



**OHIO TURNPIKE AND
INFRASTRUCTURE COMMISSION**
682 Prospect Street
Berea, Ohio 44017
(440) 234-2081

ADDENDUM NO. 1
**REQUEST FOR PROPOSALS FOR
JANITORIAL SERVICES
AT THE MAHONING VALLEY AND GLACIER HILLS
SERVICE PLAZAS**

CONTRACT 2019-SP-8-JS

**ISSUE DATE:
February 15, 2019**

**INQUIRY END DATE:
5:00 P.M. (Eastern) March 1, 2019**

**PROPOSAL DEADLINE:
5:00 P.M. (Eastern), March 15, 2019**

ATTENTION OF RESPONDENTS IS DIRECTED TO:

**ANSWERS TO QUESTIONS RECEIVED THROUGH
5:00 PM ON FEBRUARY 28, 2019**

Issued by the Ohio Turnpike and Infrastructure Commission on March 1, 2019 through Mark R. Musson, Director of Contracts Administration.

A handwritten signature in blue ink, appearing to read "Mark R. Musson", written over a horizontal line.

Mark R. Musson

ANSWERS TO QUESTIONS RECEIVED THROUGH 5:00 PM ON MARCH 1, 2019

Q#1 Is there a waiver for businesses that don't have the type of references requested in the bid proposal?

A#1 Please provide any references available that best represent the Respondent's ability to fulfill the contract requirements.

Q#2 Do you have a budget in mind for this project?

A#2 The current contract amount is \$661,620 annually.

Q#3 If additional services beyond cleaning and janitorial work is required, would the hourly rate apply for determining the applicable compensation?

Q#3 The hourly rate is used to determine the compensation for additional cleaning or janitorial services required beyond those described in the Staffing Plan (Contractor's Exhibit 2) due to unforeseen circumstances (or credit to the Commission for staffing reductions or failures). On occasion, the Commission may require general labor beyond cleaning and janitorial services necessary to load and unload freight and distribute the items unloaded to specified locations on the Ohio Turnpike. The Commission will compensate the Selected Contractor for such labor and deliveries according to the following schedule:

*\$150.00 for 500 to 2,000 lbs. per job
\$200.00 for 2,001 to 4,000 lbs. per job
\$250.00 for 4,001 to 8,000 lbs. per job
\$300.00 for 8,001 to 12,000 lbs. per job
\$350.00 for 12,000 to 20,000 lbs. per job
TBD Bulk Freight*

Mileage charge for transporting/couriering freight to another facility location will be \$1.20 per mile.

The RFP is modified accordingly to incorporate such services and schedule of compensation.

Q#3 Is there a facility tour scheduled for custodial services at the Service Plazas?

A#3 The facilities are open to the public 24 hours a day. If any Respondent would like to gain access to any non-public areas of the Service Plazas, contact the Procurement Manager through email at purchasing@ohioturnpike.org to schedule a tour of the basement and back hallways.

Q#4 Is grounds maintenance part of the requirements of this RFP?

A#4 The Commission separately provides for landscaping, grass cutting and general lawn care. However, the Selected Contractor's Area of Responsibility depicted in Appendix I and described in Appendix II includes maintaining the grounds in terms of collecting litter, containerization of trash and trash removal. Areas of responsibility are defined in Appendix I to include all parking areas, grounds up to property lines/fences.

Q#5 How many dumpsters are required?

A#5 As described in PART 2 (F)(6) on Page 15 of the RFP, the Selected Contractor is obligated to provide adequate dumpster space for collecting and containing waste materials generated from its Areas of Responsibility. However, the Commission does not specify the number or volume required. The Selected Contractor is obligated to proactively adjust the number of dumpsters or frequency of pickups as conditions require. Due to space restrictions, the number of on-site dumpsters should be kept to the minimum number in order to meet standards and requirements. Responding Contractors are solely responsible for whatever significance, if any, they attach to the following:

As of January 2019, there are 4 dumpsters per plaza provided by Republic Services for the janitorial contractor. The number of pickups varies by plaza volume, usually 3 times per week. The number of dumpsters is dictated by the frequency of pickups and seasonal plaza volume. Currently, during off-peak travel, 3 dumpsters are utilized. During peak season, 4 dumpsters are utilized.

Q#6 How can bidders account for the unknown annual minimum wage increases we might face in the next five years?

A#6 As stated on the Pricing Proposal at Attachment 1 and Part 2 (H) on page 18, at least 120 days prior to the expiration of the Selected Contractor's initial term and any subsequent renewal terms, the Selected Contractor may request in writing an adjustment to the monthly fee not to exceed the Midwest-Region Consumer Price Index (CPI) for the previous twelve (12) month average. To ensure that fees for janitorial services remain competitive, it is understood that rate adjustments and/or extension of the Contract is not automatic, but at the option of the Commission.

Q#7 What is the current contract amount?

A#7 The current contract amount is \$661,620 annually.

Q#8 Is there a prevailing wage, living wage or union that applies to this contract?

Q#8 No such requirements are imposed under this contract. However, all wages are subject to the minimum wage.

Q#9 Will the successful bidder be provided an office and/or breakroom to operate out of? If so, is there a cost?

A#9 One office is provided for the plaza set, located in the MV Service Plaza. Employee break rooms are at each facility and shared by all plaza employees. There is no associated cost for their use.

Q#10 How long has the current service provider had the contract?

A#10 ADW Janitorial has been the janitorial service provider since the facilities opened in the spring of 2013.

Q#10 What is the precise contract value for the most recent twelve-month period of each facility?

A#10 The precise contract value for the most recent twelve month period is \$661,620 annually (\$27,567.50 paid monthly for each facility.)

Q#13 Have there been any changes from the previously awarded contract to current request for bid?

A#13 Recycling is now required. Also, Contractors can base their Price Proposal on a seasonal basis to account for the additional worker-hours required during the Peak Travel Period during June, July and August and the lower manpower required during the Non-Peak Travel Period.

Q#14 Are you firm on the bid bond requirement?

A#14 Yes. Please see the RFP Part 7, Section A on Pages 24 and 25 of the RFP for further clarification.

Q#15 Who maintains the entrance mats at each facility?

A#15 The janitorial service provider is responsible for maintaining entrance mats at each facility. See Part 2, Section F, Subsection 8 on page 16 of the RFP.