

OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION

Resolution Authorizing a Change Order with Insight Public Sector, Inc. for the SmartDocs Payables and Supplier Portal in the Not-to-Exceed Amount of \$618,720.53

WHEREAS, pursuant to [Resolution No. 69-2024](#), adopted May 20, 2024, the Commission authorized the purchase of the SmartDocs Payables and Supplier Portal (“SmartDocs”) under Ohio Department of Administrative Services (“DAS”) Contract #0A1375, relating to Onmia Partners Contract #23-669203 for IT-Related Hardware and Software, from Insight Public Sector, Inc., in the total not to exceed amount of \$449,043.36 for which implementation began in August 2024 and is estimated to be completed in September 2025; and

WHEREAS, the current SmartDocs solution interfaces with Apteian, the Commission’s Enterprise Resource Planning System (ERP), and additional work in Apteian was also required which the Commission authorized pursuant to Resolution No. 108-2024, adopted October 21, 2024; and

WHEREAS, starting in 2026, the Commission seeks to implement Automated Clearing House (“ACH”) invoice payments for its suppliers, which will require a Change Order to the current Blanket Order with Insight Public Sector, Inc.; and

WHEREAS, the Change Order would upgrade the Supplier Portal Lite module to the full Supplier Portal, which will allow vendors to provide ACH information in a secure manner, stored within the SmartDocs platform and eliminate the need for manual ACH gathering efforts by the Commission’s accounting department and additionally, the Supplier Portal will provide capabilities to modernize the existing Procurement Website Registry (PWR) process by integrating full vendor registration, data management, and industry classification within the SmartDocs platform; and

WHEREAS, the proposed Change Order would also implement the Compliance Central Module which will provide W-9 and Certificate of Insurance monitoring and alerting, along with anti-money laundering, due diligence and audit capabilities for all vendors registered through the Supplier Portal while monitoring sanctions and watchlists of governments and other regulatory bodies; and

WHEREAS, Commission Staff, including the Chief Information Officer, Technology Manager and Chief Financial Officer, recommend the Commission authorize a Change Order to the existing Blanket Order with Insight Public Sector, Inc. in the amount of \$169,677.17, resulting in a revised not-to-exceed total contract amount of \$618,720.53; and

WHEREAS, the Executive Director has reviewed the recommendation of the Chief Information Officer, Technology Manager, and Chief Financial Officer and concurs that the Commission should authorize a change order to the existing contract with Insight Public Sector, Inc., as set forth above; and

WHEREAS, Commission action is necessary in accordance with Article V, Section 1.00 of the Commission’s Bylaws because the proposed change order exceeds \$150,000.00 or 10% of the original contract value; and

WHEREAS, the Commission has duly considered such recommendations.

NOW, THEREFORE, BE IT

RESOLVED, by the Ohio Turnpike and Infrastructure Commission that the Change Order to the existing Blanket Order with Insight Public Sector, Inc. in the amount of \$169,677.17, as described in the recitals, is approved, and the Executive Director is authorized to issue a Change Order to Insight Public Sector, Inc., subject to the terms and conditions of the existing Blanket Order, which shall result in a total aggregate not-to-exceed contract amount of \$618,720.53.

(Resolution No. 91-2025 adopted September 15, 2025)