**OHIO TURNPIKE COMMISSION** 682 Prospect Street Berea, Ohio 44017

#### **ADDENDUM NO. 2**

#### **REQUEST FOR PROPOSALS** TO SERVE AS FINANCIAL ADVISOR TO THE OHIO TURNPIKE COMMISSION

RFP Issue Date: January 30, 2013

Inquiry End Date: 5:00 p.m. (E.S.T.), February 19, 2013

Proposals from Selected Firms to be received no later than 2:00 p.m. (E.S.T.), February 26, 2013

#### **ATTENTION OF RESPONDENTS IS DIRECTED TO:**

### **QUESTIONS AND ANSWERS THROUGH THE END OF THE INQUIRY PERIOD, FEBRUARY 19, 2013**

Issued by the Ohio Turnpike Commission February 20, 2013 Issuance authorized by Robin Carlin, Deputy Executive Director and Kathleen Weiss, General Counsel.

Allin 2/20/13 Date

Kathleen Weiss Date

### <u>QUESTIONS AND ANSWERS THROUGH</u> <u>THE END OF THE INQUIRY PERIOD, FEBRUARY 19, 2013:</u>

- Q#1 In analyzing and preparing our response, it would be helpful to obtain the following information and clarifications:
  - a) Investment policy and last quarterly investment report;
  - b) PB traffic and revenue study referred in the KPMG Dec 2012 report; and
  - c) Schedules related to the capital improvement program.
- A#1 The investment policy, investment report, and the 2013 Capital Budget are provided with this Addendum No. 2. If necessary, the Commission will make any studies and schedules in its possession available to the Selected Firm after the execution of the Agreement for Financial Advisory Services
- Q#2 The following statement appears in the Request for Proposal: "Please state the Responding Firm's ranking in senior managed public finance (short and long-term combined) within the State of Ohio utilizing the database of either IDD Information Services/PSA Database or Securities Data Co./Bond Buyer for the years 2009, 2010, 2011 and 2012." Please clarify whether the Commission requesting rankings for "financial advisor" or "senior managed public finance".
- Q#2 The Commission prefers that Responding Firms submit their ranking in senior managed public finance, but the financial advisor ranking is acceptable if the Firm does not have a senior managed public finance ranking.
- Q#3 Question 12 required a signing agent to provide "satisfactory evidence" of his or her authority to sign on behalf of the firm. What do we need to provide as evidence ? Would a copy of the firm's corporate resolution suffice?
- A#3 Yes, a corporate resolution appointing the agent with the authority to execute an agreement is sufficient
- Q#4 Can you provide the most recent versions of the following materials:
  - a) Commission Capital Improvement Plan
  - b) Traffic Study completed with respect to Turnpike
  - c) OTC's Investment policy.
- A#4 See the response to Q#1 in this Addendum No. 2.

Receipt of Addendum No. 2 to the Request for Proposals to Serve as Financial Advisor is hereby acknowledged:

(Firm Name)

(Signature)

(Typed Name)

Date:\_\_\_\_\_

#### OHIO TURNPIKE COMMISSION 2013 SYSTEM PROJECTS BUDGET

Estimated Beginning Balance January 1, 2013 Transfers from 2013 Operating Funds Total 2013 Available Funds			\$ 2,246,700 94,751,800 \$ 96,998,500
2013 Expenditures: Continuing Expenditures from 2012:	Future Year Expenditure	2013 Expenditure	2013 Totals
<ul> <li>Second Provide A State A Stat</li></ul>		<ul> <li>\$ 181,800</li> <li>\$ 2,100,000</li> <li>\$ 2,000,000</li> <li>\$ 750,000</li> <li>\$ 420,467</li> <li>\$ 100,000</li> </ul>	\$ 5,552,267
New 2013 Projects:			
<ul> <li>39 Pavement Replacement</li> <li>A MP 95.9 to MP 90.0 WB, Sandusky County</li> <li>B. MP 164.8 to MP 170.1 EB, Cuyahoga County</li> <li>C. MP 95.9 to MP 90.0 EB, Sandusky County</li> <li>D MP 164.8 to MP 160.0 WB, Cuyahoga County</li> <li>Total</li> </ul>	\$ 14,700,000 \$ 13,100,000	\$ 19,200,000 \$ 13,600,000 \$ 500,000 \$ 500,000	\$ 33,800,000
<ul> <li>43 Bridge Repair and Resurfacing</li> <li>A. Bridge Deck Overlay TP 161 &amp; TP 173</li> <li>B Misc Structure Rehabilitation, Williams and Fulton County</li> <li>C. Bridge Repairs - Oberlin Rd /West Ridge Road, Lorain County</li> </ul>		\$    750,000 \$  2,500,000 \$   500,000	
Total			\$ 3,750,000
<ul> <li>59 Resurfacing Pavement</li> <li>A MP 27 5 to MP 38 9</li> <li>B MP 127 2 to MP 132 0</li> <li>C MP 176 3 to MP 186 6</li> <li>D MP 230 6 to MP 236 2</li> </ul>		\$ 12,000,000 \$ 2,700,000 \$ 9,400,000 \$ 3,700,000	
Total			\$ 27,800,000
<ul> <li>70 Correction of Slope Failures</li> <li>A. Sandusky County Slope Failures (Fangboner, Shiets, Gibbs)</li> </ul>		\$ 3,500,000	
Total			\$ 3,500,000
71 Engineering Consulting Services Design & Consulting Services			\$ 2,500,000
77 Third Lane Construction MP 64 14 to MP 59 2, Lucus County	\$ 30,000,000	\$ 15,000,000	\$ 15,000,000
Total 2013 Expenditures on New Projects			\$ 86,350,000
Total 2013 Expenditures			\$ 91,902,267
Uncommitted Funds			5,096,233
Total 2013 Expenditures and Uncommitted Funds			\$ 96,998,500

#### OHIO TURNPIKE COMMISSION 2013 SYSTEM PROJECTS BUDGET

Estimated Beginning Balance January 1, 2013 Transfers from 2013 Operating Funds: Total 2013 Available Funds	\$ 2,246,700 94,751,800 96,998,500
2013 Expenditures: Continuing Expenditures from 2012	\$ 5,552,267
New 2013 Projects: 39 Pavement Repair & Replacement 43 Bridge Repair and Resurfacing 53 Service Plazas 58 Toll Plazas 59 Resurfacing Pavement 70 Correction of Slope Failures 71 Engineering Consulting Services 77 Third Lane Construction Total 2013 Expenditures on New Projects	\$ 33,800,000 3,750,000 - - 27,800,000 3,500,000 2,500,000 15,000,000 86,350,000
Total 2013 Expenditures	\$ 91,902,267
Uncommitted Funds	5,096,233
Total 2013 Expenditures and Uncommitted Funds	\$ 96,998,500

#### OHIO TURNPIKE COMMISSION 2013 RENEWAL AND REPLACEMENT BUDGET

Transfers fr	Beginning Balance January 1, 2013 om 2013 Operating Funds		\$ 4,547,900 4,800,000
Total 2013	Available Funds		\$ 9,347,900
2013 Exper	iditures: ing Expenditures from 2012:		2013 Totals
Continu	8 Single Axle Dump Trucks w/ Snow and Ice Control Equipment Dispatch Console System Upgrades Replace Voicemail Server Rehabilitation of Exterior Building Surfaces HVAC Replacements, MB 4 & MB 6 Maintenance Building Energy Conservation, MB 4 & MB 5 Other Miscellaneous Projects	1,216,000 135,000 75,000 85,000 120,000 15,000 86,000	
Total Co	ontinuing Expenditures from 2012		\$ 1,732,000
	13 Projects: Guardrail – Additions & Replacement Replacement of Deteriorated Guardrail		\$ 175,000
31	Maintenance Equipment See Attached Exhibit "A"		415,000
32	Maintenance Vehicles See Attached Exhibit "A"		583,000
38	Communications Equipment – New or Replacement B Replacement of Telecom Systems Battery Power Supply C Miscellaneous Communications Equipment Total	50,000 25,000	75,000
39	Pavement Repair & Replacement Full Depth Pavement Repair		500,000
41	Resealing Asphalt Surfaces Sealing Paved Areas Located at LCV Lots , Access Roads,and Maintenance Buildings		130,000
43	Bridge Repair & Resurfacing Miscellaneous Structure Repairs		250,000
48	Administration Building Renovation of South Wing (Lights, Ceilings, UPS Power)		100,000
53	Service Plazas Replacement of UST Lines SP4		1,000,000

#### OHIO TURNPIKE COMMISSION 2013 RENEWAL AND REPLACEMENT BUDGET

56	Maintenance Buildings A Metal Building Upgrade (MB3 & MB7) B Energy Optimization & Conservation (2 MB's) Total	\$	250,000 90,000	340,000
58	Toll PlazasAHVAC Control Interface (2 TP's)BEnergy Optimization & Conservation Total	\$	40,000 20,000	60,000
59	Resurfacing Pavement Maintenance Yard Resurfacing, MB2			400,000
61	Landscaping Right-of-Way Landscaping			100,000
66	Concrete Barriers A. Reseal Median Wall B. Upgrade 3rd Lane Crossovers Total	\$	150,000 150,000	300,000
67	Computer Equipment A. OSHP MCT Units B. New & Replacement Equipment C New Software Systems Upgrades Total	\$ \$	350,000 200,000 150,000	700,000
68	Right-of-Way Fence Replacement of Right-of-Way Fence			200,000
69	Drainage Culvert Cleaning & Repair			200,000
73	Automotive Equipment – Replacement			 100,000
Total 2	013 Expenditures on New Projects			\$ 5,628,000
Total 2013	Expenditures			\$ 7,360,000
Uncommit	ed Funds			1,987,900
Total 2013	Expenditures and Uncommitted Funds			\$ 9,347,900

#### OHIO TURNPIKE COMMISSION 2013 RENEWAL AND REPLACEMENT BUDGET

Estimated Beginning Balance January 1, 2013 Transfers from 2013 Operating Funds Total 2013 Available Funds	\$ 4,547,900 4,800,000 9,347,900
2013 Expenditures: Continuing Expenditures from 2012:	\$ 1,732,000
New 2013 Projects: 24 Guardrail – Additions & Replacement 31 Maintenance Equipment 32 Maintenance Vehicles 38 Communications Equipment – New or Replacement 39 Pavement Repair & Replacement 41 Resealing Asphalt Surfaces 43 Bridge Repair & Resurfacing 48 Administration Building 53 Service Plazas 56 Maintenance Buildings 58 Toll Plazas 59 Resurfacing Pavement 61 Landscaping 66 Concrete Barrier 67 Computer Equipment 68 Right-of-Way Fence 69 Drainage 73 Automotive Equipment – Replacement	\$ 175,000 415,000 583,000 75,000 130,000 130,000 100,000 1,000,000 340,000 400,000 100,000 300,000 700,000 200,000 100,000
Total 2013 Expenditures on New Projects	\$ 5,628,000
Total 2013 Expenditures	\$ 7,360,000
Uncommitted Funds	1,987,900
Total 2013 Expenditures and Uncommitted Funds	\$ 9,347,900

#### OHIO TURNPIKE COMMISSION 2013 CAPITAL BUDGET EXHIBIT "A"

31	Replacement of Maintenance Equipment	
	<u>Miscellaneous Maintenance Equipment</u> Purchase of miscellaneous new/replacement equipment (less than \$10,000)	\$ 125,000.00
	<u>2 Each, Fork Lift</u> Replacement of 2 each 1994 model units (C-00054, C-00055 )	\$ 110,000 00
	2 Each Scissor Lifts	\$ 40,000 00
	<u>20 Each Cab Heaters</u> Idle reduction units for four (4) 2013 Western Star plow trucks and sixteen (16) plow trucks (model TBD) Note: Will apply for DERG funding - 100%	\$ 40,000 00
	<u>4 Each Backhoe / Loader</u> Replacement of 4 each 1996 model units (C-00100, C-00101, C- 00102, C-00103)	\$ 100,000 00
	Note: Will ONLY purchase if awarded DERG funding. The amount budgeted represents the OTC's 30% match.	
	Total	\$ 415,000
32	Total Replacement of Maintenance Vehicles	\$ 415,000
32		\$ 415,000 \$ 185,000 00
32	Replacement of Maintenance Vehicles <u>8 Each Pickup w/ Utility Cap</u> Replacement of 8 each, 2002 model units (ATT-00446 thru ATT-	
32	Replacement of Maintenance Vehicles          8 Each Pickup w/ Utility Cap         Replacement of 8 each, 2002 model units (ATT-00446 thru ATT-00453)         8 Each Extended Cab Pickup         Replacement of 8 each high mileage 2008 model units (ATT-	\$ 185,000 00
32	<ul> <li>Replacement of Maintenance Vehicles</li> <li><u>8 Each Pickup w/ Utility Cap</u> Replacement of 8 each, 2002 model units (ATT-00446 thru ATT- 00453)</li> <li><u>8 Each Extended Cab Pickup</u> Replacement of 8 each high mileage 2008 model units (ATT- 00596 thru ATT-00603)</li> <li><u>2 Each, HD-Pickup w/ Aerial Bucket and Service Body</u> Replacement of 2 each 2006 model vans (ATT-00543, ATT-</li> </ul>	\$ 185,000 00 \$ 180,000 00

#### OHIO TURNPIKE COMMISSION 2013 FUEL TAX BUDGET

Estimated Beginning Balance January 1, 2013 Transfers from 2013 Operating Funds Total 2013 Available Funds	\$ 1,611,000 2,105,000 3,716,000
2013 Expenditures: Continuing Expenditures From 2012 26 Roadway Lighting Interchanges 142/151\$ 450,000 \$ 130,000 \$ 130,000 \$ 1,200,00045 Reg Guide, Destination Signage 70 Slope Repair\$ 1,200,000 \$ 1,200,000	2013 Totals
Total Continuing Expenditures from 2012	\$ 1,780,000
New 2013 Projects:	
37 Tandem Trailer AreasResurfacing of Parking Area, TP187, Portage County\$ 50,000Expansion of LCV Lot, TP 232, Mahoning County\$ 250,000	
Total	\$ 300,000
40 Repainting Bridges & Towers	\$ 1,400,000
Total 2013 Expenditures on New Projects	\$ 1,700,000
Total 2013 Expenditures	\$ 3,480,000
Uncommitted Funds	236,000
Total 2013 Expenditures and Uncommitted Funds	\$ 3,716,000

#### OHIO TURNPIKE COMMISSION 2013 SERVICE PLAZA CAPITAL IMPROVEMENT BUDGET

Estimated Beginning Balance January 1, 2013 Transfers from 2013 Operating Funds Total 2013 Available Funds	\$	3,770,900 598,300 4,369,200
2013 Expenditures: Continuing Expenditures From 2012 53 A SP 4 Renovations \$ 1,313,000		2013 Totals
53 A SP 4 Renovations 5 1,313,000 53 B. Service Plaza Furnishings, Mahoning Valley/Glacier Hills <u>\$ 225,000</u> Total Continuing Expenditures from 2012		1,538,000
New 2013 Projects:		
Service Plaza Furnishings - less than \$1,000 ea Replacement of Misc_Service Plaza Furnishings \$50,000 Total - Transfer to General Fund	\$	50,000
41 Resealing Asphalt Surfaces Sealing Paved Areas at Service Plazas, SP 3 & SP 4	\$	200,000
53 Service Plazas A. Renovation/Painting, SP 6 & SP 7 \$ 1,000,000		
B Misc. Interior Refurbishments \$ 100,000 Total	\$	1,100,000
59 Resurfacing Pavement Misc Parking Area Rehabilitation	\$	100,000
68 Drainage Replace Oil Water Seperator, Vermillion Valley	\$	150,000
Total 2013 Expenditures on New Projects	\$	1,600,000
Total 2013 Expenditures	\$	3,138,000
Uncommitted Funds		1,231,200
Total 2013 Expenditures and Uncommitted Funds	\$	4,369,200

#### OHIO TURNPIKE COMMISSION 2013 CAPITAL BUDGET

71	Engineer	ing Consulting Services	Construction Project No (Assumed)		Est	imated Fee
2013 Ex	penditures:					
	71-12-01 71-12-02	nditures from 2012: MP 95.9 to MP 90.0 EB, Sandusky County Y&S and CSXT RR Bridges Expenditures from 2012	39-13-03 43-14-02	\$ 200,000 \$ 750,000	\$	950,000
	2013 Projec 39 Pavemer A	ts: it Replacement MP 164 8 to MP 160 0 WB, Cuyahoga County	39-13-04		\$	300,000
4	I3 Bridge Re A	epair and Resurfacing Misc Structure Rehabilitation, Williams and Fulton County	43-13-03		\$	200,000
4	I8 Administr A	ation Renovation of South Wing Lights, Ceilings, UPS Power			\$	75,000
5	53 Service F A. B	Plazas Renovation/Painting, SP 6 & SP 7 HVAC Sequence of Operation Standards	53-13-02/03		\$ \$	100,000 25,000
5	58 Toll Plaza A	a HVAC Redesign (EZ-Pass, Personnel and Code changes)			\$	50,000
6	89 Drainage A	Stormwater Survey			\$	150,000
7	70 Correctio A. B.	n of Slope Failures Sandusky County Slope Failures (Fangboner, Shiets, Gibbs) Sandusky County Slope Failures (Shannon, Werth, Township)	70-13-01 70-13-02		\$	150,000 100,000
N	/liscellaneou Consultir	is ig Engineer (URS)				
	Utility Co	Basic Services Miscellaneous Services nsultant for Aggregation of Utilities			\$ \$ \$	280,000 100,000 20,000
Total	2013 Exper	nditures on New Projects			\$	1,530,000
Total 20	)13 Expendi	tures			\$	2,480,000



The	
Ohio	
Tumpike	
Commission	

February 13, 2013

**FROM:** CFO/Comptroller

**SUBJECT:** Investment Report – January 31, 2013

The report has four sections:	
Summary of portfolio	Page 1
Investment returns	Page 2
Current month transactions	Pages 3 to 4
Listing of each holding	Pages 5 to 6

Summary data included in the detail are:

#### Value of the portfolio:

<u>Adjusted Cost</u> \$ 197,659,000	<u>Market Value</u> \$ 197,672,000	<u>Months</u>	erage <u>to Maturity</u> I0.5	Average <u>Months to Call</u> 1.8
Investment revenue	•	onth: \$ year: \$	53,000 53,000	.32% .32%

# Transactions for the month:

Three (3) investments matured or were called with total proceeds of \$26,378,000. The average yield was 1.13%.

Fifteen (15) investments were purchased for \$43,226,000 The average yield to maturity is .43% and the average yield to call is .43%.

Martin S. Seekely

c: Commission Members General Counsel Assistant Comptroller Fifth Third Bank

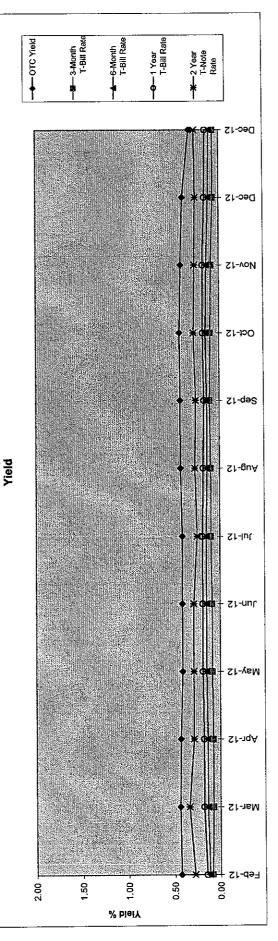
				% of Total	Yield to	Yield to	Average Months to Maturity from:	fonths / from:	Average Months to Call from:	Months from:	Cos Cos	Variance: Adjusted Cost to Market Value	sted Value
By Fund	Par Value	Adjusted Cost	Market Value	Mkt Value	Maturity	Call	Purch.	1/31/13	Purch.	1/31/13		\$	%
General Fund	\$ 35,017,024	\$ 35,046,465	\$ 35,081,824	17.7%	0.69%	0.69%	7.9	2.4	7.9	2.4	φ	35,358	.1%
Non Trust Fund	45,160,940	45,160,940	45,182,340	22.9%	0.75%	0.75%	10.8	9.4	2.7	1.3		21,400	%0.
Service Plaza Capital Imp.	3,784,852	3,784,852	3,784,852	1.9%	N/A	N/A	0.0	0.0	0.0	0.0		•	
Fuel Tax Fund	2,945,000	2,945,000	2,945,000	1.5%	N/A	N/A	0.0	0.0	0.0	0.0		,	ı
R&RFund	5,130,000	5,130,000	5,130,000	2.6%	N/A	N/A	0.0	0.0	0.0	0.0		1	
System Projects Fund	13,452,227	13,452,227	13,452,227	6.8%	N/A	N/A	0.0	0.0	0.0	0.0		•	ı
1998A Bonds Fund	6,843,358	6,843,164	6,843,317	3.5%	0.11%	0.11%	3.2	0.5	3.2	0.5		154	°%0.
2001B Bonds Fund	15,133,118	15,132,842	15,133,210	7.7%	0.16%	0.16%	6.1	0.5	6.1	0.5		368	%0.
2009A Bonds Fund	11,842,258	11,842,021	11,842,304	6.0%	0.15%	0.15%	5.6	0.5	5.6	0.5		284	%O.
2010A Bonds Fund	2.719,128		2,719,112	1.4%	0.11%	0.11%	3.2	0.5	3.2	0.5		61	%0`
Debt Service Reserve	55,602,237	LD.	55,557,556	28.1%	0.71%	0.71%	28.1	28.0	3.5	3.5		(44,681)	(,1%)
Total	\$ 197,630,142	\$	\$ 197,671,742	100.0%	0.50%	0.50%	12.7	10.5	4.0	1.8	s	12,944	%0`
			·				Average Months	<b>fonths</b>	Average Months	Months	< S	Variance: Adjusted	sted
				% of Total	Yield to	Vield to	to Maturity from	v from:	to Call from	from:	ö	Cost to Market Value	Value
By Security	Par Value	Adjusted Cost	Market Value	Mkt Value	Maturity	Call	Purch.	1/31/13	Purch.	1/31/13		\$	%
Monev Market	\$ 17,048,099	6	\$ 17,048,099	8.6%	AVA	N/A	0.0	0.0	0.0	0.0	\$	I	F
Overnight Repurch. Agrmt.	85,345,000		85,345,000	43.2%	NIA	N/A	0.0	0.0	0.0	0.0		1	1
Treasurer's Pool	145,043	145,043	145,043	0.1%	N/A	N/A	0.0	0.0	0.0	0.0		ı	ı
FFCB Discount	4,660,000	4,659,836	4,659,953	2.4%	0.09%	0.09%	2.2	0.5	2.2	0.5		118	%0.
EHI B	17,890,000	-	17,890,267	9.1%	0.19%	0.19%	7.7	0.5	7.7	0.5		359	%0.
FHLB Discount	9,327,000		9,326,907	4.7%	0.12%	0.12%	3.8	0.5	3.8 .0	0.5		342	%0
FHLMC	22,555,000	~	22,565,199	11.4%	0.68%	0.68%	34.8	34.7	4.3	4.2		10,199	%0.
FHLMC Discount Note	4,660,000		4,659,953	2.4%	0.06%	0.06%	1.1	0.4	1.1	0,4		47	%0.
FNMA	36,000,000	36,029,442	36,031,320	18.2%	0.73%	0.73%	42.4	35.2	13.8	6.6		1,878	%0
Total	\$ 197.630.142	\$ 197,658,798	\$ 197,671,742	100.0%	0.50%	0.50%	12.7	10.5	4.0	1.8	ŝ	12,944	%0`
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OHIO TURNPIKE COMMISSION SCHEDULE OF INVESTMENTS AS OF JANUARY 31, 2013

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OHIO TURNPIKE COMMISSION INVESTMENT REVENUE JANUARY 31, 2013

		Amount	Yield	A	Amount	Yield
General Fund	ω	16,374	0.33%	\$	16,374	0.33%
Non Trust Fund		20,388	0.44%		20,388	0.44%
Service Plazas Capital Improvement Fund		808	0.25%		808	0.25%
Fuel Tax Fund		735	0.25%		735	0.25%
Renewai & Replacement Fund		1,112	0.25%		1,112	0.25%
System Projects Fund		2,998	0.25%		2,998	0.25%
1998A Bonds Fund		632	0.12%		632	0.12%
2001B Bonds Fund		2,022	0.16%		2,022	0.16%
2009A Bonds Fund		1,495	0.16%		1,495	0.16%
2010A Bonds Fund		251	0.12%		251	0.12%
Debt Service Reserve		6,253	0.38%		6,253	0.38%
Total	⇔	53,069	0.32%	φ	53,069	0.32%



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OHIO TURNPIKE COMMISSION INVESTMENTS MATURED OR CALLED MONTH OF JANUARY 2013

Total Yield	0.56% 0.88%	1.69%	1.13%
T otal Earnings	56,000 87,500	47,123	189,623 190,623
Total Interest Received	55,000 87,500	47,123	189,623
Total Proceeds	10,027,500 10,043,750	6,306,561	26,377,811
Interest Received at Maturity	27,500 43,750	23,561	94,811
Maturity Price	10,000,000 10,000,000	6,283,000	26,283,000
Total Cost	9,999,000 10,000,000	6,283,000	26,282,000
Accrued Interest		ı	
Principal Cost	9,999,000 10,000,000	6,283,000	26,282,000
Par Value	10,000,000 10,000,000	6,283,000	26,283,000
Purchase Date	01/09/12 01/23/12	01/30/12	. 11
Maturity / Call Date	01/09/13 01/23/13	01/30/13	S
Security Type	FHLMC	FNMA	3 TRANSACTIONS
Fund	Non Trust Fund	2001A Bond Fund	TOTALS

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OHIO TURNPIKE COMMISSION INVESTMENTS PURCHASED MONTH OF JANUARY 2013

Fund	Security Type	Purchase Date	Maturity Date	Call Date	Par Value	Premium / (Discount)	Principat Cost	Accrued Interest	Total Cost	Yield to Maturity	Yield to Calt
1998A Bond Fund	FHLMC Discount Note	01/10/13	02/13/13		710,695	(40)	710,655	1	710,655	0.06%	0.06%
	FHLMC Discount Note	01/10/13	02/13/13		657,830	(37)	657,793	ı	657,793	0.06%	0.06%
2001A Bond Fund	FHLMC	01/25/13	01/25/16	04/25/13	16,283,000	I	16,283,000	r	16,283,000	0.75%	0.75%
	FHLMC	01/30/13	09/25/15	09/25/13	6,272,000	1	6,272,000	10,889	6,282,889	0.50%	0.50%
	FNMA	01/30/13	01/30/17	07/30/13	16,000,000	·	16,000,000	ł	16,000,000	0.75%	0.75%
2001B Bond Fund	FHLMC Discount Note	01/10/13	02/13/13		38,320	(2)	38,318	r	38,318	0.06%	0.06%
	FHLMC Discount Note	01/10/13	02/13/13		35,470	(2)	35,468	ı	35,468	0.06%	0.06%
	FHLMC Discount Note	01/10/13	02/13/13		696,775	(40)	696,735		696,735	0.06%	0.06%
	FHLMC Discount Note	01/10/13	02/13/13		644,950	(37)	644,913	ı	644,913	0.06%	0.06%
2009A Bond Fund	FHLMC Discount Note	01/10/13	02/13/13		243,685	(14)	243,671	ı	243,671	0.06%	0.06%
	FHLMC Discount Note	01/10/13	02/13/13		225,560	(13)	225,547	ı	225,547	0.06%	0.06%
	FHLMC Discount Note	01/10/13	02/13/13		448,140	(25)	448,115	ı	448,115	0.06%	0.06%
	FHLMC Discount Note	01/10/13	02/13/13		414,810	(24)	414,786	•	414,786	0.06%	0.06%
2010A Bond Fund	FHLMC Discount Note	01/10/13	02/13/13		282,385	(16)	282,369	,	282,369	0.06%	0.06%
	FHLMC Discount Note	01/10/13	02/13/13		261,380	(15)	261,365	I	261,365	0.06%	0.06%
TOTALS	15 TRANSACTIONS	S		1 1	43,215,000	(264)	43,214,736	10,889	43,225,625	0.43%	0.43%
				1							

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			AS OF J	AS OF JANUARY 31, 2013	3			
Fund/Security	Purchase Date	Maturity Date	Call Date	Yield to Maturity	Yield to Call	Par Value	Adjusted Cost	Market Value
GENERAL FUND: Overnight Repurchase Agreement Treasurer's Pool FNMA	06/06/11	10/08/13		0.69%	0.69%	24,980,000 37,024 10,000,000	24,980,000 37,024 10,029,442	24,980,000 37,024 10,064,800
TOTAL GENERAL FUND						35,017,024	35,046,465	35,081,824
NON TRUST FUND: Overnight Repurchase Agreement Treasurer's Pool FNMA	07/26/12	07/26/16	07/26/13	0.75%	0.75%	35,120,000 40,940 10,000,000	35,120,000 40,940 10,000,000	35,120,000 40,340 10,021,400
TOTAL NON TRUST FUND						45,160,940	45,160,940	45,182,340
SP CAPITAL IMPROVEMENT FUND: Overnight Repurchase Agreement Treasurer's Pool						3,760,000 24,852	3,760,000 24,852	3,760,000 24,852
TOTAL SP CAPITAL IMP FUND						3,784,852	3,784,852	3,784,852
FUEL TAX FUND: Overnight Repurchase Agreement						2,945,000	2,945,000	2,945,000
TOTAL FUEL TAX FUND						2,945,000	2,945,000	2,945,000
RENEWAL & REPLACEMENT FUND: Overnight Repurchase Agreement						5,130,000	5,130,000	5,130,000
TOTAL RENEWAL & REPLACEMENT FUND						5,130,000	5,130,000	5,130,000
SYSTEM PROJECTS FUND: Overnight Repurchase Agreement Treasurer's Pool						13,410,000 42,227	13,410,000 42,227	13,410,000 42,227
TOTAL SYSTEM PROJECTS FUND						13,452,227	13,452,227	13,452,227
1998 SERIES A BONDS: Monev Market FFCB Discot FHLB Discount Note FHLB Discount Note FHLB Discount Note FHLMC Discount Note FHLMC Discount Note	12/10/12 09/10/12 10/10/12 01/10/13 01/10/13	02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/13/13		0.09% 0.17% 0.12% 0.06% 0.06%	0.09% 0.17% 0.12% 0.12% 0.06%	253 1,368,540 1,366,960 1,369,900 1,369,090 1,369,090 1,369,090 57,830	253 1,368,492 1,366,969 1,369,926 1,369,026 7,10,681 710,681	253 1,388,526 1,366,974 1,369,976 1,369,076 1,369,076 710,688 657,823
TOTAL 1998 SERIES A BONDS						6,843,358	6,843,164	6,843,317
DEBT SERVICE RESERVE: Monev Market FHLMC FHLMC FNMA	01/25/13 01/30/13 01/30/13	01/25/16 09/25/15 01/30/17	04/25/13 09/25/13 07/30/13	0.75% 0.50% 0.75%	0.75% 0.50% 0.75%	17,047,237 16,283,000 6,272,000 16,000,000	17,047,237 16,283,000 6,272,000 16,000,000	17,047,237 16,290,816 6,274,383 15,945,120
TOTAL DEBT SERVICE RESERVE						55,602,237	55,602,237	55,557,556

OHIO TURNPIKE COMMISSION DETAIL OF INVESTMENTS BY FUND

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Fund/Security 2001 SERIES B BONDS: Money Market FFCB Discut FFCB Discut FHLB FHLB FHLB FHLB FHLB FHLB FHLB	Purchase Date 12/10/12 12/10/12 03/09/12 05/10/12 05/10/12 05/10/12 05/10/12 05/10/12	Maturity Date 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13	Call Date	Yield to Maturity 0.09% 0.21% 0.19% 0.19% 0.17% 0.17%	Yield to Call 0.09% 0.21% 0.21% 0.21% 0.121% 0.121%	Par Value 263.44 73,795 1,341,675 1,341,920 1,341,920 1,341,920 1,341,920 1,341,920 1,231,895	Adjusted Cost 263,44 73,792 1,341,628 1,3341,628 1,3341,613 1,341,913 1,3341,913 1,3341,907 1,339,382 1,231,907	Market Value 263,44 73,794 1,341,662 1,341,947 1,341,947 1,3341,947 1,3341,947 1,339,413
FHLB FHLB FHLB FHLB FHLB Discount Note FHLB Discount Note FHLB Discount Note FHLMC Discount Note FHLMC Discount Note FHLMC Discount Note FHLMC Discount Note FHLMC Discount Note	08/10/12 08/10/12 09/10/12 10/10/12 11/09/12 11/09/12 01/10/13 01/10/13 01/10/13	02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/13/13 02/13/13 02/13/13		0.17% 0.17% 0.17% 0.12% 0.12% 0.12% 0.12% 0.06% 0.06%	0.17% 0.17% 0.17% 0.12% 0.12% 0.12% 0.12% 0.06% 0.06%	109,000 1,349,515 73,710 73,875 73,875 1,343,65 1,342,345 73,825 35,420 35,470 696,775 644,950	109,500 1,349,524 73,710 73,872 1,342,282 1,342,282 73,822 35,319 35,319 35,469 696,761 644,937	109,502 73,711 73,711 73,874 73,874 1,343,152 73,824 73,824 35,470 35,470 35,470 696,768
TOTAL 2001 SERIES B BONDS: Money Market FFCB Discnt FFCB Discnt FFCB Discnt FFLB FHLB FHLB FHLB FHLB FHLB FHLB FHLB	12/10/12 12/10/12 03/09/12 03/09/12 05/08/12 05/08/12 05/10/12 09/10/12 09/10/12 11/00/12 01/10/13 01/10/13 01/10/13 01/10/13	02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/13/13 02/15/13 02/13/13 02/15/13 02/13/13 00/13/13 00/13/13 00/13/13 00/13/13 00/13/13 00/13/13 00/13/13/13 00/13/13/13 00/13/13 00/12/13 00/12/13 00/12/13 00/12/		0.09% 0.19% 0.19% 0.19% 0.17% 0.17% 0.17% 0.17% 0.17% 0.12% 0.12% 0.06% 0.06%	0.09% 0.21% 0.21% 0.19% 0.17% 0.17% 0.17% 0.17% 0.12% 0.12% 0.12% 0.12% 0.06%	15,133,118 243 243 469,250.00 861,125.00 861,125.00 861,125.00 863,076.00 863,076.00 863,076.00 863,076.00 863,076.00 863,076.00 863,070 469,740.00 863,380.00 863,490.00 863,400.00 864,700.000 864,700.000 864,700.000 864,700.0000000000000000000000000000000000	15,132,842 243 469,233,44 862,934,54 863,075,61 863,075,61 863,075,61 863,075,61 863,075,61 863,075,61 863,058,23 70,500,16 70,500,16 70,500,16 7970,65 867,970,65 867,970,65 863,839,67 863,259,67 863,259,70 863,259,71 863,259,70 863,255,49 448,110 863,255,49 448,110 863,255,49 448,110 863,255,49 448,110 863,255,49 448,110 863,255,49 863,256,49 863,255,49 863,256,49 863,256,49 863,256,49 863,256,49 863,256,49 863,256,49 863,256,49 863,256,49 863,256,49 863,256,49 863,256,49 863,256,49 863,256,49 863,256,556,49 863,256,556,556,556,556,556,556,556,556,556	15,133,210 243 243 469,245,31 861,142,22 861,142,22 863,097,26 863,097,26 863,097,26 863,097,26 863,097,26 863,097,26 863,097,26 863,097,26 863,097,26 863,097,26 863,11,37 70,501,41 797,368 863,301,37 469,735,30 863,301,37 469,453,31 225,557,74 448,135,52 863,301,37 468,455,51 468,555,51 468,555,555,555,555,555,555,555,555,555,5
TOTAL 2009 SERIES A BONDS: 2010 SERIES A BONDS: Money Market FFCB Discnt FHLB Discont Note FHLB Discount Note FHLMC Discount Note FHLMC Discount Note FHLMC Discount Note FHLMC Discount Note FHLMC Discount Note TOTAL 2010 SERIES A BONDS TOTAL ALL FUNDS	12/10/12 08/10/12 10/10/12 11/09/12 01/10/13 01/10/13	02/15/13 02/15/13 02/15/13 02/15/13 02/15/13 02/13/13		0.09% 0.17% 0.12% 0.06% 0.06%	0.09% 0.17% 0.12% 0.12% 0.06%	11,842,256 103 543,775 543,145 544,350 544,350 544,350 543,990 282,385 261,380 2,719,128 197,630,142	11,842,021 103 543,156 543,149 543,149 543,149 543,149 282,379 261,375 261,375 261,375 <b>2,719,051</b> 197,858,798	11,842,304 103 543,170 543,150 543,150 543,985 543,985 543,985 282,392 281,377 281,377 281,377 281,377 281,377

OHIO TURNPIKE COMMISSION DETAIL OF INVESTMENTS BY FUND AS OF JANUARY 34, 2013

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# **OHIO TURNPIKE COMMISSION**

# **INVESTMENT POLICY**

# July 2008



# OHIO TURNPIKE COMMISSION INVESTMENT POLICY

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#### I. INTRODUCTION

#### <u>Purpose</u>

The purpose of this document is to identify the policies that shall govern the investment activities of the Ohio Turnpike Commission. These policies are designed to ensure the prudent management of the Commission's funds in conformance with applicable Ohio laws and the terms of the Master Trust Agreement between the Commission and The Huntington National Bank, dated February 15, 1994, as amended and supplemented (the "Trust Agreement").

### <u>Scope</u>

This investment policy applies to all Commission funds. Provisions that are unique to specific funds are noted in the applicable sections of the policy.

### Investment Authority

All investments shall be made in compliance with the applicable laws of the State of Ohio including Chapter 5537 of the Ohio Revised Code and the Commission's Trust Agreement. Any conflict between this policy and applicable laws of Ohio or the Trust Agreement shall be resolved in favor of the statutory laws or Trust Agreement, as applicable. Any investment practice not clearly authorized under this policy is prohibited.

Implementation of the Commission's investment policy shall be the responsibility of the Secretary-Treasurer of the Commission and/or the Assistant Secretary-Treasurer of the Commission. The day-to-day management, operation, and implementation of the policy shall be the responsibility of the CFO/Comptroller of the Commission and his/her designee(s). All of the above shall be collectively referred to as "Authorized Parties".

#### Prudence

The standard of prudence to be applied by the Authorized Parties shall be the industry standard "Prudent Investor Rule" which states: "Investments shall be made with judgment and care, under circumstances then prevailing which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." None of the Authorized Parties nor members of the Commission acting in accordance with this policy and exercising due diligence shall be held personally responsible for any realized or unrealized investment losses.

## I. INTRODUCTION (continued)

### Ethics and Conflict of Interest

All Authorized Parties under this policy shall be in compliance with the Commission's Ethics Policy. All Authorized Parties involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. All depositories and broker/dealers that are approved to provide investment services for the Commission shall acknowledge in writing their receipt of a copy of the Commission's Ethics Policy and their agreement to comply with its terms during the course of business with the Commission.

### Internal Controls

The Commission has developed a system of internal controls designed to safeguard assets and provide reasonable assurance of proper recording of all financial transactions. Such controls relevant to the investment transactions have been designed to prevent losses arising from fraud, employee error and misrepresentation by third parties or imprudent actions by employees and officers of the Commission. These controls have been and shall continue to be reviewed and updated, when necessary, by the Commission's Director of Audit and Internal Control as well as the Commission's independent auditors.

# II. OBJECTIVES

The primary objectives, in priority order, of investment activities shall be safety, liquidity and yield:

1. <u>Safety of Principal</u>

The safety of the Commission's funds is the single most important objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the portfolio by mitigating credit and interest rate risks.

# a. Credit Risk

The Commission shall minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer, by:

- Limiting investments to the types of securities listed in the investment policy; and
- Diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.

# II. OBJECTIVES (continued)

b. Interest Rate Risk

The Commission shall minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in the market interest rates, by:

- Structuring the portfolio so that securities mature to meet cash requirements for ongoing operations, thereby minimizing the need to sell securities on the open market prior to maturity; and
- Investing operating funds primarily in shorter-term securities, money market mutual funds, STAR Ohio, and overnight repurchase agreements, thereby limiting the average maturity of the portfolio.
- 2. <u>Liquidity</u>

The portfolio shall be managed in such a manner that assures that funds are available as needed to meet the Commission's immediate and future operating and capital requirements. Since all possible cash demands cannot be anticipated, the portfolio shall consist largely of liquid securities with active secondary markets. A portion of Commission funds, as determined by the CFO/Comptroller, shall be invested in money market mutual funds, overnight repurchase agreements or STAR Ohio, all of which offer same day liquidity for short-term funds. All securities shall be purchased with the expectation that they will be held to final maturity.

3. <u>Yield</u>

The investment portfolio of the Commission shall be designed to achieve a market average rate of return throughout budgetary and economic cycles, taking into account the constraints of reinvestment risk and liquidity needs.

# III. ELIGIBLE INVESTMENTS

Commission funds shall be invested only in investments that are described in Section 135.143 of the Ohio Revised Code and that are also described as investments that the Trustee is permitted to hold under the terms of the Commission's Trust Agreement ("Eligible Investment").

# Types of Eligible Investments

# Debt Service Funds other than Debt Service Reserve Funds

Moneys on deposit in the Interest Account, Principal Account and Bond Redemption Account of the Debt Service Fund as defined by the Commission's Trust Agreement, shall be invested only in the following Eligible Investments:

- A. **U.S. Treasury Obligations** United States Treasury bills, notes, bonds, or any other obligations or securities issued by the United States Treasury or any other obligation unconditionally guaranteed as to principal and interest by the United States of America;
- B. **U.S. Agency or Instrumentality Obligations** Bonds, notes, debentures, or any other obligations or securities issued by any agency or instrumentality of the United States of America, including, without limitation, the Federal Farm Credit Banks, the Federal Home Loan Banks, the Federal Home Loan Mortgage Corporation, the Federal National Mortgage Association, and the Government National Mortgage Association;
- C. **Money Market Mutual Funds** No-load money market mutual funds invested solely in obligations described above as U.S. Treasury Obligations, U.S. Agency Obligations or U.S. Instrumentality Obligations, and/or repurchase agreements fully collateralized by such obligations; and
- D. **STAR Ohio** The investment pool administered by the Treasurer of the State of Ohio under Section 135.45 of the Ohio Revised Code.

# All Other Funds

In addition to the Eligible Investments listed above, Commission funds, other than moneys on deposit in the Interest Account, Principal Account and Bond Redemption Account of the Debt Service Fund, may also be invested in the following Eligible Investments:

- E. **General Obligations of the State of Ohio** Bonds and other obligations of the State of Ohio, provided that such obligation is a general obligation of the State of Ohio or any of its political subdivisions and further provided that such general obligation carries one of the two highest ratings of at least one nationally recognized bond rating agency.
- F. **Repurchase Agreements** if the following conditions are met:
  - The contract is fully collateralized by securities defined herein as U.S. Treasury Obligations, U.S. Agency Obligations or U.S. Instrumentality Obligations maturing in no more than ten (10) years from the date of purchase and having a market value of at least one hundred-two percent (102%) of the amount of the contract;
  - 2. A master repurchase agreement or specific written repurchase agreement governs the transaction;
  - 3. The repurchase agreement has a term to maturity of no greater than ninety (90) days;
  - 4. The repurchase agreement is transacted on a delivery versus payment basis;
  - 5. The participating institution or dealer provides the Commission with all of the following:
    - a. The par value of the securities;
    - b. The type, rate and maturity value of the securities; and
    - c. The numerical identifier(s) generally accepted in the securities industry that identifies the securities.
  - 6. The securities are held for safekeeping for the benefit of the Commission or the Trustee, as applicable, free and clear of any lien, by a Federal Reserve Bank or the Trustee;
  - 7. A perfected first security interest under the Uniform Commercial Code, or book entry procedures prescribed at 31 Code of Federal Regulations 306.1 et seq. in the securities is created for the benefit of the Commission or the Trustee, as applicable;
  - 8. For repurchase agreements with terms to maturity of greater than one (1) business day, the CFO/Comptroller or his/her designee shall value the collateral securities daily unless market conditions warrant more frequent valuation and require that if additional collateral is required then that collateral must be delivered within one business day (if a collateral deficiency is not corrected within this time frame, the collateral securities shall be liquidated.);
  - 9. Substitutions of securities shall be permitted only with advance written approval of the CFO/Comptroller or his/her designee;

- 10. The Commission shall enter into repurchase agreements only with firms that are:
  - a. primary government securities dealers that are members of the Financial Industry Regulatory Authority (FINRA), report daily to the Federal Reserve Bank of New York and have \$25 billion in assets and \$350 million in combined capital and surplus, or
  - a financial institution meeting the requirements of Section 135.03 of the Ohio Revised Code having \$5 billion in assets and \$500 million in combined capital and surplus regulated by the Superintendent of Financial Institutions, or through an institution regulated by the Comptroller of the Currency, Federal Deposit Insurance Corporation, or Board of Governors of the Federal Reserve System; and
- 11. The repurchase agreement does not exceed in the aggregate ten percent (10%) of the combined capital, surplus and undivided profits of the issuing institution.
- G. Collateralized Overnight Repurchase Agreements Repurchase agreements described above that have a term of maturity no longer than one business day and that are secured not only by the securities that are the subject of the repurchase contract, but also by additional collateral held for safekeeping for the benefit of the Commission by a Federal Reserve Bank; such collateral to consist of securities defined herein as U.S. Treasury U.S. Agency Obligations, U.S. Instrumentality Obligations, Obligations, and General Obligations of the State of Ohio, with an aggregate market value of at least one hundred-two percent (102%) of the amount of the repurchase contract.
- H. **Certificates of Deposit** of any bank or savings and loan association that is eligible to be a depository of public moneys under Section 135.04 of the Ohio Revised Code, if the following requirements are met:
  - 1. The institution issuing the certificate has combined capital and surplus of at least \$100 million;
  - The certificates of deposit purchased by the Commission from the institution do not exceed in aggregate ten percent (10%) of the institution's combined capital, surplus and undivided profits;

- 3. The issuing institution fully secures the Commission's deposit with collateral held for safekeeping for the benefit of the Commission by a Federal Reserve Bank; such collateral to consist of securities defined herein as U.S. Treasury Obligations, U.S. Agency Obligations, U.S. Instrumentality Obligations, and General Obligations of the State of Ohio, with an aggregate market value (exclusive of accrued interest) equal to the principal amount of the Commission's deposit; and
- 4. The certificate of deposit shall mature no more than one year from the date of deposit.

# **Diversification**

The Commission's overall portfolio shall be structured to diversify investments to reduce the risk of loss that could result from an over-concentration of assets in a specific type of security, a specific issuer or a specific maturity. The maximum percentage of the Commission's average monthly portfolio that shall be permitted in each investment type is as follows:

U.S. Treasury Obligations	100%
U.S. Agency or Instrumentality Obligations (Fixed Rate)	100%
U.S. Agency or Instrumentality Obligations (Callable)	50%
U.S. Agency or Instrumentality Obligations (Variable Rate)	25%
STAR Ohio	50%
Repurchase Agreements	25%
Collateralized Overnight Repurchase Agreements	100%
Certificates of Deposit	50%
General Obligations of the State of Ohio	25%
Money Market Mutual Funds	25%

# Maximum Maturity

Maintenance of adequate liquidity to meet the cash flow needs of the Commission is essential. Accordingly, the portfolio shall be structured in a manner that ensures sufficient cash is available to meet anticipated liquidity needs. Selection of investment maturities shall be consistent with the cash requirements and the objective of avoiding the forced sale of securities prior to maturity. Investment of operating funds shall be structured to ensure that sufficient funds are available for current expenditures, including payroll. Investment of capital funds shall be structured to ensure that moneys from maturing investments are available when needed for the acquisition, construction, repair and replacement of capital facilities and equipment.

#### Maximum Maturity (continued)

Funds on deposit in the Interest Account, Principal Account and Bond Redemption Account of the Debt Service Fund shall mature on or before the next scheduled applicable interest or principal payment date. Amounts representing 100% of the funds in the Commission's Debt Service Reserve Account, General Reserve Fund and Non-Trust Fund, as well as not more than 50% of the balance in the Service Plaza Capital Improvement Fund, shall be invested in Eligible Investments with stated maturities of no more than five (5) years from the date of purchase. The remainder of the Commission's portfolio shall be invested in Eligible Investments maturing in eighteen (18) months or less from the date of purchase, with an average weighted maturity not to exceed ninety (90) days. In no event shall any Commission investment have a stated maturity of more than five (5) years from the date of purchase from the date of purchase unless the security is matched to a specific obligation or debt of the Commission as determined by the CFO/Comptroller.

# IV. AUTHORIZED DEPOSITORIES AND BROKER DEALERS

### Selection of Depositories and Broker/Dealers

The CFO/Comptroller shall maintain a list of depositories and broker/dealers authorized to provide investment services for the Commission. The CFO/Comptroller shall conduct a review of the credit worthiness and financial history of each prospective depository or broker/dealer requesting to be added to the list. All such depositories and broker/dealers shall provide the Commission with annual audited financial statements.

Approved broker/dealers shall be limited to "primary" dealers and other dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule) that are registered with the Ohio Department of Commerce to do business in the State of Ohio and that have a "significant Ohio economic presence" as defined by the Commission's Model System of Preferences. All broker/dealers shall provide, on an annual basis, a completed "Broker/Dealer Request for Information" attached hereto, which includes an affidavit in which the broker/dealer acknowledges receipt of a copy of this Investment Policy and pledges to offer for sale only appropriate securities and to disclose any potential conflict of interest that may arise out of business transactions between the broker/dealer and the Commission.

# IV. AUTHORIZED DEPOSITORIES AND BROKER DEALERS (continued)

#### Selection of Investment Instruments

The Commission shall enter into investment transactions only with approved depositories and broker/dealers. Except as otherwise indicated below, all security purchases and sales shall be made through a competitive process. The Commission shall accept the offer which (a) has the highest rate of return within the maturity required; and (b) optimizes the investment objective of the overall portfolio, in the sole determination of the CFO/Comptroller. When selling a security, the Commission shall select the bid that generates the highest net sale price. U.S. Agency and Instrumentality Obligations may be purchased from the list of approved broker/dealers without competitive solicitation.

# V. CUSTODY AND SAFEKEEPING

### Debt Service Funds

All investments of Debt Service Funds shall be held by The Huntington National Bank, Trustee, in accordance with the terms of the Trust Agreement.

#### All Other Funds

Excluding Debt Service Fund investments, all U.S. Treasury Obligations, U.S. Agency Obligations, U.S. Instrumentality Obligations, and General Obligations of the State of Ohio purchased by the Commission shall be held in third-party safekeeping for the benefit of the Commission at a bank or savings and loan association that is eligible to be a depository of public moneys under Section 135.04 of the Ohio Revised Code and that is also authorized under Ohio law to act as trustee for the safekeeping of securities. All such securities shall be held in the name of the Commission and shall be free and clear of any lien.

All investment transactions shall be conducted on a delivery versus payment basis. The depository shall issue a safekeeping receipt to the Commission listing the specific instrument, interest rate, maturity and other pertinent information for each investment transaction. On a monthly basis, the depository shall also provide reports which list all securities held for the Commission, the book value of holdings and the market value as of month-end. Appropriate representatives of the depository responsible for, or in any manner involved with, the custody and safekeeping process shall be bonded in such a fashion as to protect the Commission from losses from malfeasance and misfeasance.

#### VI. INVESTMENT REPORTING

The CFO/Comptroller shall submit a monthly report to the Commission Members and the Assistant Secretary-Treasurer, by fund, of all investment transactions, holdings, monthly returns and year-to-date returns.

For new securities purchased, the report shall contain the type of security purchased, the par amount purchased, the purchase date, the maturity date, the cost and yield to maturity.

For securities sold prior to maturity date, the report shall list the type of security sold, the par amount sold, the purchase date, the maturity date, the actual sale date, the proceeds received, the gain or loss realized on the sale and the yield earned.

For securities that matured during the month, the report shall list the type of security that matured, the par amount, the purchase date, the maturity date, the total cost, the total proceeds received, the interest received and the yield earned.

In addition, the CFO/Comptroller's monthly report shall contain a summary of investment revenue earned by fund for the month reported and investment revenue earned year to date by fund.