



**OHIO TURNPIKE AND
INFRASTRUCTURE COMMISSION**

682 Prospect Street
Berea, Ohio 44017

ADDENDUM NO. 2

**REQUEST FOR PROPOSALS FOR
EMPLOYEE BENEFIT PROGRAM
CONSULTING SERVICES**

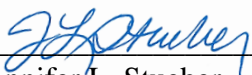
ISSUE DATE:
August 20, 2019

INQUIRY END DATE:
5:00 PM (Eastern) on August 19, 2019

OPENING DATE:
5:00 P.M. (Eastern), August 26, 2019

ATTENTION OF RESPONDENTS IS DIRECTED TO:
ANSWERS TO QUESTIONS RECEIVED THROUGH THE INQUIRY END
DATE OF AUGUST 19, 2019

Issued by the Ohio Turnpike and Infrastructure Commission through Jennifer L. Stueber, General Counsel.



Jennifer L. Stueber

8/21/19
Date

Addendum No. 2

Q#19 Under item 3d, how many Incurred but Not Reported (IBNR) calculations need to be calculated during the plan year?

A#19 The Commission does not need IBNR claims analysis to be performed by the responding consultant. The Commission obtains IBNR claims data directly from Medical Mutual six to twelve months after the end of the year.

Q#20 Under item 3e, bullets 5 and 6, there is a reference to employee meetings on-site. The Q&A #8 from Friday indicates no in-person open enrollment meetings are conducted. Should we be assuming that no in-person employee meetings (either open enrollment or informational) should be part of our proposal?

A#20 Although the Commission does not expect in-person meetings will have to be conducted, a substantial plan change may precipitate introductory meetings.

Q#21 If we are to do employee meetings that introduce plan and/or program changes, how many should we include in our proposal?

A#21 The Commission includes 41 staffed locations at this time. However, meetings could be held in regional locations reducing the number of meetings required.

Q#22 Under item 3i, does the Commission currently have HIPAA policies and procedures in place?

A#22 Yes. The Commission provides employees with a HIPAA Notice of Privacy Practices and HIPAA Special Enrollment Rights.

Q#23 Does the consulting contract on Attachment 1 need to be adhered to exactly or can our attorneys propose changes?

A#23 Changes may be proposed, however, proposals with no proposed changes may be looked upon more favorably during the review process.