

# OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION

## **Resolution Approving the Selection of Chagrin Valley Engineering, Ltd. to Perform Phase I and Phase II Services for Project No. 71-25-13 in the Not-to-Exceed Amount of \$1,282,977.00**

WHEREAS, on August 25, 2025, in the Ohio Turnpike and Infrastructure Commission (“Commission”) issued notice of its Request for Letters of Interest (“LOI”) 21-2025 seeking letters of interest for Professional Engineering Design Services for the Pavement Replacement Program from Milepost 122.6 to Milepost 127.90 (5.3 Miles), in Erie County, Ohio, designated as Project No. 71-25-13 (the “Project”); and

WHEREAS, on September 22, 2025, the Commission received eleven (11) Letters of Interest from firms expressing their readiness to serve as the Commission’s engineering consultant for the Project; and

WHEREAS, an Evaluation Team consisting of Engineering staff convened to independently review, evaluate, and score the submissions in accordance with the LOI Evaluation Process and the Commission’s Contracts Policy in order to rank the submissions; and

WHEREAS, on the basis of the Letters of Interest received, in accordance with the Commission’s Standard Operating Procedure for Professional Design Consultant Selection Process, the Evaluation Team concluded that Chagrin Valley Engineering, Ltd. (“Chagrin Valley”) is the most qualified to perform the necessary services for the Project and conducted a Scope of Services meeting to confirm a mutual understanding of the Phase I Services for the Project which include, but are not limited to, survey, project base mapping, conducting field investigations, preliminary and final design plans, and assistance during the bidding process, including bid review services (“Phase I Services”) and the Phase II Services for the Project consisting of engineering support during construction and preparing record drawings (“Phase II Services”); and

WHEREAS, Chagrin Valley submitted a revised fee proposal dated January 26, 2026, to perform the Phase I Services in the lump sum amount of \$1,082,977.00, the Phase II Services in the not-to-exceed amount of \$150,000.00, and additional assignments for Phase I & Phase II Services, if authorized, in the not-to-exceed amount of \$50,000.00, for a total not-to-exceed amount of \$1,282,977.00, which fee proposal the Chief Engineer/Deputy Executive Director deemed reasonable and appropriate, and recommends that the Commission approve the award of the contract to Chagrin Valley based on its technical proposal and fee proposal for the Project; and

WHEREAS, the Commission’s Director of Contracts Administration has determined that the LOI process and the selection of Chagrin Valley conform with the requirements of Ohio Revised Code Sections 153.65 to 153.71, that all legal requirements were performed and that the Letters of Interest were solicited on the basis of the same terms and conditions with respect to all respondents and potential respondents; and

WHEREAS, the Office of Opportunity and Inclusion has found that Chagrin Valley has made a good faith effort to attain the participation of small or otherwise disadvantaged businesses on the Project and has made a commitment to meet the SBE participation goal of 20% for the Project; and

WHEREAS, the Executive Director has reviewed the recommendations submitted by the Evaluation Team and Chief Engineer/Deputy Executive Director, and concurs that the Commission should approve the selection of Chagrin Valley to perform the required services for Project No. 71-25-13; and

WHEREAS, Commission action is necessary to approve the contract in accordance with Article V, Section 1.00 of the Commission’s Bylaws because the amount estimated to perform the required services exceeds \$150,000.00; and

WHEREAS, the Commission has duly considered such recommendations.

NOW, THEREFORE, BE IT

RESOLVED, by the Ohio Turnpike and Infrastructure Commission that the selection of Chagrin Valley Engineering, Ltd. is approved as the most qualified firm to perform the design services and engineering support during construction under Project No. 71-25-13, and that the Executive Director is authorized to execute a contract with Chagrin Valley Engineering, Ltd. for Phase I Services, Phase II Services, and Phase I & Phase II Additional Assignments, if authorized, in the not-to-exceed amount of \$1,282,977.00.

**(Resolution No. 17-2026 adopted February 17, 2026)**