



Staff Attorney - Real Estate

The Ohio Turnpike and Infrastructure Commission

Administration Building – Berea, Ohio

If you want to accelerate your career growth, you need to stop thinking about today. Instead, think year one and beyond. Bring your talents and goals to one of Northern Ohio's vital resources and join the future of transportation.

If you are interested, here's what we can offer you:

- Starting salary \$85,000.00
- Excellent pension and health care benefits
- Generous paid leaves
- Educational assistance and reimbursement

Minimum Qualifications:

- Must possess Juris Doctorate Degree from an accredited law school and must be licensed to practice law in Ohio for five (5) years
- Required five (5) years' experience in commercial real estate law and insurance law
- Knowledge and experience in Ohio's Sunshine laws, corporate law, contract law, securities law and banking laws are preferred
- Skilled in the use of computers and Microsoft Office
- Strong written and oral communication skills; attentive to detail

Main Job Tasks and Work Characteristics:

- Prepares and reviews real estate transaction documents on behalf of the Commission, including conveyance documents, chain of title, real estate taxes (and exemptions), environmental impact reports, cell tower agreements, permits, licenses, and related certificates and records to accomplish the desired transaction; reviews right of way plans; coordinates communication with title companies and appraisers and reviews their work; prepares contracts and deeds under the supervision of the General Counsel; coordinates relocation program and relocation agents; consults and coordinates activities with Commission attorneys or outside counsel concerning appropriation cases; coordinates and prepares documents, including tax prorations, for property closing; handles property owner inquiries regarding signs, fences, access, and drainage; reviews permits for utilities crossing the Turnpike right of way; performs any other duties as may be assigned by General Counsel.

Application Process:

Those interested may obtain a copy of the employment application [HERE](#). Individuals must print the application, fill out using a blue or black pen, and send it along with a cover letter and resume via U. S. mail to:

The Ohio Turnpike & Infrastructure Commission
Attn: Human Resource Generalist
Human Resources Department
Reference Code: Staff Attorney-Real Estate
682 Prospect St.
Berea, Ohio 44017

Applications will be received until position is filled.

The Ohio Turnpike & Infrastructure Commission provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.