to Bid on a Contract for Bridge Deck Replacement and Rehabilitation of the Ohio Turnpike over US42 Exit Ramp at M.P. 162.0 and State Road (SR 94) over Ohio Turnpike M.P. 167.3, Cuyahoga County, Ohio, and designated as Project No. 43-25-05 (the "Project"); and

WHEREAS, the Commission received four (4) bids to perform the contractor's obligations on the Project, and the report of the Commission's Chief Engineer/Deputy Executive Director concerning the review and analysis of the bid is before the Commission; and

WHEREAS, the Chief Engineer/Deputy Executive Director reports that The Ruhlin Company ("Ruhlin") submitted the apparent low bid on the Project in the total bid amount of \$4,799,442.66, which he recommends the Commission accept and approve authorization for the Executive Director to award; and

WHEREAS, the Director of Contracts Administration determined that bids for the Project were solicited on the basis of the same terms and conditions and the same specifications, that selecting the bid of Ruhlin conforms to the requirements of Ohio Revised Code Sections 153.54, 5537.07 and 9.312, and Ruhlin submitted a performance bond with good and sufficient surety; and

WHEREAS, the Office of Equity and Inclusion found that Ruhlin made a good faith effort to attain the participation of small or otherwise disadvantaged businesses on the Project and has made a commitment to meet the 10% SBE goal for this project.

WHEREAS, Commission action is necessary to approve the Contract in accordance with Article V, Section 1.00 of the Commission's Bylaws because the amount of the bids received will require expenditures under the Project that will exceed \$150,000.00; and

WHEREAS, the Chief Engineer/Deputy Executive Director recommends the Commission select Ruhlin as the lowest responsive and responsible bidder for the Project; and

WHEREAS, the Executive Director concurs with the Chief Engineer/Deputy Executive Director's recommendation that the Commission approve the award of the Project to Ruhlin as the lowest responsive and responsible bidder; and

WHEREAS, the Commission has duly considered such recommendations.

NOW, THEREFORE, BE IT

RESOLVED, by the Ohio Turnpike and Infrastructure Commission that the bid of The Ruhlin Company for Project No. 43-25-05 in the amount of \$4,799,442.66 is approved as the lowest responsive and responsible bid received and the Executive Director is authorized to execute a contract based on said bid.

(Resolution No. 3-2025 adopted January 21, 2025)

OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION

<u>Resolution Authorizing a Modification to the Contract with ms consultants, inc. to Perform</u> <u>Phase II Services Under Project No. 71-22-11 for an Aggregate Not-to-Exceed Amount of</u> <u>\$560,712.00</u>

WHEREAS, the Ohio Turnpike and Infrastructure Commission ("Commission") selected ms consultants, inc. ("ms"), to perform engineering design services and engineering support during construction for the Deck Replacement of the Ohio Turnpike Ramp Bridge over Ohio Turnpike Ramp at Milepost 162.0 and the Deck Replacement of the State Route 94 Bridge (State Road) over the Ohio Turnpike Mainline at Milepost 167.3 both in Cuyahoga County, Ohio, designated as Project No. 71-22-11 (the "Project"), for the scope of work identified below:

CONTRACT	SERVICES	FEE PROPOSAL	APPROVAL	AMOUNT
Original Contract	Phase IA Services – Project No. 71-22-11 – Site Inspection, field survey, base mapping, maintenance of traffic evaluation, utility location, stakeholder outreach/ODOT coordination, load rating and engineering report.	January 9, 2023	Resolution 14- 2023	\$173,484.00
First Modification	Indemnification Only	N/A	N/A	\$0.00
	Phase IB – Preliminary and Final Design Plans, assistance during the bidding process, and bid review services	September 5, 2023 (Revised)	Resolution 81- 2023	\$355,508.00
		TOTAL	AMOUNT TO	\$528,992.00

SERVICES/FEES APPROVED TO DATE

OTAL AMOUNT TO \$528,99 DATE:

PROPOSED SERVICES/FEES

		FEE		
CONTRACT	SERVICES	PROPOSAL	APPROVAL	AMOUNT
Third Modification	Phase II Services – Engineering Support During Construction, under Design Project No. 71-22- 11/Construction Project No. 43-25-05	October 3, 2024	Proposed	\$31,720.00
	ΤΟΤΑΙ ΑΜΟΙ	INT WITH M	ODIFICATION.	\$560 712 00

TOTAL AMOUNT WITH MODIFICATION: \$560,712.00

WHEREAS, the parties entered into a Contract for Professional Engineering Services for Project No. 71-22-11 (the "Contract"), dated March 7, 2023; and

WHEREAS, the Commission selected a contractor to make the public improvements that ms designed as part of its Phase I Services, and ms submitted a fee proposal dated October 3, 2024, in the not-to-exceed amount of \$31,720.00, to perform the necessary Phase II Services - Engineering Support During Construction ("Phase II Services"), under Design Project No. 71-22-11 for Construction Project No. 43-25-05, which include, but are not limited to, consulting with the Commission on engineering questions with regard to construction of the Project, reviewing contractor's fabrication plans, preparing record plans of the completed construction, and updating bridge load rating for the rehabilitated conditions (if required), which the Chief Engineer/Deputy Executive Director deemed reasonable and appropriate; and

WHEREAS, the Executive Director has reviewed the recommendation submitted by the Chief Engineer/Deputy Executive Director and approves the recommendation to authorize MS to perform the Phase II Services under Design Project No. 71-22-11 for Construction Project No. 43-25-05; and

WHEREAS, Commission action is necessary under Article V, Section 1.00 of the Commission's Code of Bylaws because the proposed contract modification, in addition to the previously approved modifications, exceeds the greater of \$150,000 or 10% of the original contract amount; and

WHEREAS, the Commission has duly considered such recommendations.

NOW, THEREFORE, BE IT

RESOLVED, by the Ohio Turnpike and Infrastructure Commission that the fee proposal of ms consultants, inc. dated October 3, 2024, to perform the required Phase II Services - Engineering Support During Construction, specifically described in the recitals, under Design Project No. 71-22-11 for Construction Project No. 43-25-05, in the amount of \$31,720.00 is accepted and approved, and the Executive Director is authorized the amend the contract with ms consultants, inc. to perform the Phase II Services in accordance with the terms and conditions of the existing contract and ms consultants, inc.'s fee proposal dated October 3, 2024 resulting in an aggregate not-to-exceed contract amount of \$560,712.00.

(Resolution No. 4-2025 adopted January 21, 2025)

OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION

<u>Resolution Approving the Selection of HNTB Ohio, Inc.</u> for Project No. 71-24-11 in the Lump Sum Amount of \$374,580.00

WHEREAS, on September 23, 2024, the Ohio Turnpike and Infrastructure Commission ("Commission") issued Request for Letters of Interest No. 21-2024 seeking letters of interest for design services and engineering support during construction for Project No. 71-24-11, Deck Replacement and Widening of the Ohio Turnpike Mainline Bridge over State Route 49 at Milepost 2.1 and Deck Replacement of Malcolm Church Road (CR 4) at Milepost 3.1 over the Ohio Turnpike Mainline, both in Williams County, Ohio ("Project No. 71-24-11"); and

WHEREAS, on October 15, 2024, Letters of Interest were received from eight (8) firms expressing their readiness to serve as the Commission's engineering consultant for Project No. 71-24-11; and

WHEREAS, on the basis of the proposals received, in accordance with the Commission's Standard Operating Procedure for Professional Design Consultant Selection Process, the Engineering staff concluded that HNTB Ohio, Inc. ("HNTB"), is the most qualified firm to perform the necessary services for the Project and conducted a Scope of Services meeting to confirm a mutual understanding of the Phase IA Design Services for the Project consisting of bridge site inspection, preliminary rehabilitation investigations, field survey, load ratings, and preliminary engineering report for both the MP 2.1 and MP 3.1 bridges, and a geotechnical investigation and structure type analysis for MP 2.1 ("Phase IA Services"); and

WHEREAS, HNTB submitted its revised fee proposal dated January 6, 2025, to perform the Phase IA Services in the lump sum amount of \$374,580.00 which fee proposal the Chief Engineer/Deputy Executive Director deemed reasonable and appropriate, and recommends that the Commission approve the award of the contract to HNTB based on its technical proposal for Project No. 71-24-11; and

WHEREAS, the Commission's Director of Contracts Administration has determined that the LOI process and the selection of HNTB conforms with the requirements of Ohio Revised Code Sections 153.65 to 153.71, that all legal requirements were performed and that the proposals were solicited on the basis of the same terms and conditions with respect to all respondents and potential respondents; and

WHEREAS, the Office of Equity and Inclusion determined that HNTB has made a good faith effort to attain the participation of small or otherwise disadvantaged businesses on the Project and has made a commitment to meet the SBE participation goal of 20% for the Project; and

WHEREAS, the Executive Director has reviewed the recommendation of the Chief Engineer/Deputy Executive Director and concurs that the Commission should approve the selection of HNTB to perform Professional Engineering Services for Project No. 71-24-11; and

WHEREAS, this Resolution seeks authorization of Phase IA Services in the lump sum amount of \$374,580.00 but the contract includes Phase IB Services and Phase II Services, and Commission staff will modify the contract in accordance with the Commission's contracts policy to include those additional services at the time they are necessary for successful completion of the Project, including presenting a resolution to the Commission if required; and

WHEREAS, the Commission has duly considered such recommendations.

NOW, THEREFORE, BE IT

RESOLVED, by the Ohio Turnpike and Infrastructure Commission that the selection of HNTB Ohio, Inc. is approved as the most qualified firm to perform the Phase IA Services for Project No. 71-24-11, and that the Executive Director is authorized to execute a contract with HNTB Ohio, Inc. for Phase IA Services in the lump sum amount of \$374,580.00.

(Resolution No. 5-2025 adopted January 21, 2025)

OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION

<u>Resolution Approving the Selection of Perfect Sweep, Inc. for the Furnishing of Pavement</u> <u>Sweeping Services Under Bid Invitation No. 4470 in the Total Estimated</u> <u>Amount of \$160,000.00</u>

WHEREAS, the Commission advertised an Invitation for Bids to perform its requirements for pavement sweeping services during a period commencing upon contract execution and continuing through the 2025 pavement sweeping season; and

WHEREAS, Invitation No. 4470 was divided into the following Groups: Group I (Item 1, Kunkle Section, M.P. 0.0 to M.P. 31.0; Item 2, Swanton Section, M.P. 31.0 to M.P. 60.3; Item 3, Elmore Section, M.P. 60.3 to 93.1; Item 4, Castalia Section, M.P. 93.1 to 126.4) and Group II (Item 1, Amherst Section, M.P. 126.4 to 161.5; Item 2, Boston Section, M.P. 161.5 to 187.5; Item 3, Hiram Section, M.P. 187.5 to M.P. 217.2; Item 4, Canfield Section, M.P. 217.2 to 241.3), and the bidders were given the option to submit bids for any or all Groups; and

WHEREAS, the Commission received three bids for Group I and three bids for Group II, in response to the Invitation, and the Commission's Maintenance Engineer reviewed and analyzed the bids timely submitted, whose report concerning such analysis is before the Commission; and

WHEREAS, the Maintenance Engineer reports that the lowest responsive and responsible bid for the performance of Group I and Group II under Invitation No. 4470 was submitted by Perfect Sweep, Inc. of Toledo, Ohio, in the total estimated amount of \$160,000.00 based on the anticipated quantities of pavement sweeping services that the Commission will require throughout the term of the contract and the pricing offered under the bid; and

WHEREAS, the Maintenance Engineer reports that Perfect Sweep, Inc. has performed the Commission's pavement sweeping services in the past and has performed satisfactorily; and, therefore, the Maintenance Engineer recommends that the Commission award a contract for pavement sweeping services to Perfect Sweep, Inc. for Group I and Group II as the lowest responsible and responsive bidder; and

WHEREAS, the Director of Contracts Administration determined that the bids for Invitation No. 4470 were solicited on the basis of the same terms and conditions and the same specifications, and that the bid from Perfect Sweep, Inc. for Invitation No. 4470 conforms to the requirements of Ohio Revised Code Sections 5537.07 and 9.312; and

WHEREAS, the Office of Equity and Inclusion waived the SBE goal for the project due to the specific work scope and the extent of the subcontracting opportunity available on the project; and

WHEREAS, Commission action is requested to approve the contract in accordance with Article V, Section 1.00 of the Commission's Bylaws because the amount of the bid received may

require expenditures that will exceed \$150,000.00 if the Commission's requirements for pavement sweeping services surpass the estimated quantities; and

WHEREAS, the Commission's Chief Engineer/Deputy Executive Director and Executive Director recommend that the Commission award Perfect Sweep, Inc. the contract for Invitation No. 4470 as the lowest responsive and responsible bidder; and

WHEREAS, the Commission has duly considered such recommendation.

NOW, THEREFORE, BE IT

RESOLVED, by the Ohio Turnpike and Infrastructure Commission that the bid of Perfect Sweep, Inc. in the estimated amount of \$160,000.00 to perform the Commission's requirements for pavement sweeping services is approved as the lowest responsive and responsible bid received, and that the Executive Director is authorized to execute a contract on the basis of said bid, and the Contractor shall furnish the Commission's requirements for pavement sweeping services throughout the contract term, whether more or less than the estimated quantities, as may be ordered by the Commission under the contract.

(Resolution No. 6-2025 adopted January 21, 2025)

OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION

<u>Resolution Approving the Selection of P&T Products LLC for</u> Joint Sealant Under Bid Invitation No. 4471 in the Total Amount of \$253,165.50

WHEREAS, the Ohio Turnpike and Infrastructure Commission ("Commission") advertised an Invitation for Bids to furnish the approximate quantity of 570,000 pounds of hotpour, ready-mixed joint sealant under Invitation No. 4471; and

WHEREAS, the Commission received two (2) bids in response to the Invitation, and the Commission's Maintenance Engineer reviewed and analyzed the timely bids submitted, whose report concerning such analysis is before the Commission; and

WHEREAS, the Maintenance Engineer reports that P&T Products, LLC ("P&T") of Sandusky, Ohio submitted the apparent low bid at a unit price of \$0.4230 per pound; and

WHEREAS, the Maintenance Engineer reports that the bid of P&T conforms with the bid specifications in all material respects, observed that P&T has satisfactorily furnished similar material previously to the Commission, and recommends that the Commission select the bid of P&T as the lowest responsible and responsive bid received under Invitation No. 4471, in the amount of \$0.4230 per pound, which may result in a total contract price of \$253,165.50 if the maximum delivery variance of five percent from the approximate quantity of 570,000 pounds is reached; and

WHEREAS, the Commission's Director of Contracts Administration has determined that the bids for Invitation No. 4471 were solicited on the basis of the same terms and conditions and the same specifications, and that the bid from P&T for Invitation No. 4471 conforms to the requirements of Ohio Revised Code Section 5537.07 and 9.312; and

WHEREAS, the Office of Equity and Inclusion waived the SBE goal for the Project due to the specific work scope and the extent of the subcontracting opportunity available on the Project; and

WHEREAS, the Executive Director and Chief Engineer/Deputy Executive Director have reviewed the report of the Maintenance Engineer and concur with the recommendation to award the contract for Invitation No. 4471 to P&T as the lowest responsive and responsible bidder; and

WHEREAS, Commission action is requested to approve the contract in accordance with Article V, Section 1.00 of the Commission's Code of Bylaws because the amount of the bid received will require an expenditure that exceeds \$150,000.00 to furnish the joint sealant material; and

WHEREAS, the Commission has duly considered such recommendations.

NOW, THEREFORE, BE IT

RESOLVED, by the Ohio Turnpike and Infrastructure Commission that the bid of P&T Products, LLC under Invitation No. 4471 to deliver an approximate quantity of 570,000 pounds of hot-pour, ready-mixed joint sealant for its bid price of \$0.4230 per pound, which will result in a total contract price of \$253,165.50 if the maximum delivery variance of five percent from the approximate quantity of 570,000 pounds is reached, is approved as the lowest responsive and responsible bid received, and that the Executive Director is authorized to execute a contract on the basis of said bid.

(Resolution No. 7-2025 adopted January 21, 2025)

OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION

<u>Resolution Approving the Second Modification to the Contract with InfoSend, Inc. to</u> <u>Furnish Printing and Mail House Services in the Not-To-Exceed Estimated Five-Year Cost</u> <u>of \$4,421,991.00</u>

WHEREAS, the Ohio Turnpike and Infrastructure Commission ("Commission") selected InfoSend, Inc. ("InfoSend") to perform printing and mail house services for the Commission's new toll collection system, pursuant to the adopted resolutions detailed below:

	GEDUICEG	PRICING		
CONTRACT	SERVICES	PROPOSAL	APPROVAL	AMOUNT
Original Contract	Printing and mailing toll invoices, statements and other E-ZPass account holder correspondence	April 10, 2022	Resolution No. <u>55-2022</u>	\$512,800.16
First Amendment	Amendment to update estimated quantities to incorporate creation of PDF files to be sent back to the Customer Service Center back-office system for email delivery; update not-to-exceed estimated contract cost for initial 5- year term	March 10, 2023 (Revised to update estimated quantities)	Resolution No. 41-2023	\$541,366.00

APPROVED SERVICES/PRICING

TOTAL AMOUNT TO DATE: \$541,366.00

PROPOSED

		PRICING PROPOSAL		
CONTRACT	SERVICES		APPROVAL	AMOUNT
Second Amendment	Amendment to update initial costs to include postage and to update annual estimated quantities for services and materials costs; update not-to-exceed estimated contract cost for initial 5- year term	N/A	Proposed	\$4,421,991.00

TOTAL AMOUNT WITH MODIFICATION: \$4,421,991.00

WHEREAS, the Chief Financial Officer recommends that the not-to-exceed estimated five-year contract cost be updated to include: (1) postage costs, which were not factored into the prior estimates for the contract; and (2) updated materials and services estimated costs to factor in

the increases in the prior estimates for the following: mail delivery documents, email delivery documents, document postings to customer accounts, and other services; and

WHEREAS, the updated information increases the not-to-exceed estimated five-year contract cost to \$ 4,421,991.00; and

WHEREAS, Commission staff intends to seek additional Commission approval should it recommend exercising the available options to renew the contract in the future; and

WHEREAS, Commission action is necessary under Article V, Section 1.00 of the Commission's Code of Bylaws because the proposed contract modification exceeds the greater of \$150,000 or 10% of the original contract amount; and

WHEREAS, the Commission has duly considered such recommendations.

NOW, THEREFORE, BE IT

RESOLVED, by the Ohio Turnpike and Infrastructure Commission that the contract to furnish Printing and Mail House Services for a period of five years in the revised not-to-exceed estimated amount of \$4,421,991.00 with Infosend, Inc. is approved, and the Executive Director is authorized to execute a second contract amendment based on the updated information set forth in the recitals and to exercise the options to renew the contract for two additional two-year periods.

(Resolution No. 8-2025 adopted January 21, 2025)

OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION

<u>Resolution Approving the Estimated Amount of \$450,000.00 for United States Postal</u> <u>Service Postage Costs for Calendar Year 2025</u>

WHEREAS, the Ohio Turnpike and Infrastructure Commission (the "Commission") uses postage to conduct everyday business through a Pre-Sort Mail service that picks up, meters and delivers the Commission's mail to the United States Postal Service ("USPS"); and

WHEREAS, in addition to the associated labor and equipment cost savings, the Commission saves \$0.094 on every letter and \$0.10 on every parcel mailed by using this service; and

WHEREAS, the Commission preloads an account with USPS in order to pay for postage costs; and

WHEREAS, due to the rise in postal rates and increased demand and shipping of *E-ZPass* transponders, including the Commission's new Transponder Replacement Program in 2025, the Director of Administration and the Office Services Manager recommend that the Commission approve the estimated amount of \$450,000.00 for USPS postage costs for Calendar Year 2025; and

WHEREAS, Commission action is necessary under Article V, Section 1.00 of the Commission's Code of Bylaws because Office Service's estimated postage costs for Calendar Year 2025 exceed \$150,000.00; and

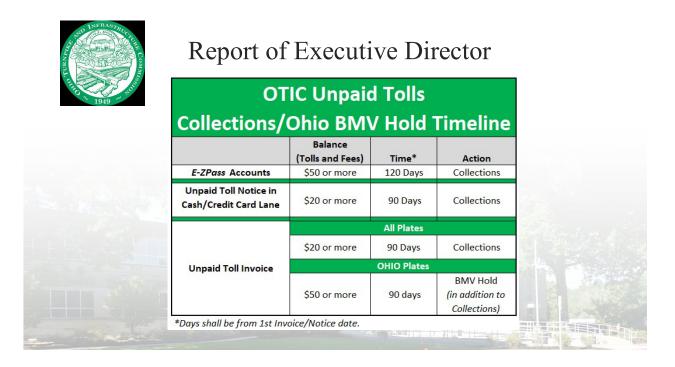
WHEREAS, Office Services will report back at the end of the year with actual postage costs; and

WHEREAS, the Commission has duly considered such recommendations.

NOW, THEREFORE, BE IT

RESOLVED, by the Ohio Turnpike and Infrastructure Commission that the estimated amount of \$450,000.00 for postage costs payable to the United States Postal Service in Calendar Year 2025 is approved.

(Resolution No. 9-2025 adopted January 21, 2025)





Report of Executive Director

Summary of Invoiced Unpaid Tolls – as of 1/13/25

	Inpaid
Count Amount Count Amount Count Amount Count Am	mount
639,270 \$ 12,772,903 266,695 \$ 4,915,610 25,725 \$ 389,509 346,850 \$ 7,4	,467,785

OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION TRAFFIC AND REVENUE REPORT

AS OF DECEMBER 31, 2024



