

**MINUTES OF THE 640<sup>th</sup> MEETING OF THE  
OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION  
MAY 15, 2017**

**Chairman:** Good morning. Will you please stand and join me in reciting the *Pledge of Allegiance*?

The meeting will come to order. Have all guests signed the sign-in sheet in the Lobby? If not, please do so prior to leaving, so we can maintain an accurate account of attendance.

This morning we have with us representing the Office of Budget and Management, Quentin Potter. Mr. Peterson and Senator LaRose called and advised that they are unable to attend today's meeting and are excused.

Today, is a very special day. May 15<sup>th</sup> is the beginning the Police Memorial Week. President John F. Kennedy declared that back in 1962. It is a special day for me, being a former law enforcement employee before I became Mayor, and I remember my first funeral when I was on the department maybe a month and a Cleveland Police Officer was killed. I was so impressed with the turnout that I saw and the comradery, people coming from the State of California, Washington, Canada, Maine, Florida, Texas, and New Mexico. It is just incredible. It all comes to the fact that there is such a tight, united group among law enforcement and the respect that they have for each other and the public has for them. It is a special day, I know for law enforcement to reflect on the friends that they have lost, friends that they will not ever see again, but will always be in their memories. We have a touching moment here on this Board with Representative Patton. Representative Patton's outstanding, young son, Tom, was a police officer in Cleveland Heights and he lost his life in the line of duty due to suffering a heart attack. It was a tragic time. Tom, we reach out to you again and tell you how much we extend our sympathy to you, but also what a wonderful life he lived, and what a legacy he has passed on to his family. I know you have become a surrogate father and you have done an outstanding job at keeping your family so close together. I do not think there is a day that goes by that people aren't saying something of how proud they are of you and the way that you react about your family. So, God bless you and his memory.

Also, it is a special day for the Commission, I am going to turn it over to Director Cole and let him talk a little bit about this. This was the Director's idea. He spoke to me about it last week and I thought it was just a wonderful idea and a wonderful tribute.

**Director Cole:** Thank you, Mr. Chairman. May 15<sup>th</sup> is a day that everyone on the Turnpike reflects upon. May 12<sup>th</sup> of 2000, Trooper Robert Perez, Jr., had stopped a vehicle and during that stop, unfortunately, was struck while in his cruiser by a vehicle traveling 83 MPH. He died three days later, May 15<sup>th</sup>. It is something that we think about every day with our partners with the Patrol, so as we are kicking off both the memory of all of the fallen officers, but a reminder, a special reminder, this week to slow down and move over. As everyone remembers, we lost our own Assistant Foreman, John Fletcher in 2012 and I think it is not just coincidence, but maybe providence, that as we look at the Peace Officer Memorial and this week starting on the same day that Trooper Perez lost his life in service. Again, Representative Patton we think about you and your son. At home, it is important to us, as our son has decided he wants a career in law

enforcement and is now half way through his career at the University of Akron and is looking forward to attending the academy in the future and moving into the same career. So, I definitely think about days like this very specially.

Just a reminder to everybody, especially in these work zones, if you slow down to just 50 MPH in a half mile zone, it will only add ten seconds to your trip and in a seven-mile zone, it will only add about two and a half minutes. Think about that the next time you see someone speeding up. We are going to have special enforcement this week in coordination with the Ohio State Highway Patrol in our work zones and throughout the highway and we are going to be very careful in monitoring all of the situations and incidents where law enforcement has someone pulled over. Just too many times something like that has happened. If everyone doesn't mind, before we proceed with the meeting, can we please have a moment of silence.

Thank you, Mr. Chairman.

**Chairman:** Thank you, Mr. Director. Will the Assistant Secretary-Treasurer please call the roll?

**Assistant Secretary-Treasurer:** Chairman Hruby

**Chairman Hruby:** Here

**Assistant Secretary-Treasurer:** Vice Chairman Paradiso

**Vice Chairman Paradiso:** Here

**Assistant Secretary-Treasurer:** Commissioner Barber

**Secretary-Treasurer Barber:** Here

**Assistant Secretary-Treasurer:** Mr. Dixon

**Mr. Dixon:** Here

**Assistant Secretary-Treasurer:** Mr. Pakush

**Mr. Pakush:** Here

**Assistant Secretary-Treasurer:** Mr. Potter

**Mr. Potter:** Here

**Assistant Secretary-Treasurer:** Representative Patton

**Representative Patton:** Here

**Assistant Secretary-Treasurer:** Ms. Cafaro

**Ms. Cafaro:** Arrived (10:21 a.m.)

**Chairman:** We have a quorum. This is the 640<sup>th</sup> Meeting of the Ohio Turnpike and Infrastructure Commission. We are meeting here at the Commission's headquarters, as provided for in the Commission's Code of Bylaws for a Commission Meeting.

Various reports will be received, and we will act on several resolutions. Draft copies have previously been sent to the Members and updated versions are in the Members' folders. The Resolutions will be explained during the appropriate reports.

At one point during this meeting today, we will adjourn into executive session and then resume our meeting after we conclude the executive session.

May I have a motion to adopt the Minutes of the April 17, 2017, Commission Meeting? Call the roll, please.

**MOTION:** A motion to adopt the Minutes of the April 17, 2017, Commission Meeting was made by Mr. Dixon and seconded by Mr. Paradiso. All Commission Members present voted to approve the Minutes.

**Chairman:** The Minutes are adopted. If there are no questions, we will proceed with the report of the Secretary-Treasurer, Mrs. Barber.

**Secretary-Treasurer:** The following items have been provided to the Members since the last scheduled meeting of the Commission on April 17, 2017:

1. Five Resolutions;
2. Draft Minutes of the April 17, 2017, Commission Meeting; and
3. Agenda for today's meeting.

We have included in their folders for today's meeting, the following additional documents:

1. Traffic Crash Summary Report, April 2017;
2. Traffic and Revenue Report, April 2017;
3. Total Revenue by Month and Year, April 2017;
4. Investment Report, April 2017;
5. Financial Statement, April 2017; and

6. Various News Articles.

**Secretary-Treasurer:** That completes my report, Mr. Chairman.

**Chairman:** Thank you. Any questions for Mrs. Barber? Hearing none, we will move on to the report of our Chief Engineer, Tony Yacobucci.

**Chief Engineer:** Good morning, Mr. Chairman and Commission Members. I have three resolutions for your consideration this morning.

The first resolution for your consideration is to award Contract No. 59-17-03 for the Repairs and Resurfacing of the Eastbound and Westbound Roadway between Mileposts 160.1 and 169.10 in Cuyahoga County. This work is included in the 2017 Capital Improvement Budget. On April 19, 2017, Procurement received two bids for this Project, with the apparent low bid being submitted by Kokosing Construction Company, Inc. ("Kokosing"), of Columbus, Ohio, in the amount of \$3,910,734.35. This bid is about 2.2% lower than the Engineer's Estimate of \$4,000,000 and is deemed to be a responsive and responsible bid. Based on a review of Kokosing's Financial Statement and Experience Questionnaire it appears they have the capacity to perform this work. They have previously performed similar projects for the Commission in the past with favorable results. This resolution also contains provisions to assign GPD Group, of Akron, Ohio, to perform construction administration and inspection services, and to assign CTL Engineering, Inc., of Brunswick, Ohio, a Commission certified SBE/DBE, to perform material testing services.

With your permission, may the General Counsel please read the title of the Resolution?

**General Counsel:** Resolution Approving the Selection of Kokosing Construction Company to Repair and Resurface the Roadway in Cuyahoga County Under Project No. 59-17-03 for the Total Amount of \$3,910,734.35 and Approving the Assignment of GPD Group and CTL Engineering, Inc. to Perform the Professional Services for the Project

**Chairman:** Any questions or comments? Hearing none, please call the roll.

**MOTION:** A motion to adopt the *Resolution Approving the Selection of Kokosing Construction Company to Repair and Resurface the Roadway in Cuyahoga County Under Project No. 59-17-03 for the Total Amount of \$3,910,734.35 and Approving the Assignment of GPD Group and CTL Engineering, Inc. to Perform the Professional Services for the Project*, was made by Mr. Pakush, seconded by Mrs. Barber, and approved by all Commission Members present. Resolution No. 19-2017 is attached hereto as an Exhibit.

**Chairman:** The resolution passes unanimously. Please continue, Tony.

**Chief Engineer:** The next resolution for your consideration is for the award of Contract No. 4292 for the Furnishing of Retro-reflective and Non-Reflective Sheeting and Electronic Cuttable Overlay Film. This is included our 2017 Operating Budget and the material is used by our sign shop for production of roadway signage. Procurement received three bids in response to this Invitation. Engineering has reviewed the bid tabulations and determined that the lowest responsive and responsible bid was submitted by 3M Company, of St. Paul, Minnesota, in

the total annual amount of \$48,175.00 based on the estimated quantities. This bidder has satisfactorily furnished similar material and services to the Commission in the past. The term of this contract is for a one year period, with the possibility of two one-year renewal terms, which may be exercised by the Commission. Since the material quantities are estimated, we are recommending the Commission award the Contract to 3M Company, of St. Paul, Minnesota, in an annual blanket amount of \$65,000.00 with the potential annual renewals to occur upon satisfactory performance of the services and a recommendation by Engineering staff. With your permission, may the General Counsel please read the title of the Resolution.

**General Counsel:** Resolution Approving the Selection of the 3M Company to Supply Reflective and Non-Reflective Sheeting and Electronic Cuttable Overlay Film Under Invitation No. 4292 for a Period of One Year, with the Options to Renew for Two Additional One-Year Periods, in the Total Estimated Amount of \$195,000.00.

**Chairman:** Any questions?

**Mr. Paradiso:** Mr. Chairman, I like the idea of a three-year deal with the same renewable on year term. Do we ever get out of those deals? Have we ever gotten dissatisfied?

**Chief Engineer:** Mr. Chairman and Commission Member Paradiso, I would say for the most part, no. I can't think of any contract in particular where we have not renewed the contract with respect to these types of services. Typically, in contracts like this, these firms have provided us with services in the past, they have performed very well and we typically have renewed them.

**Chairman:** Tony, I am sure the public probably understands, but just in case they do not, explain why we buy this.

**Chief Engineer:** Mr. Chairman and Commission Members, the retro-reflective and non-reflective sheeting and electronic cuttable film is used for the signs that you see on the sides of the road like the "*Move Over and Slow Down*" signs, speed limit signs, the overhead signs, and the blue program signs that tell you what type of services we have at our facilities.

**Chairman:** So, we are saving money by having our own Sign Shop that puts all of this together.

**Chief Engineer:** That is correct, Mr. Chairman.

**Mr. Dixon:** I know that this is not a real large contract, but there was no Ohio company does this sort of work? I see three bids and they are not from Ohio.

**Chief Engineer:** Mr. Chairman and Commission Member Dixon, I am going to ask Mark Musson, our Director of Contract Administration to explain a little further about the 3M Companies and their presence within the State of Ohio.

**Mark Musson:** Mr. Chairman and Commission Member Dixon, Avery Dennison has a large Ohio presence, but they were not within the 5% threshold for giving that Ohio Domestic

preference, so based on the pricing, 3M and its large presence in Ohio as there is a number of employees, distribution centers, sales, officers, here in Ohio, so the threshold wasn't met to award to an Ohio headquartered firm.

**Mr. Dixon:** Thank you.

**Chairman:** Anything else? Hearing none, please call the roll.

**MOTION:** A motion to adopt the *Resolution Approving the Selection of the 3M Company to Supply Reflective and Non-Reflective Sheeting and Electronic Cuttable Overlay Film Under Invitation No. 4292 for a Period of One Year, with the Options to Renew for Two Additional One-Year Periods, in the Total Estimated Amount of \$195,000.00*, was made by Chairman Hruby, seconded by Mr. Paradiso, and approved by all Commission Members present. Resolution No. 20-2017 is attached hereto as an Exhibit.

**Chairman:** The resolution passes unanimously. Please continue, Tony.

**Chief Engineer:** The final resolution for your consideration is seeking authorization for the Executive Director to participate in the Ohio Department of Transportation Cooperative Purchasing Program for the procurement of Sodium Chloride (rock salt) for the 2017/2018 Snow and Ice Season. In years past, the Commission solicited bids for the furnishing and delivery of sodium chloride at various locations along the Ohio Turnpike. Over the past several years, Commission staff has observed that the pricing for rock salt has been higher than the pricing bid by these same salt providers to ODOT and, for the last four Snow and Ice Seasons, the Commission authorized the purchase of rock salt through the ODOT Cooperative Purchasing Program. We are once again recommending that all of the Commission's rock salt be purchased through the ODOT Cooperative Purchasing Program for the 2017/2018 Snow and Ice Season because we believe the best pricing will be available under that program due to consolidated quantities. We are requesting Commission approval for an estimated 51,500 tons of rock salt for winter use, at fifteen delivery locations across the Turnpike, for submittal to ODOT and inclusion in that agency's bid invitation for the 2017/2018 Snow and Ice Season. The Cooperative Purchase Program allows for the purchase of between 90% and 110% of the winter use quantities. Based on the 2016/2017 average unit price, expenditures under the ODOT Cooperative Purchasing contract for sodium chloride at the fifteen delivery locations could potentially exceed \$2,266,000 and, since it will exceed \$150,000, in accordance with Article V, Section 1.00 of the Commission's Code of Bylaws, we are requesting the Commission to authorize the Executive Director to participate in the Ohio Department of Transportation Cooperative Purchasing Program for the procurement of Sodium Chloride (rock salt) for the 2017/2018 Snow and Ice Season. Furthermore, the Maintenance Engineer will issue a report back to the Commission indicating the results of the ODOT bidding process. With your permission, may the General Counsel please read the title of the Resolution?

**General Counsel:** Resolution Authorizing Participation in the ODOT Cooperative Purchasing Program Contract 018-18 for Road Salt During the 2017/2018 Winter Season.

**Chairman:** Any questions or comments?

**Mr. Paradiso:** I would like to thank ODOT, Mr. Pakush and all of your team. There is a great relationship between ODOT and the Ohio Turnpike and Infrastructure Commission. It is fantastic. This is just one example, we do other purchasing, we communicate regularly and we have benefited from that relationship. We truly appreciate it, thank you.

**Mr. Pakush:** You are welcome. This particular contract is open to all communities across the state. The Turnpike is coming in on it with all of the other cities and local governments for a one-time procurement. We appreciate working with the Turnpike.

**Chairman:** It will be interesting to see what the bid is. Our consortium, we get the price down in this bid this time, so hopefully that will be the same for you. Although, I don't think you can go much lower. ODOT had the best deal in the state last year. It was right around \$29.00 or \$30.00 a ton, which is incredible, so I hope that you get the same number this year.

Anything further? Hearing none, please call the roll.

**MOTION:** A motion to adopt the *Resolution Authorizing Participation in the ODOT Cooperative Purchasing Program Contract 018-18 for Road Salt During the 2017/2018 Winter Season*, was made by Mr. Paradiso, seconded by Mrs. Barber, and approved by all Commission Members present. Resolution No. 21-2017 is attached hereto as an Exhibit.

**Chairman:** The resolution passes unanimously. Anything else, Tony?

**Chief Engineer:** No, that completes my report, Mr. Chairman.

**Chairman:** Thank you. We will move on the report of our CFO/Comptroller/DED, Marty Seekely.

**CFO/Comptroller/DED:** Thank you, Mr. Chairman. I have a brief update on our traffic and revenue for the month of April.

This first chart shows the monthly passenger car miles traveled on the Ohio Turnpike over the past two years. Passenger car vehicle miles traveled increased 8.2% in April. This year benefited from Easter holiday traffic while Easter was in March of last year.

Commercial traffic was 2.1% lower than April of last year. Commercial traffic was lower because of the Easter holiday, plus there was on less weekday this year compared to April of last year.

The increase in traffic combined with the 2.7% toll rate increase on January 1 caused passenger car toll revenue to increase 9.6% in April.

The decrease in commercial traffic combined with the toll rate increase caused commercial vehicle toll revenues to increase 0.2% in April.

This chart shows year-to-date toll revenues through the month of April during each year over the past decade. Year-to-date total toll revenues were \$2.4 million or 2.8% above the amount from last year. If you subtract February 29<sup>th</sup> from last year's total, total toll revenues are up \$3.0 million or 3.5% over last year.

That completes my report Mr. Chairman.

**Chairman:** Thank you, Marty. Any questions for Marty? Hearing none, we will move on to the report of the Ohio State Highway Patrol. Lieutenant Reeder.

**Lieutenant Reeder:** Good morning, Mr. Chairman and Commission Members. Thank you for the opportunity to speak today. I am filling in for Staff Lieutenant Hughes.

We have two fatal crashes for this reporting period. The first crash occurred in Williams County, near milepost 15. This crash involved two commercial vehicles. A commercial vehicle was stopped along the side of the roadway, when a 68-year old, male truck driver traveling westbound, drove off the side of the road, striking the parked vehicle. That individual died from the injuries sustained in the crash. Blood results and toxicology results are still pending.

The next crash occurred in Erie County, Florence Township. This was a single vehicle crash. The vehicle was traveling westbound and drove off the side of the road striking the concrete median wall. When Troopers arrived on scene, there were three persons in the backseat of the car. One person, who ended up being the deceased passenger, was seated in the backseat and we concentrated our lifecare efforts towards him. The person, who we have since then determined to be the suspected driver, we didn't get to spend as much time with, but through extensive work with our investigative units, we believe that through DNA and some other forensic evidence, we are going to link him in the driver's seat based upon the injuries he suffered when he hit his head not only on the driver's side window, but also the windshield and when he climbed from the front seat to the back, he left some blood on the seat as he was maneuvering himself. So, this individual, intentionally, tried to hide what he did and the fact that he killed the passenger in the backseat. Once we get all of the evidence gathered, we are going to seek an indictment and then get warrants to bring him back from Michigan for prosecution.

We have had several drug seizures during this reporting period. The first one, involved a stop near milepost 88 in Sandusky County. The Trooper on scene observed criminal indicators. He called for a K-9 to assist with the traffic stop. The K-9 alerted on the vehicle. A probable cause search located 105 grams of heroin. The suspect was charged with a felony in the first degree. Something I want to talk quickly about is this heroin. It is just such dangerous stuff. I do want to mention, that last week a Trooper in southern Ohio had arrested a driver for impaired driving and during the search of that person he had went into a pocket to ensure that there was nothing in there, but there was some heroin residue with fentanyl in the pocket and the Trooper's hand instantly became numb. He had to be rushed to the hospital and from what I understand is that if he had any open cuts on his hand, it may have been life threatening. He has made a full recovery, but that is one example of how dangerous heroin is and how excellent it is that we took the substance off the roadway.



The next was stop near milepost 174 in Summit County. As the suspects were taken out of the car, a protective frisk was conducted of the person and, on his person, we located 58 hydrocodone tablets within a bottle. They had then called for back-up to assist with a probable cause search of the vehicle, and an additional 105 hydrocodone tablets, 22 grams of crack, 85 Xanax tablets, and 56 oxycodone tablets were also located. This person had a criminal history of trafficking and drug possession. He has been charged with a felony two - possession and trafficking charge.

The next seizure was at milepost 139 in Lorain County. The vehicle was stopped for a speed violation. The raw odor of marijuana was smelled in the vehicle. A probable cause search was done. A small amount of marijuana was found, but we also found in excess of \$22,000 in cash. This person had multiple possession and trafficking arrests in his criminal history. The money has been seized and we will wait to see what prosecution does and go from there.

The last one I wanted to talk about occurred at milepost 36 in Fulton County. Again, the raw odor of marijuana was detected by the Trooper. A probable cause search of the vehicle revealed 15 pounds of marijuana in sealed vacuum-packed bags. This person was charged with possession of marijuana, which is a felony three.

We had some really significant seizures and, unfortunately, we had the two fatal accidents, but we are doing our best to attack this criminal element that is on our roadway and prevent it from getting into our communities.

That completes my report, Mr. Chairman. I would be happy to answer any questions.

**Chairman:** Thank you very much. Lieutenant, can you comment a little bit about the *Slow Down and Move Over* campaign.

**Lieutenant Reeder:** The law has been out there for several years, but it is surprising how many people we stop and they will say they haven't heard that. It is kind of sad that as I travel with my family, and it is not just for law enforcement, it is for any public safety vehicle or emergency vehicle, even the wrecker driver that is sitting there, people just simply won't move over. We try to do strict enforcement on that and any lights that are on the side of the road, the vehicle is required to slow down and move over. Unfortunately, it doesn't always happen, but we do our part to try and enforce that law through education and enforcement. We are trying our best to get that word out there with the assistance of Director Cole we are going to do some more efforts together to try and get that word out there to try and see if we can get people to slow down and move over.

**Chairman:** I hope everyone understands what that experience is like. If you stand alongside the road if you have ever had your car disabled or have to change a tire on a car or just standing by on an interstate, the realization of the vehicle coming by at the speed, 70 MPH, you can imagine what that is like and what happens when someone is struck at that kind speed. It is just incredible that people won't slow down and move over when they see something happening, but I hope this morning and the effort that we are doing talking about it will help a little bit and I know the Director's committed to working with you and the Commission in making sure that we

try to get this in the minds of all of our drivers coming through the Turnpike. Thank you very much for the good work and please pass it on to everyone. Again, we are with you, we support you 100%, it is Peace Officers Memorial Week and we understand why that is. We thank you for your work.

**Lieutenant Reeder:** Thank you, Mr. Chairman. If I can a quick minute, I just want to thank the Maintenance Department with the Turnpike. They work hand in hand with us and without their assistance, we could not attain some of the things we do. It is just a great asset. It is one thing that when I came to the Turnpike from the field that you realize how much safer it is for us Trooper and wrecker drivers when you have that help back behind you from the Maintenance Department. It is beyond their work on the roads. Last week, I called and requested some stuff done at the post and the buildings, and they came out and they replaced the grate. Again, I thank you very much for everything they do for us. It is a great partnership.

**Chairman:** Thank you.

**Representative Patton:** I just want to point out that just last week at the suggestion, or actually, the idea was Fraternal Order of Police in a bipartisan bill we just dropped, Representative Rich Kelly and myself was to increase the penalties for the “move over” if an officer is injured or worse. I think what struck me is the fact when we lost Officer Fahey, due to the current laws, the gentleman that was driving the car that killed Officer Fahey got a \$177.00 fine. The Trooper that was killed, I believe that gentleman’s trial is still underway because there was some drug involvement and he was under the influence, but you are exactly right, I think a lot of people don’t realize. I did legislation to make sure that the service vehicles as long as the lights were flashing, move and get over. I think that is the second most underappreciated rule of the rule. The other one is if you are not passing, get out of the left lane. You know, move and get over when you see somebody if you are in the passing lane, pass then get back over.

The second question I want to ask is for when, I am told, that the drug sniffing dogs can be killed by sniffing the fentanyl. Has that been a problem? Have we lost any K-9s?

**Lieutenant Reeder:** Fortunately, so far, not to my knowledge. It is such a dangerous thing. When I got word of the Trooper and his hand, I instantly told my Troopers that we need to be carrying rubber gloves. If we are making a custodial arrest where we are searching this person, we need to be wearing proper protection. But, with that fentanyl and the heroin there comes the needles, so there is that risk as well. It is very dangerous. You feel like a parent where you are on these Troopers every day about do the right thing, do the right thing, but it is the times we are in. We have to be diligent to ensure our safety. We have to wear the gloves to search them, which we have to do before we take them to a facility to be incarcerated.

**Representative Patton:** Thank you, Mr. Chairman. Thank you, Lieutenant for your service.

**Chairman:** Thank you very much, Lieutenant. We will move on now to the report of our Director of Administration, Matthew Cole.

**Director of Administration:** Thank you, Mr. Chairman and Commission Members. I have two resolutions for your consideration this morning.

The first resolution seeks authorization to acquire the software, professional services and maintenance support for the OnBase Document Management System and Workflow Solution from PrimeAE Group, Inc., a Commission certified SBE/MBE firm.

The Commission issued a Pricing Solicitation for Document Imaging Services, Document Management System and Workflow Process Solution in the Fall of 2013. Based on the responses to the Solicitation, the Commission selected PrimeAE Group (formerly, 3SG Corporation) and its proposed OnBase Solution. PrimeAE's services and the OnBase software developed by Hyland Software, Inc., of Westlake, Ohio, are available through DAS state term schedule contracts.

Subsequently, the Commission issued purchase orders for PrimeAE to deliver the services and software necessary to migrate the electronic documents generated in Payroll from its current document management system into OnBase. Once Payroll's migration to the new document management system was complete, the Commission anticipated strategically expanding the deployment of the OnBase system to other departments and workflow processes.

The Commission's staff has evaluated how to best scale-up the use of OnBase. After considering several departments and processes, the team focused on two processes that the OnBase system could readily incorporate into its workflow functionality. The team focused on the primarily intra-departmental employee new hire and promotional onboarding process and the inter-departmental process for executing capital projects.

Currently, the Commission handles hundreds of applications, resumes and other employment-related documents in paper form annually. We also manage hundreds of employee files, personnel actions, requisitions and other various Human Resources documents in paper form. Based upon our current non-electronic procedures, we must use twenty-one, five-drawer cabinets primarily for current employee records alone, so that's over three offices. Additionally, based upon record retention requirements, we must store and maintain hundreds of boxes containing various reports, terminated employee files, labor relation materials, general correspondence, etc.

These five boxes are an example of why we'd like to streamline the process and remove the use of paper. They are from one job posting in 2015 for part-time toll collector vacancies in the Western District of the Turnpike only. We received application materials from 1,850 people. As a result, we received, conservatively, approximately 13,000 pieces of paper, including applications, résumés, Fair Credit Reporting Act forms, and other applicable materials. During the process, we even blew up a fax machine due to its overuse.

After analyzing the workflow for each function, the team obtained proposals from PrimeAE to implement an automated solution through the OnBase system. PrimeAE submitted a revised cost proposal dated March 27, 2017 to deliver an employee onboarding process workflow solution for \$146,174.93. The proposed cost includes \$93,324.93 to license the necessary additional software and \$52,850.00 for the required professional services to implement the

solution, and an additional \$26,629.99 per year, as required for Hyland and PrimeAE to provide maintenance support for the system.

Similar to the way we evaluated the benefits of implementing Kronos, our automated timekeeping, scheduling and leave processing system, an evaluation team consisting of the Deputy Executive Director/CFO/Comptroller, Marty Seekely, Director of Contracts Administration, Mark Musson, Technology Manager, Chriss Pogorelc, and myself, used workflow analysis to identify the annual labor and employee cost savings that the solution is anticipated to deliver through automating the onboarding workflow processes. Applying the hourly amount that each employee receives in compensation to perform their functions in the onboarding process generated a return-on-investment analysis to determine whether the cost proposal is justified. We identified the estimated hours for each employee to manually perform the required tasks to onboard each new and promoted employee during a year that could be automated through the OnBase solution. Based on the hourly cost to the Commission for those employees to perform the tasks susceptible to automation, the annual labor cost savings resulting from the 2,754 employee-hours saved through the OnBase workflow solution in the onboarding process is \$108,762.26 per year, not including benefits or nonworking time or \$192,747.22, including benefits and nonworking time. Accordingly, the breakeven point for investing in the document management workflow solution for the onboarding process is approximately 1.82 or 1.02 years, respectively.

Again, we anticipate strategically expanding the deployment of the OnBase system to other departments and workflow processes following its implementation in the Human Resources Department. The evaluation team recommends that the Commission move forward with deploying the OnBase solution as described in the proposal from PrimeAE, dated March 27, 2017. Once the onboarding workflow is incorporated into the OnBase solution, the evaluation team further recommends selecting additional processes for automation to spread the one-time acquisition costs for the enterprise-wide software licenses among a broader array of workflow functions, including possibly capital projects, accounts payable, pool car assignments, etc. Continuing to further deploy the OnBase solution from Payroll to Human Resources and beyond, will help amortize the costs and return further dividends in the form of labor cost avoidance.

It is recommended that the Commission enter into an agreement with PrimeAE for Document Imaging Services, Document Management System and Workflow Process Solutions in accordance with their proposal of March 27, 2017.

With your permission Mr. Chairman, may the General Counsel please read the title of the resolution.

**General Counsel:** Resolution Authorizing the Acquisition of Software, Professional Services and Maintenance Support for the OnBase Document Management System and Workflow Solution from Prime AE Group, Inc. in the Total Amount of \$172,804.92.

**Chairman:** Any questions or comments?

**Mrs. Barber:** Mr. Chairman, I am very pleased to see you moving in this direction. There is going to be cost-savings, save space and will meet the requirements of records retention.

I just applaud you for doing that. We are in that process right now in our county and it is the only way to go.

**Chairman:** Any additional questions or comments? Hearing none, please call the roll.

**MOTION:** A motion to adopt the *Resolution Authorizing the Acquisition of Software, Professional Services and Maintenance Support for the OnBase Document Management System and Workflow Solution from Prime AE Group, Inc. in the Total Amount of \$172,804.92*, was made by Mrs. Barber, seconded by Ms. Cafaro, and approved by all Commission Members present. Resolution No. 22-2017 is attached hereto as an Exhibit.

**Chairman:** The resolution passes unanimously. At this time, I would like to make a motion to adjourn into Executive Session to discuss the collective bargaining negotiations with the Teamsters Local 436 under the provisions of Ohio Revised Code Section 121.22(G)(4). At the end of this Executive Session, the Commission shall resume its meeting and may take additional action.

**MOTION:** A motion to adjourn into Executive Session is made by Chairman Hruby, seconded by Mr. Pakush and unanimously approved by all Commission Members present. (10:42 a.m.)

**Chairman:** I would like to make a motion to conclude the Executive Session pursuant to the provisions of Ohio Revised Code Section 121.22(G)(4) and resume the open meeting of the Commission.

**MOTION:** A motion to conclude the Executive Session is made by Chairman Hruby, seconded by Mr. Pakush and unanimously approved by all Commission Members present. (11:17 a.m.)

**Chairman:** Please continue, Mr. Cole.

**Director of Administration:** Thank you, Mr. Chairman and Commission Members. My second resolution is regarding the three Collective Bargaining Agreements.

On March 28, 2002 and subsequently March 24, 2014, Teamsters Local Union No. 436, affiliated with the International Brotherhood of Teamsters (“the Union”) was certified by the State Employee Relations Board as the exclusive bargaining representative of the regular, full-time and part-time, non-supervisory field employees in the Commission’s Toll Operations, Safety and Maintenance Departments.

The current Full-time, Part-time and Radio Room Operators’ Collective Bargaining Agreements between the Commission and the Union expired on December 31, 2016. However, pursuant to Ohio Administrative Code Section 4117-9-02(E), the Agreements have continued in full force and effect after the expiration date until all dispute settlement procedures had been exhausted.

Negotiations between representatives of the Commission and the Union concerning the wages, hours, terms and conditions of employment for the Bargaining Unit Employees have taken place in accordance with the requirements set forth in Chapter 4117 of the Ohio Revised Code.

The Commission's Negotiating Team and the Union have reached Tentative Agreements with the Full-time, Part-time and Radio Room Operators Bargaining Unit Employees, whereby the parties have agreed to certain changes to the current wages, hours, terms and conditions of employment under their respective Agreements.

A vote on the Tentative Agreements by all Bargaining Units was concluded by the Union on April 17, 2017, April 19, 2017 and May 10, 2017, and recommends that the Commission authorize the Executive Director to execute new three-year Collective Bargaining Agreements, as all three Bargaining Units voted to approve their respective Tentative Agreements by a majority vote of each respective Bargaining Units.

With your permission Mr. Chairman, may the General Counsel please read the title of the Resolution.

**General Counsel:** Resolution Authorizing Execution of the Collective Bargaining Agreements for the Full-Time, Part-Time and Radio Room Operator Bargaining Units Represented by the Teamsters Local Union 436.

**Chairman:** Any questions or comments? Let me just say that on behalf of the Commission what we heard in Executive Session and what we have heard out here, we thank you very much for your work and we also thank the employees for their reasonable negotiations with the Commission. There is no question that we are treating our employees very fairly and at the same time we do that out of respect to them for the fine work that they do. So, thank you for a great effort in putting this together.

**Director of Administration:** Thank you, Mr. Chairman.

**Chairman:** Any further questions or comments? Hearing none, please call the roll.

**MOTION:** A motion to adopt the *Resolution Authorizing Execution of the Collective Bargaining Agreements for the Full-Time, Part-Time and Radio Room Operator Bargaining Units Represented by the Teamsters Local Union 436*, was made by Mr. Pakush, seconded by Mrs. Barber, and approved by all Commission Members present. Resolution No. 23-2017 is attached hereto as an Exhibit.

**Chairman:** Mr. Director, you have done a great job again. We appreciate it very much. Are there any further comments or questions?

**Director Cole:** I think everyone has received an invitation to the native pollinator garden. I know it is in far eastern, Ohio, but if you can join us, let Adam Greenslade or Brian Newbacher know. The event in Friday afternoon at 1:00 p.m. Commissioner Cafaro is going to attend. We will be making a couple remarks on behalf of the Commission, so she will carry it for

you if no one else is able to make it. But it is the second set of gardens we are putting in place. We think it is a nice amenity for the travelers on the road, it is a nice way to highlight some of the natural beauty of Ohio, but also more community understanding when somebody comes to a service plaza of what is happening in that area. The last thing, is we did send out notification about the July and August meetings. Without any further discussion on it, we will be cancelling the July meeting, so we will still be meeting in June, Mr. Chairman. We will cancel July. I have a conflict in August, I will be presenting our toll modernization program at a Northern Ohio Freight Conference, so that our trucking partners know what is going on. So, Marty Seekely, tentatively, will be sitting here fulfilling his Deputy Executive Director duties.

**Chairman:** Anything else? Hearing none, the next meeting of the Ohio Turnpike and Infrastructure Commission will be held on June 19, 2017 at 10:00 a.m. right here. Again, please slow down and move over. The life you save may be someone who is very close to each and every one of us. Thank you, again, for your acknowledgment of Peace Officers' Memorial Week.

If there is no further business I will make a motion to adjourn.

**MOTION:** A motion to adjourn the Commission Meeting is made by Chairman Hruby, seconded by Mr. Paradiso and unanimously approved by all Commission Members present.

Time of adjournment: 11:23 a.m.

**Attendees for Record Keeping Purposes:**

Bethany Pugh, PFM; Scott Buchanan, AECOM; Hamid Homaei, KS Associates; Dave Ray, JMT; Tim McDonald, ODOT; Jennifer Townley, ODOT; Jim Gates, ODOT; Gene Baxendale, Hill International; Preston Yuzma, IUOE 18; Ed Adamczyk, Arcadis; Jason Watson, MSG; Nabil Farah, Transystems; Maureen Shildwachter, Huntington Bank; Jennifer Stueber, Ohio Turnpike; Anthony Yacobucci, Ohio Turnpike; Dennis Albrecht, Ohio Turnpike; Martin Seekely, Ohio Turnpike; Sharon Isaac, Ohio Turnpike; Matt Cole, Ohio Turnpike; Helen Guggenbiller, Ohio Turnpike; Jennifer Diaz, Ohio Turnpike; David Miller, Ohio Turnpike; Mark Musson, Ohio Turnpike; Diana Anthony, Ohio Turnpike; Chris Matta, Ohio Turnpike; Lisa Mejac, Ohio Turnpike; Adam Greenslade, Ohio Turnpike; Chriss Pogorelc, Ohio Turnpike; and Brian Newbacher, Ohio Turnpike.

Approved as a correct transcript of the proceedings of  
the Ohio Turnpike and Infrastructure Commission

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Sandra K. Barber, Secretary-Treasurer

# **EXHIBITS**

1. Resolution No. 19-2017 – Resolution Approving the Selection of Kokosing Construction Company to Repair and Resurface the Roadway in Cuyahoga County Under Project No. 59-17-03 for the Total Amount of \$3,910,734.35 and Approving the Assignment of GPD Group and CTL Engineering, Inc. to Perform the Professional Services for the Project;
2. Resolution No. 20-2017 – Resolution Approving the Selection of the 3M Company to Supply Reflective and Non-Reflective Sheeting and Electronic Cuttable Overlay Film Under Invitation No. 4292 for a Period of One Year, with the Options to Renew for Two Additional One-Year Periods, in the Total Estimated Amount of \$195,000.00;
3. Resolution No. 21-2017 – Resolution Authorizing Participation in the ODOT Cooperative Purchasing Program Contract 018-18 for Road Salt During the 2017/2018 Winter Season;
4. Resolution No. 22-2017 – Resolution Authorizing the Acquisition of Software, Professional Services and Maintenance Support for the OnBase Document Management System and Workflow Solution from Prime AE Group, Inc. in the Total Amount of \$172,804.92; and
5. Resolution No. 23-2017 – Resolution Authorizing Execution of the Collective Bargaining Agreements for the Full-Time, Part-Time and Radio Room Operator Bargaining Units Represented by the Teamsters Local Union 436.



## **OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION**

### **Resolution Approving the Selection of Kokosing Construction Company to Repair and Resurface the Roadway in Cuyahoga County Under Project No. 59-17-03 for the Total Amount of \$3,910,734.35 and Approving the Assignment of GPD Group and CTL Engineering, Inc. to Perform the Professional Services for the Project**

WHEREAS, the Commission published notice in accordance with law advertising its invitation to bid upon a Contract for the Repairs and Resurfacing of the Eastbound and Westbound Roadways from Milepost 160.10 to Milepost 169.10 in Cuyahoga County, Ohio, designated as Project No. 59-17-03 (the "Project"); and

WHEREAS, the Commission received two bids via Bid Express to perform the Contractor's obligations on the Project, and the Assistant Chief Engineer and the Chief Engineer reviewed and evaluated the bids received, and whose report concerning such analysis is before the Commission; and

WHEREAS, the Chief Engineer reports that Kokosing Construction Company, of Elyria, Ohio, submitted the lowest responsive and responsible bid to perform the Contractor's obligations for the Project for the total amount of \$3,910,734.35, which they recommend the Commission accept and approve authorization for the Executive Director to award; and

WHEREAS, the Director of Contracts Administration advises that bids for Contract No. 59-17-03 were solicited on the basis of the same terms and conditions and the same specifications, that the bid of Kokosing Construction Company for Contract No. 59-17-03 conforms to the requirements of Ohio Revised Code Sections 5537.07, 9.312 and 153.54, and Kokosing Construction Company submitted a performance bond with good and sufficient surety and made a good faith effort to attain the participation of disadvantaged businesses in the Project; and

WHEREAS, the amount of the bid received will require expenditures that will exceed \$150,000.00 under Contract No. 59-17-03, and Commission action is necessary to approve the Contract in accordance with Article V, Section 1.00 of the Commission's Bylaws; and

WHEREAS, the Commission's Executive Director has reviewed the reports of the Chief Engineer and the Director of Contracts Administration and concurs with the recommendation that the Commission approve the award of Project No. 59-17-03 to Kokosing Construction Company as the lowest responsive and responsible bidder; and

WHEREAS, the Commission has duly considered such recommendation.

NOW, THEREFORE, BE IT

RESOLVED by the Ohio Turnpike and Infrastructure Commission that the bid of Kokosing Construction Company in the total amount of \$3,910,734.35 for Project No. 59-17-03 is approved as the lowest responsive and responsible bid received, and the Executive Director is authorized to execute a Contract on the basis of said bid; and

FURTHER RESOLVED that the Commission approves the Executive Director and the Chief Engineer assigning GPD Group, of Akron, Ohio, to perform the necessary construction administration and inspection services and CTL Engineering, Inc., of Brunswick, Ohio, to perform materials testing and inspection services for the Project, both in accordance with the Miscellaneous Professional Services Agreement between the Ohio Turnpike and Infrastructure Commission and said firms; and

FURTHER RESOLVED that the Executive Director has the authority to approve such extra work or change orders under said contracts as a result of an increase in necessary quantities, newly mandated requirements that did not exist at the time of original contract awards, or circumstances that would create a life, safety, or health threatening situation or would unduly delay the completion of the Project or increase its costs.

**(Resolution No. 19-2017 adopted May 15, 2017)**

## OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION

### **Resolution Approving the Selection of the 3M Company to Supply Reflective and Non-Reflective Sheeting and Electronic Cuttable Overlay Film Under Invitation No. 4292 for a Period of One Year, with the Options to Renew for Two Additional One-Year Periods, in the Total Estimated Amount of \$195,000.00**

WHEREAS, the Commission advertised an Invitation for Bids to provide its requirements for furnishing retro-reflective and non-reflective sheeting and electronic cuttable overlay film for a one-year period, with two available one-year options to renew; and

WHEREAS, Invitation No. 4292 was divided into six different Groups listing estimated quantities and various sizes of retro-reflective, non-reflective sheeting and electronic cuttable overlay film to be used in the Commission's Sign Shop; and

WHEREAS, the Commission received three bids in response to the Invitation, and the Commission's Assistant Chief Engineer and Chief Engineer reviewed and analyzed the bids timely submitted, whose report concerning such analysis is before the Commission; and

WHEREAS, the Assistant Chief Engineer and Chief Engineer report that the lowest responsive and responsible bid received for all six Groups under Invitation No. 4292 was submitted by 3M Company, of St. Paul, Minnesota; and

WHEREAS, the Assistant Chief Engineer and Chief Engineer, reports that 3M Company proposes to furnish materials and services in accordance with the Specifications and has satisfactorily furnished similar materials to the Commission in the past, and recommend that the Commission award a Contract to 3M Company on the basis of its bid to supply the Commission's requirements for the materials for up to three years; and

WHEREAS, the Director of Contracts Administration advises that the Commission cannot obtain the materials for less than an excessive price from a bidder domiciled in Ohio, and regardless that 3M Company qualifies for consideration under the Commission's "Domestic and Ohio Preference" Policy due to its significant economic presence in Ohio with nearly 500 residents employed at its sales or distribution facilities located in the state; and

WHEREAS, the Director of Contracts Administration advises that the bids for Invitation No. 4292 were solicited on the basis of the same terms and conditions and the same specifications, and that the bid from 3M Company for Invitation No. 4292 conforms to the requirements of Ohio Revised Code Sections 5537.07 and 9.312; and

WHEREAS, the Executive Director has reviewed the reports of the Chief Engineer and the Director of Contracts Administration and concurs with the recommendation to award 3M Company the contract for Invitation No. 4292 as the lowest responsive and responsible bidder; and

WHEREAS, Commission action is requested to approve the Contract in accordance with Article V, Section 1.00 of the Commission's Bylaws because the amount of the bid received will require expenditures under Contract No. 4292 that will exceed \$150,000.00; and

WHEREAS, the Commission has duly considered such recommendations.

NOW, THEREFORE, BE IT

RESOLVED by the Ohio Turnpike and Infrastructure Commission that the bid of 3M Company to furnish Commission's requirements for retroreflective and non-reflective sheeting and electronic cuttable overlay film for a period of one year, is approved as the lowest responsive and responsible bid received, and the Executive Director is authorized to execute a Contract on the basis of said bid and to exercise up to two, one-year options to renew said Contract for the total estimated amount of \$195,000.00; and

FURTHER RESOLVED that the Executive Director has the authority to approve such extra work or change orders under said contracts as a result of an increase in the planned quantities, newly mandated requirements that did not exist at the time of original contract awards, or circumstances that would create a life, safety, or health threatening situation or would unduly delay the completion of the contract services or increase its costs.

**(Resolution No. 20-2017 adopted May 15, 2017)**

## OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION

### **Resolution Authorizing Participation in the ODOT Cooperative Purchasing Program** **Contract 018-18 for Road Salt During the 2017/2018 Winter Season**

WHEREAS, the Ohio Turnpike and Infrastructure Commission (“Commission”) is authorized to participate in contracts awarded by the Ohio Department of Transportation (“ODOT”) for the purchase of machinery, materials, supplies, or other articles under Section 5513.01(B) of the Ohio Revised Code; and

WHEREAS, Commission staff has determined that the volume pricing ODOT is able to obtain from salt suppliers is significantly less than the bids the Commission obtains for fulfilling its salt requirements; and

WHEREAS, the Commission’s Maintenance Engineer, has recommended the following quantities of rock salt be submitted to ODOT for inclusion in the bid invitation for the 2017/2018 Winter Season under the ODOT Cooperative Purchasing Program for the counties where the following Delivery Locations are located:

<b><u>Delivery Location</u></b>	<b><u>Estimated Tons for Winter Use</u></b>
Kunkle MB (Williams Co.)	2,500
Interchange 34 (Fulton Co.)	500
Swanton MB (Fulton Co.)	1,800
TP 59 (Lucas Co.)	400
Elmore MB (Ottawa Co.)	4,500
River Road (Sandusky Co.)	800
Castalia MB (Erie Co.)	3,800
Humm Road (Erie Co.)	2,300
Amherst MB (Lorain Co.)	6,000
TP 161 (Cuyahoga Co.)	5,000
Boston MB (Summit Co.)	8,000
TP 187 (Portage Co.)	2,500
Hiram MB (Portage Co.)	5,500
TP 218 (Mahoning Co.)	3,900
Canfield MB (Mahoning Co.)	4,000
<b>TOTAL TONNAGE:</b>	<b>51,500</b>

WHEREAS, the ODOT Winter Use Contract will require that the Commission will need to accept at least 90% of the Commission’s estimated quantities, but allows for the Commission to purchase up to 110% of its estimated amount at the contract price from October 1, 2017 through April 30, 2018; and

WHEREAS, the Director of Contracts Administration advises that, in accordance with Section 5513.01(B) of the Ohio Revised Code, the Commission is eligible to participate in

contracts into which the Director of Transportation has entered for the purchase of machinery, materials, supplies, or other articles, provided that the Commission shall file with the Director a certified copy of the resolution authorization to participate in such contracts and agreeing to be bound by such terms and conditions as the Director prescribes; and

WHEREAS, the Chief Engineer and the Executive Director recommend that the Commission authorize participation in the ODOT Cooperative Purchasing contract(s) for sodium chloride in the counties specified for the above-referenced delivery locations.

WHEREAS, the Commission has considered such recommendations.

NOW, THEREFORE, BE IT

RESOLVED that the Ohio Turnpike and Infrastructure Commission hereby agrees to participate in the Ohio Department of Transportation Annual Winter Road Salt Bid (Invitation No. 018-18) in accordance with Section 5513.01(B) of the Revised Code, and that the Executive Director is authorized to take any and all actions necessary in the name of the Ohio Turnpike and Infrastructure Commission concerning its participation in the ODOT Contract for Road Salt during the winter of 2017/2018 ("Winter Road Salt Contract"); and

FURTHER RESOLVED, that the Commission hereby requests, as part of ODOT's agreement to participate in the Winter Road Salt Contract, a total of 51,500 tons of Sodium Chloride (Road Salt) that the Commission agrees to purchase from its awarded salt supplier for each of the above-specified Delivery Locations in the subtotal quantities provided as the Estimated Winter Use at the bid price per ton awarded by the Director of Transportation, and the Commission agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier(s) during the Contract term of October 1, 2017 through April 30, 2018; and

FURTHER RESOLVED, that the Commission hereby agrees to be bound by all terms and conditions established under the Winter Road Salt Contract resulting from Bid Number 018-18 and acknowledges that upon award of the Contract by the Director of Transportation it shall be bound by all such terms and conditions included in the contract and that upon the signing of the Winter Road Salt Contract by the Director of Transportation, the agreement shall effectively form a contract between the awarded salt supplier(s) and the Commission; and

FURTHER RESOLVED, that the Commission hereby agrees to place orders under the Winter Road Salt Contract directly with the awarded salt supplier(s) and make payments directly to the awarded salt supplier(s) on a 30 day net basis for all road salt received under the Winter Road Salt Contract, and the Commission agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the Winter Road Salt Contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Commission's participation in the Winter Road Salt Contract; and

FURTHER RESOLVED, that the Commission instructs the Maintenance Engineer to issue a report back to the Commission indicating the results of the ODOT bidding process; and

FURTHER RESOLVED, that the Commission authorizes and instructs the Executive Director to take all necessary actions to cause the Commission to participate in the ODOT Cooperative Purchasing Contract(s) for the purchase of road salt resulting from Bid Invitation No. 018-18; and

FURTHER RESOLVED that the Executive Director is authorized to submit a certified copy of this Resolution to the Director of Transportation providing the Commission's authorization and commitment to participate in the ODOT Cooperative Purchasing Contract(s) for the purchase of road salt resulting from Bid Invitation No. 018-18 in the quantities and at the delivery sites as referenced above.

**(Resolution No. 21-2017 adopted May 15, 2017)**

## **OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION**

### **Resolution Authorizing the Acquisition of Software, Professional Services and Maintenance Support for the OnBase Document Management System and Workflow Solution from Prime AE Group, Inc. in the Total Amount of \$172,804.92**

WHEREAS, pursuant to Resolution No. 32-2003, adopted on July 21, 2003, the Executive Director is authorized to participate in state contracts under the Ohio Department of Administrative Services (“DAS”) Cooperative Purchasing Program, through which members may purchase supplies, services, equipment and other materials in accordance with Ohio Revised Code Section 125.04; and

WHEREAS, the Commission issued a pricing solicitation for Document Imaging Services, Document Management System and Workflow Process Solution to companies having a DAS state term schedule contract in place, and the Commission selected Prime AE Group, Inc. (“PrimeAE”) and its proposed OnBase software solution developed by Hyland Software, Inc., of Westlake, Ohio, based on the responses to the pricing solicitation; and

WHEREAS, after the Commission initially deployed the OnBase software in its payroll office to assist in storing and organizing its electronic documents, an evaluation team determined that the expansion of an OnBase document management system and workflow solution to the Human Resources Department will generate cost savings for the Commission; and

WHEREAS, the evaluation team has recommended modifying the agreement with PrimeAE to license the additional software for the OnBase system and provide the professional services necessary to implement a solution for its onboarding workflow process based on its cost proposal, dated March 27, 2017, to deliver an employee onboarding process workflow solution; and

WHEREAS, the software licenses and professional services necessary to implement the OnBase Solution for the Human Resources Department onboarding process are available from PrimeAE under state term schedule contracts (Schedule No. 533272-3, Index No. STS-033 and Schedule No. 800448, Index No. STS-364, respectively) for \$146,174.93, plus an additional \$26,629.99 per year for Hyland and PrimeAE to provide the necessary maintenance support for the system; and

WHEREAS, Commission action is necessary under Article V, Section 1.00 of the Commission’s Bylaws because the expenditure required to purchase and maintain the software will exceed \$150,000.00; and

WHEREAS, the Executive Director has reviewed the evaluation and report of the Evaluation Team and concurs with the recommendation that the Commission approve the purchase of employee onboarding process workflow solution from PrimeAE through the DAS Cooperative Purchasing Program; and

WHEREAS, the Commission has duly considered such recommendation.



NOW, THEREFORE, BE IT

RESOLVED by the Ohio Turnpike and Infrastructure Commission that the acquisition of the software, professional services and maintenance support for the OnBase Document Management System and Workflow Solution for the Human Resources employee onboarding process from PrimeAE through the DAS Cooperative Purchasing Program under DAS Contract Schedule No. 533272-3, Index No. STS-033 and Schedule No. 800448, Index No. STS-364, in the total amount of \$146,174.93, is approved; and

FURTHER RESOLVED that obtaining the maintenance and technical support necessary for the OnBase Document Management System and Workflow Solution in the additional amount of \$26,629.99 per year is approved; and

FURTHER RESOLVED that the Executive Director has the authority under Article V, Section 1.00 of the Bylaws to approve extra work or change orders to perform additional services, acquire additional quantities or fulfill newly mandated requirements for the OnBase Document Management System and Workflow Solution that do not exceed the Executive Director's original contracting authority, or such extra work or change orders as a result of circumstances that would create a life, safety, or health threatening situation or would unduly delay the completion or increase the costs of the project.

**(Resolution No. 22-2017 adopted May 15, 2017)**

## **OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION**

### **Resolution Authorizing Execution of the Collective Bargaining Agreements for the Full-Time, Part-Time and Radio Room Operator Bargaining Units Represented by the Teamsters Local Union 436**

WHEREAS, on March 28, 2002 and March 24, 2014, Teamsters Local Union No. 436, affiliated with the International Brotherhood of Teamsters (“the Union”) was certified by the State Employee Relations Board as the exclusive bargaining representative of the regular, full-time, part-time and radio room, non-supervisory field employees in the Commission’s Toll Operations, Maintenance and Safety Services Departments, hereinafter collectively referred to as “Bargaining Unit Employees”; and

WHEREAS, the current Full-Time, Part-Time and Radio Room Operator Collective Bargaining Agreements between the Commission and the Union expired on December 31, 2016; however, pursuant to Ohio Administrative Code Section 4117-9-02(E), the Agreements continued in full force and effect after the expiration date until all dispute settlement procedures were exhausted; and

WHEREAS, the Commission’s Director of Administration has reported that negotiations between representatives of the Commission and the Union concerning the wages, hours, terms and conditions of employment for the Bargaining Unit Employees have taken place in accordance with the requirements set forth in Chapter 4117 of the Ohio Revised Code; and

WHEREAS, the Director of Administration served as the Commission’s Chief Negotiator, leading a negotiating team that included Commission staff from the Legal, Engineering, Maintenance, Toll Operations and Safety Departments; and

WHEREAS, the Director of Administration has reported that Tentative Agreements have been reached with the Full-Time, Part-Time and Radio Room Operator Bargaining Unit Employees, whereby the parties have agreed to certain changes to the current wages, hours, terms and conditions of employment under their respective Agreements; and

WHEREAS, the Director of Administration has reported that a vote on the Tentative Agreements by all Bargaining Units was concluded by the Union on April 17, 2017, April 19, 2017 and May 10, 2017, for the Full-Time, Part-Time and Radio Room Operators, respectively, and recommends that the Commission authorize the Executive Director to execute three new three-year Collective Bargaining Agreements, as each of the three Bargaining Units voted to approve their respective Tentative Agreements by a majority vote of each respective Bargaining Unit; and

WHEREAS, the Executive Director concurs with the recommendation of the Director of Administration that the execution of new three-year Collective Bargaining Agreements with the Full-Time, Part-Time and Radio Room Operator Bargaining Units should be authorized by the Commission; and

WHEREAS, the Commission has duly considered such recommendations.

NOW, THEREFORE, BE IT

RESOLVED that the Commission hereby authorizes the Executive Director to execute new Collective Bargaining Agreements with the Full-Time, Part-Time and Radio Room Operator Bargaining Units represented by the Teamsters Local Union 436 as the Full-Time, Part-Time and Radio Room Operator Bargaining Units have voted by a majority to approve their respective Tentative Agreements; and

FURTHER RESOLVED, that the Commission authorizes the Executive Director and the Director of Administration to take any other action necessary to carry out the terms and provisions of the new Collective Bargaining Agreements with the Full-Time, Part-Time and Radio Room Operator Bargaining Units.

**(Resolution No. 23-2017 adopted May 15, 2017)**