

# Division Carpenter

## Ohio Turnpike and Infrastructure Commission

### Elmore Maintenance Building – Elmore, Ohio

---



The Ohio Turnpike & Infrastructure Commission is seeking an experienced MW Class IV-A Carpenter to work in our Maintenance Department at the Elmore Maintenance Building – Division I in Elmore, OH. Please consider bringing your experience, talents, and goals to one of Northern Ohio's vital resources and join the future of transportation.

If you are interested, here's what we can offer you:

- Salary starting at \$27.18 up to a potential maximum of \$33.04 per hour
- Excellent pension, and health care benefits
- Generous paid leaves and holidays
- Work boot stipend
- Growth and advancement
- Educational assistance and reimbursement

#### **Job Duties:**

- Assigned duties relevant to skilled carpentry as required for the operations of the respective maintenance Division, which will include maintenance buildings, toll plazas, service plazas and all other Commission maintained carpentry related installations.
- Performs building maintenance and repair including, but not limited to, roof, windows, doors, threshold, flooring systems, metal buildings, brick and mortar, hardware, locks and hinges, caulk and seal, cabinetry, gates, fire extinguishers and other necessary duties and incidental thereto.
- Repairs and replaces floor and wall tile.
- Replaces or patches walls and/or drywall.
- Replaces and/or patches ceilings.
- Develops and prepares requests for the order of materials, tools, and supplies pursuant to directions of the Division Trades Supervisor.
- Performs any other duties necessary and incidental as may be assigned by the Division Trades Supervisor and/or Assistant Trades Supervisor.

#### **Work Characteristics:**

- Knowledge, skill and proficiency of current methods and practices of the trade.
- Maintain and obtain applicable certifications, licenses, etc., as may be necessary for the performance of all applicable duties.
- Safety practices and procedures\*.
- Skill in the safe operation of tools and equipment (e.g., saws, drills, hammers, man lift, etc.).
- Ability to carry out detailed instructions, read plans, specifications, and manuals.
- Work independently.
- Complete all necessary documentation and forms accurately.
- Lift and carry 40 pounds frequently and 80 pounds occasionally of materials, tools, and equipment.
- Assigned to Division I with the ability to drive throughout the distance of the assigned Division.

(\*) Developed after employment

**Minimum Requirements:**

Class IV-A: Associate of Applied Science in Carpentry with two (2) years recent work experience in commercial carpentry; or completion of Carpentry Apprenticeship; or five (5) years recent work experience in commercial carpentry is required for the Maintenance Worker IV-A classification. Must possess a valid Class “D” Ohio Driver License.

Class V: A minimum of five (5) years of direct Ohio Turnpike and Infrastructure Commission experience in a Class IV-A Division Carpenter position required or three and a half (3.5) years plus completed journeyman certification, and must meet the following additional requirements:

- Obtain/maintain the Individual Fire Protection Certification Category 5 (Portable Fire Extinguishers) issued by the Ohio State Fire Marshal
- Have a clear demonstration of quality Carpentry work with a minimum 250 logged hours of structural repairs and 250 logged hours of security repairs
- Obtain a valid Class “B” Commercial Driver License (CDL)

Class IV-A and V: Previous experience in repair of overhead door systems, various roof systems (shingle, EPDM, TPO, etc.) and building finishes (paint, ceramic tile, carpet, caulk, etc.) preferred.

**Work Location:**

Ohio Turnpike & Infrastructure Commission, Elmore Maintenance Building, Elmore, Ohio – Ottawa County, Milepost 79.7.

**Application Process:**

Background checks will be conducted on all selected applicants and include, but are not limited to, driving record, criminal record, and employment history. A drug test and pre-employment physical are required as a part of the selection process.

Those interested may obtain a copy of the employment application [HERE](#). Individuals must print the application, fill out using a blue or black pen, and send it along with a cover letter and resume via U. S. mail to:

The Ohio Turnpike & Infrastructure Commission  
Attn: Human Resources Manager  
Human Resources Department  
Reference Code: MW Class IV-A Carpenter-Division I  
682 Prospect Street  
Berea, Ohio 44017

**Applications will be received until position is filled.**

*The Ohio Turnpike & Infrastructure Commission provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.*