

**MINUTES OF THE 632<sup>nd</sup> MEETING OF THE  
OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION  
SEPTEMBER 19, 2016**

**Chairman:** Good morning. Will you please stand and join me in reciting the Pledge of Allegiance.

The meeting will come to order. Have all guests signed the sign-in sheet in the Lobby? If not, please do so prior to leaving, so we can maintain an accurate account of attendance.

Mr. McAuliffe from ODOT and Senator LaRose of the Ohio Senate, both informed us that they cannot attend the meeting today and they send their regrets. Jennifer Townley is representing Mr. McAuliffe and we appreciate that.

We do have a new Member. We welcome today a very learned man when it comes to the banking, auditing, and the audit profession. His name is James Gasior. Mr. Gasior is from Mahoning County. We are pleased to have someone from that part of the state joining our ranks. He is on the Advisory Council of Youngstown State University. He is a CPA, an accountant, an audit manager and we are looking forward to turning over all of those little duties that Marty sometimes needs a little help on. Mr. Gasior is with the Cortland Bank Corporation in Mahoning County. Welcome! It is a pleasure having you with us.

**Mr. Gasior:** Thank you very much.

**Chairman:** Unfortunately, one another thing I would like to mention is that we had an incident take place on I-90. I know that our State Highway Patrol representative is not here today, but they are such a tight knit family and unfortunately, one their own succumbed to injuries from a traffic accident. He was literally run over by a motorist. He was running radar and the motorist struck him and he died. His name was Trooper Kenneth Velez and if you've been watching or hearing the media, the Troopers have really gathered together, law enforcement in general, have gathered together. This is a tragedy that can happen at any time, to any police officer when they stop a car in traffic. People just don't pay attention, they don't slow down, they text, they do all of the things that they shouldn't be doing to give their fullest time and attention to the roadway. So, I just mention him and ask that his family, on behalf of our Commission accept our deepest sympathy and our sympathy goes out to the entire Ohio State Highway Patrol.

This is the 632<sup>nd</sup> Meeting of the Ohio Turnpike and Infrastructure Commission. We are meeting here at the Commission's headquarters as provided for in the Commission's Code of Bylaws for a Commission meeting. Various reports will be received and we will act on several resolutions. Draft copies have previously been sent our Members and updated drafts are in the Members' folders. Resolutions will be explained during the appropriate reports. Will the Assistant Secretary-Treasurer please call the roll?

**Assistant Secretary-Treasurer:** Chairman Hruby

**Chairman Hruby:** Here

**Assistant Secretary-Treasurer:** Vice Chairman Paradiso

**Vice Chairman Paradiso:** Here

**Assistant Secretary-Treasurer:** Commissioner Barber

**Secretary-Treasurer Barber:** Here

**Assistant Secretary-Treasurer:** Commissioner Dixon

**Mr. Dixon:** Here

**Assistant Secretary-Treasurer:** Commissioner Peterson

**Mr. Peterson:** Here

**Assistant Secretary-Treasurer:** Commissioner Gasior

**Mr. Gasior:** Here

**Assistant Secretary-Treasurer:** Ms. Townley

**Ms. Townley:** Here

**Assistant Secretary-Treasurer:** Mr. Kauffman

**Mr. Kauffman:** Here

**Assistant Secretary-Treasurer:** Representative Dovilla

**Representative Dovilla:** Here

**Chairman Hruby:** May I have a motion to adopt the Minutes of the August 15, 2016, Commission Meeting?

**MOTION:** A motion to adopt the Minutes of the August 15, 2016, Commission Meeting was made by Mr. Paradiso and seconded by Chairman Hruby. All Commission Members present voted to approve the Minutes.

**Chairman:** We will move on to the report of our Secretary-Treasurer, Mrs. Barber.

**Secretary-Treasurer:** Thank you, Mr. Chairman. The following items have been sent to the Members since the last scheduled meeting of the Commission on August 15, 2016:

1. Four Resolutions;
2. Draft Minutes of the August 15, 2016, Commission Meeting; and

3. Agenda for today's meeting.

We have included in their folders for today's meeting, the following additional documents:

1. Traffic Crash Summary Report, July and August 2016;
2. Traffic and Revenue Report, August 2016;
3. Total Revenue by Month and Year, August 2016;
4. Investment Report, August 2016;
5. Financial Statement, July and August 2016; and
6. Various News Articles.

**Chairman:** Thank you. Any questions for Mrs. Barber? We will now move on to the report of the Executive Director, Mr. Cole.

**Director Cole:** Thank you, Mr. Chairman.

First, I want to welcome Jim Gasior to the Commission. Like Mr. Peterson joining us last month, Commissioner Gasior comes at the right time, with the right set of skills and experience. As we prepare to offer another \$200 million in toll revenue bonds to support the Jobs and Transportation Plan, his financial acumen will help guide the process and complement Marty and our team of outside experts. Welcome to the Turnpike.

I'd like to provide a little context to two of the resolutions that will be considered today. In reverse order, Kronos. Simply put, the process of scheduling, timekeeping, overtime and callouts, leave approvals and benefits coordination at the Turnpike is one of the most paper intensive processes I have ever seen. Not just paper, in our Maintenance Department, we still use the old paper based time clocks that stamp the time on a time card. The Human Resources and Payroll departments have taken efforts over the past years to streamline the back end processes. Now, it is time to change the processes that effect all 950 of our employees.

Let me give you some of the numbers. We create almost 75,000 individual time cards for maintenance employees. We drive over 11,000 miles a year to distribute them to the buildings and employees. We print 100,000 leave forms, but we get far fewer back. These processes represent almost one-third of the duties of our toll supervisors and up to 40% of our Maintenance Clerk's time.

In the end, determining when people need to work, getting them to work, accounting for their time at work, accounting for their time away from work and getting them the proper pay and benefits consumes about 100,000 hours a year. That's the equivalent almost fifty full time people, resulting in millions of dollars of salary and transportation expenses to push paper.

Over the past year, Marty Seekely has led a team that includes our Maintenance Engineer, Chris Matta, Director of Toll Operations, Sharon Isaac, Technology Manager Chriss Pogorelc, Payroll Manager, Linda Birth, and a number of employees from each of the departments, front line employees who are frustrated by these processes - to document the current process and evaluate the right solution to help us move forward. The resolution before you today is the result of that work. I have every confidence that they have put us on the right path. Kronos software and equipment we are buying won't be a magic wand, but I'm also confident that real dollar cost savings and freeing up the time of our clerks and supervisors to focus on more valuable tasks and services for our customers will have an immediate payback. Marty will provide more details when he presents the resolution.

The first resolution before you today is the creation of a Fire Department reimbursement program. Ed Miller, our Safety Services Manager will provide background on the program, but once again, I just want to highlight the work of Ed, Adam Greenslade, Tara Cottrell who supervises our Communication Center, Jen Stueber and a number of other employees for the time and effort they put in to analyze response data from the fire departments, talk to legislators and community leaders and develop the program. As I have said many times, the Turnpike runs through seventy communities across thirteen counties and we are separated by only a fence, not a wall. It is important that are good partners, especially with those agencies providing vital services to our employees and customers.

In both of these cases, it has been a privilege to be a part of the team here at the Turnpike and I'm very excited about the direction we are headed.

Unless there are questions Mr. Chairman, I'd like to have Ed come to the podium to discuss the Fire Program.

Thank you, Mr. Chairman.

**Chairman:** Please.

**Edward Miller:** Good morning, Chairman Hruby and Commission Members. I will give you a little background on the program and a little history of it. We believe that the current fire response program is providing our customers with excellent emergency services, but we are continuously reevaluating our options and looking for ways to improve our response times through new agreements, increased access, better communications and continuous training. Because of the nature of the Turnpike (*i.e.*, limited access and third lane area) it creates situations where local fire departments have to respond to incidents outside of their home or contracted jurisdiction. Thirty-eight departments out of fifty-one departments that respond to the Turnpike fall into this category.

Over the course of time, the OTIC has negotiated contracts with three of the departments in this situation. Currently, two contracts remain in place.

In 2014, other fire departments began inquiring about the compensation and contracts that were currently in place. Some of the local departments began reaching out to their local legislators regarding this issue. In the late summer of 2014, we decided to host regional meetings with the

eastern and western fire chiefs, and invited the OSHP, State and Township officials to specifically gather input on this issue, and others affecting the fire departments, including communications, training and other response practices.

We began implementing changes and created radio interoperability with some fire departments, we conducted Traffic Incident Management training and the Ohio Quick Clear program, and participated in County level exercise and continued to discuss ways to address the issue of OTIC requested coverage.

In the midst of addressing these issues, we had a change in Executive Directors. With this change, thanks to Executive Director Cole's leadership, the Commission began migration to the State of Ohio MARCS radio system, which is currently in operation. This has created greater radio interoperability for the Commission at the local, county, regional and state level.

However, the Commission is now considering a program to fairly and equitably compensate fire departments that are responding, outside of their jurisdiction, to the Turnpike at our request.

In developing the program, we researched existing fire districts and local contractual agreements. We analyzed historical crash statistics, where they occurred at and their duration. We conducted individual meetings with local departments, elected officials, legislators and the state fire marshal. Recently, again hosted regional meetings, inviting all of the departments to a meeting in the east on August 16<sup>th</sup> and in the west on August 23<sup>rd</sup>.

Now, we will talk about the Fire Department Reimbursement Program. So, after much deliberation and review we wanted to create a program that set our reimbursement rates against established and currently accepted standard rates. Therefore, we are basing our program on the Federal Emergency Management Agency (FEMA) Equipment Rate Schedule and the United States Department of Labor – Bureau of Labor Statistics Occupational Employment and Wage statistics. Allowable costs should reflect department's actual costs up to, and not to exceed, the established rates published by FEMA and BLS rate. In order to be eligible for the program, fire departments will need to submit an application that includes an inventory list of their equipment, which qualifies for reimbursement.

The parameters to qualify for reimbursement from the Commission include the following:

- An incident involving commercial and passenger vehicle fires, grass fires, motor vehicle accidents with injuries, motor vehicle accidents that require extrication, and hazmat incidents.
- Based on the current FEMA labor rate rates, the Commission will provide reimbursement for five (5) firefighters, two (2) pieces of fire apparatus and the incident commander, for a period of up to a maximum of eight (8) hours. Unusual incidents that extend beyond these guidelines may be approved after review by the Commission's Executive Director.

- The Commission will reimburse from the time the fire department receives notification about an incident and returns to its quarters.
- Reimbursement requests must be forwarded to the Commission's Safety Services Department within thirty (30) days from the date of the incident.
- If a Fire Department is unable to respond to an incident that would normally result in compensation under this Program, the Fire Department shall immediately notify their neighboring Mutual Aid Fire Department to respond. The Mutual Aid Fire Department would be eligible for compensation for that incident under the terms of the Program.

The following situations do not qualify for reimbursement:

- The Commission will not reimburse for equipment and/or labor to a fire department providing secondary or additional response to a Turnpike incident through an Automatic Aid or Mutual Aid agreement.
- The Commission will not reimburse a Fire Department receiving compensation from a neighboring jurisdiction or a Fire District, to provide Fire Protection, if the incident occurs in the contracted community or district on the Turnpike.
- And the Commission will not reimburse for medical supplies, patient care and Fire Department Ambulance transportation to a medical facility.

That is a summary of the program and the history behind it. I would be happy to answer any questions.

**Chairman:** I want to commend both of you, Director Cole and yourself, for this initiative. I know my Chief was at one of the meetings and spoke very highly of your willingness to become a partner with the different departments and your willingness to help. I think for the most part though, many will not take advantage of this and will continue business as usual. We never seek reimbursement from the Turnpike and I don't think we will in the future, but it is helping some of the smaller communities, which do have a difficult time in meeting their needs financially and so it is a good initiative.

**Director Cole:** Thank you.

**Edward Miller:** Thank you, Chairman Hruby.

**Chairman:** Please read the Resolved.

**General Counsel:** Resolution Approving the Ohio Turnpike and Infrastructure Commission's Implementation of the Fire Department Reimbursement Program. (Resolution No. 56-2016)

**Chairman:** Any questions or comments? Hearing none. Please call the roll.

**MOTION:** A motion to adopt the *Resolution Approving the Ohio Turnpike and Infrastructure Commission's Implementation of the Fire Department Reimbursement Program*, was made by Mrs. Barber, seconded by Mr. Paradiso, and unanimously approved by all Commission Members present. Resolution No. 56-2016 is attached hereto as an Exhibit.

**Chairman:** The Resolution passes unanimously. Director Cole, do you have anything further?

**Director Cole:** No. Thank you, Mr. Chairman.

**Chairman:** Thank you for your good work and your presentation. We will move on to the report of our Chief Engineer, Tony Yacobucci.

**Chief Engineer:** Good Morning Mr. Chairman and Commission Members. I have two resolutions for your consideration this morning.

The first Resolution for your consideration seeks the Commission's authorization of continuing expenditures for the Contract with CT Consultants, Inc., of Mentor, Ohio, for the Mainline Pavement Reconstruction Program. Under Resolution No. 37-2013, the Commission awarded a Contract to CT Consultants for Engineering Design and Construction Services for the Mainline Pavement Reconstruction Program at various locations on the Ohio Turnpike, with each assignment consisting of a five to six-mile project section, and the Commission having the option to assign up to five project sections. The fourth pavement replacement project section to be assigned to CT Consultants is for Project No. 71-16-14 from Milepost 169.74 to Milepost 176.34 in Cuyahoga County. This construction project will be designed and bid as a three-year construction project for both Eastbound and Westbound Lanes. CT has submitted a fee proposal dated July 19, 2016 in the not-to-exceed amount of \$185,221.00, for the performance of Task 1 Preliminary Engineering Services. It should be noted that their proposal does not include scope or fee for Task 2 Final Design, as well as, additional work related to bridge and slope repairs that may be required. The scope and fee for Task 2, any required bridge and slope work, as well as, Task 3 Construction Inspection Services will be secured at a later date. The Engineering Department staff has reviewed CT's proposal and finds it to be reasonable for the scope to be performed. With your permission, may the General Counsel please read the title of the Resolution?

**General Counsel:** Resolution Authorizing the Assignment of CT Consultants under its Existing Contract to Perform the Necessary Preliminary Design Services for its Fourth Mainline Pavement Reconstruction Project from Milepost 169.74 to Milepost 176.34 in the Not-to-Exceed Amount of \$185,221.00 (Project No. 71-16-14). (Resolution No. 57-2016)

**Chairman:** Any questions or comments?

**MOTION:** A motion to adopt the *Resolution Authorizing the Assignment of CT Consultants under its Existing Contract to Perform the Necessary Preliminary Design Services for its Fourth Mainline Pavement Reconstruction Project from Milepost 169.74 to Milepost 176.34 in the Not-*

*to-Exceed Amount of \$185,221.00 (Project No. 71-16-14)*, was made by Mr. Paradiso, seconded by Mr. Gasior, and unanimously approved by all Commission Members present. Resolution No. 57-2016 is attached hereto as an Exhibit.

**Chairman:** The Resolution passes unanimously. Please continue.

**Chief Engineer:** The next Resolution for your consideration seeks the Commission's authorization of continuing expenditures for the Contract with GPD Group, Inc., of Akron, Ohio, for the Mainline Pavement Reconstruction Program. Under Resolution No. 38-2013, the Commission awarded a Contract to GPD Group for Engineering Design and Construction Services for the Mainline Pavement Reconstruction Program at various locations on the Ohio Turnpike, with each assignment consisting of a five to six-mile project section, and the Commission having the option to assign up to five project sections. The fourth pavement replacement project section to be assigned to GPD Group is for Project No. 71-16-13 from Milepost 149.24 to Milepost 154.10 in Lorain and Cuyahoga Counties. This construction project will be designed and bid as a two-year construction project for both Eastbound and Westbound Lanes. GPD has submitted a fee proposal dated August 9, 2016, in the not-to-exceed amount of \$146,147.00, for the performance of Task 1 Preliminary Engineering Services. It should be noted that their proposal does not include scope or fee for Task 2 Final Design, as well as, additional work related to bridge and slope repairs that may be required. The scope and fee for Task 2, any required bridge and slope work, as well as, Task 3 Construction Inspection Services will be secured at a later date. The Engineering Department staff has reviewed GPD's proposal and finds it to be reasonable for the scope to be performed. With your permission, may the General Counsel please read the title of the Resolution?

**Chairman:** Please.

**General Counsel:** Resolution Authorizing the Assignment of GPD Group under its Existing Contract to Perform the Necessary Preliminary Design Services for its Fourth Mainline Pavement Reconstruction Project from Milepost 149.24 to Milepost 154.10 in the Not-to-Exceed Amount of \$146,147.00 (Project No. 71-16-13). (Resolution No, 58-2016)

**Chairman:** Any questions or comments? Hearing none. Please call the roll.

**MOTION:** A motion to adopt the *Resolution Authorizing the Assignment of GPD Group under its Existing Contract to Perform the Necessary Preliminary Design Services for its Fourth Mainline Pavement Reconstruction Project from Milepost 149.24 to Milepost 154.10 in the Not-to-Exceed Amount of \$146,147.00 (Project No. 71-16-13)*, was made by Chairman Hruby, seconded by Mr. Peterson, and unanimously approved by all Commission Members present. Resolution No. 58-2016 is attached hereto as an Exhibit.

**Chairman:** The resolution passes unanimously. Tony, anything else?

**Chief Engineer:** That completes my report, Mr. Chairman.

**Chairman:** How is the construction going?



**Chief Engineer:** Very well. Everything is pretty much on schedule and we are looking to have everything removed before Thanksgiving.

**Chairman:** Excellent. We will move on to the report of our CFO/Comptroller and Deputy Executive Director, Marty Seekely.

**CFO/Comptroller/DED:** I have one resolution for your consideration and an update on traffic and revenue this morning.

In your folder, you will find a proposed resolution authorizing the purchase of a Kronos Workforce Management System.

The Commission currently has a manual process for much of its timekeeping function. All of the Commission's staff currently records their time on paper time sheets or punches manual timeclocks. In addition, manual leave request forms are prepared for each absence and supervisors must reference printouts containing current leave balances when approving and manually signing leave requests. In our Toll Operations area, toll collectors bid on shifts by reviewing paper schedules and verbally requesting shifts one by one in turn to their supervisors, who manually record who selected each shift. Toll supervisors manually record employees calling off work and then manually determine who should be offered the shift according to seniority rules and then the supervisor calls each person in order of seniority to see if they want to work the shift. Overtime worked by each employee is tracked on spreadsheets in order to determine who should be offered overtime.

In order to streamline this process, the Commission investigated what other agencies in the State are currently using for timekeeping, scheduling and leave request management. ODOT in the last two years has installed Kronos time and attendance software and hardware. In addition, the state of Ohio has undertaken an initiative to install Kronos time and attendance software across most state agencies. A team consisting of representatives from the Commission's Payroll, Human Resources, Technology and Finance Departments, as well as input from our Toll and Maintenance departments spoke with representatives from ODOT who indicated that they are very satisfied with the performance of Kronos. Kronos was then invited to provide demonstrations of their software and hardware specific to the needs of the Commission. The Kronos system will systematically provide the following:

- Electronic timekeeping of all hours worked
- Vacation, sick and other leave requests will be made by each employee electronically
- Supervisors will electronically review and approve leave requests
- Work schedules will be maintained electronically
- Approved leave requests will automatically be entered into the schedule and on the employee's time card

- Full and Part-time toll employees will bid their work shifts electronically according to seniority
- And call outs of toll collectors due to employees calling in sick or taking other leave will be determined by the Kronos system and actual phone calls or text messages will be made or sent by the Kronos system

Kronos has submitted a proposal to furnish software and equipment and provide implementation services for all of the planned upgrades in the amount of \$418,872, which reflects a discount of 68% off list pricing for software components and a discount of 32.5% off list pricing for hardware components. Ongoing software maintenance costs will be \$25,340 per year after the first year.

With your permission I would like to ask the General Counsel to read the title of the resolution.

**General Counsel:** Resolution Authorizing the Executive Director to Acquire the Software, Equipment, Professional Services and Support Necessary for a Kronos Workforce Management System. (Resolution No. 59-2016)

**Chairman:** Any questions or comments?

**Mr. Paradiso:** Mr. Chairman, Director Cole and Marty, it is exciting. When we first started talking about this, I thought we were talking about Sonos, which is my sound system in my car. I think the State and its success and our thorough review is encouraging, it is creating the efficiency is the right direction. My question goes to the staff. I hope there is no intention of eliminating positions because of the efficiencies. What are we going to do with the current staff that is spending some time on the antiquated system?

**Director Cole:** I would be happy to address that Mr. Chairman and Commission Member Paradiso. No, there is no immediate move to reduce any staff. As I said in my comments when you look at Toll Operations, toll supervisors have a number of duties from making sure deposits are made property, supervising the actual employees, making sure customers are being served properly, dealing with problems. The amount of paperwork and time they spend on this frees them up to do those other duties. On the Maintenance side, this is such a cumbersome process that at heavy times related to time keeping, we have to pull workers off of the road to support the clerks instead of providing services on the road. It is that bad. That won't happen anymore. In fact, we think in a large part the clerks, who are a big part of this process in Maintenance can spend more time on inventory control, on managing projects, again value added services instead of just pushing paper. Then you bring that back here to the Administration Building, what supervisors do and people entering time keeping and everything else, it is more time to do the work that our customers need and it supports our operations instead of just pushing paper. Over time if there are other efficiencies we will evaluate that. This is just one piece of the puzzle, as you have heard over the last year, we are making efforts to improve processes and be more efficient in a lot of areas. There is no move, or need, at this time for layoffs, but it will be taken into account in the future as we look at how many people we need, but nothing like that. Like I said, with this change,

our employees will be able to provide better services and enjoy their jobs better instead of just pushing paper.

**Chairman:** Any other questions or comments? Hearing none, please call the roll.

**MOTION:** A motion to adopt the *Resolution Authorizing the Executive Director to Acquire the Software, Equipment, Professional Services and Support Necessary for a Kronos Workforce Management System*, was made by Mrs. Barber, seconded by Mr. Paradiso, and unanimously approved by all Commission Members present. Resolution No. 59-2016 is attached hereto as an Exhibit.

**Chairman:** The resolution passes unanimously. Good luck, Marty. We just implemented a system in our community similar to this. We did look at this system, but we are a much smaller operation, but there are some growing pains and some getting used to it among the staff, but we have already seen a difference. It has eliminated quite a bit of time on the part of our employees and I would agree with the Director. It just makes us more efficient, not necessarily reducing jobs. Marty, do you have anything else?

**CFO/Comptroller/DED:** Yes, Mr. Chairman. I have an update on our traffic and revenue the month of August.

This first chart shows the monthly passenger car miles traveled on the Ohio Turnpike over the past two years. Passenger car vehicle miles traveled were 2.8% lower than last year in August. There were two fewer weekend days in August this year than there were in August last year.

Commercial traffic was 2.8% higher than last year in August. Again, August had two more weekdays this year than last year.

This chart shows the total vehicle miles traveled through the month of August during each year over the past decade. Total vehicle miles traveled for the first eight months of this year were 1.6% higher than the amount from last year. If you subtract February 29th from this year's total, total vehicle miles traveled are up 1.3% over last year.

The decrease in traffic combined with the toll rate increase on January 1 of this year caused passenger car toll revenue to decrease 1.4% in August from the corresponding month last year.

The increase in Commercial traffic combined with the toll rate increase resulted in Commercial vehicle toll revenues increasing 5.5% in August.

This chart shows the year-to-date toll revenues through the month of August during each year over the past decade. Toll revenues through August were \$5.8 million or 3.1% above the amount from last year. If you subtract February 29th from this year's total, total toll revenues are up \$5.2 million or 2.8% over last year.

That completes my report Mr. Chairman. If there are no questions I would like to introduce Frank Eich from our Auditor, Ciuni & Panichi, who will discuss our 2015 Audit.

**Chairman:** Earlier today before the meeting we had the Audit Committee report and I would just like to commend Ciuni & Panichi for their excellent work that they have done for us over the years. I will tell the Commission that they have described to work with you, Marty and your staff as smooth and accommodating, which we appreciate very much that you were able to work that closely with them and all things said, we are going to hear good things.

**Frank Eich:** Good morning, Mr. Chairman and Commission Members. I would first like to thank you for allowing me to come in front of you to talk today.

You should have two items in your packet. The first thing is going to be the Financial Statement. The second thing is going to be the spiral bound report. Those are the two items I will be referencing today.

As said, Ciuni & Panichi once again performed the audit of the Commission for the year end of December 31, 2015. We issued an unmodified opinion on the CAFR prepared by Marty and his staff. This opinion is included in the CAFR on pages 18 and 19. An unmodified opinion is the best opinion you can get, so we had no modifications that had to be made. The one thing that was noted in the opinion that is included in the CAFR was the implementation of GASB 68 this year, which just required the Commission to include their proportionate share of the net pension asset and liability. In addition, in the spiral bound reports, you will find a couple other report we prepare as part of our audit.

The first report is included in Section A, which is the report on internal control of over financial reporting and on compliance. In this report, we did not note any significant deficiencies or material weaknesses in internal control, nor any non-compliance with laws, contracts, grants, etc. applicable to the Commission.

The second report can be found in Section B. In this report, we are stating that the Commission complied with Article IV of the Senior and Junior Master Trust Agreements.

The third report can be found in Section C. On pages 1 and 2 of this report, we state that the Commission complied with the Net System Pledged Revenues outlined in the Senior and Junior Master Trust Agreements. As shown on page 3 of this report, you can see that the Commission is safely greater than the 120% minimum required for the Pledged Revenues as a percentage of the annual debt service requirements for both the Senior and Composite Debt Requirements.

Finally, as the Chairman said, we also met with the Audit Committee prior to the meeting. In that meeting, we went over the letter to those charged with governance and we also discussed the results of the audit, which were all positive.

I would be happy to answer any questions.

**Chairman:** Any questions? On the GASB, the change that was made with the liability of PERS that you explained, that's brought about by what? What created that situation? What is the purpose for that?

**Frank Eich:** Basically, what ended up happening is the state of Ohio is in much better shape than a lot of other states, but GASB made it so that each entity actually is going to be reporting their proportionate share of that pension liability. It is not saying that they are going to have to pay the liability that has been put on the books for the Commission, it's not saying 'hey, this is a liability that is going to be paid anytime soon,' but as of now at the state level the OPERS has a liability on their books based on their calculations and each entity is going to be required going forward to record their proportionate share of what the liability is. The goal going forward is obviously for that liability to shrink to the point where it is not anything significant, but as of now, it is a pretty large number that has been added to pretty much any entity that is preparing GAAP basis financial statements.

**Chairman:** Will that have any impact on us in any way on our budget or so forth?

**Frank Eich:** As far as my understanding is, I am not sure how Marty is preparing the budget, but there are no plans for it to be paid off anytime in the future, so I wouldn't expect there to be any effect on cash outlay or anything as far as that is concerned.

**Director Cole:** Marty, why don't you discuss the sticker shock now, so we don't have to discuss it in the budget meeting in a couple of months.

**CFO/Comptroller/DED:** We do have to budget for that because it is a P&L item, like Frank said, it is not a cash item, so it is a little different. We will have to put it on our budget as an income or an expense, as it comes from the PERS. Last year, it was a credit to our P&L of about \$700,000. This year as I look at it, we just received the numbers in July, it looks like it is going to be a rather large expense. It looks like around \$3.4 million, if I am looking at it correctly. So, that expense will carry on for five years based on PERS' operating performance last year. It is based on their investment return, which I think they are expecting 7% per year and they only achieved, I think, .2% investment return, so that difference gets amortized over five years. If this year's investment return is better, then that will offset it somewhat and we will have a credit next year, but as of right now, I will probably be budgeting for a \$3.4 expense on this line for next year's budget.

**Chairman:** Okay. Any further questions?

**Director Cole:** While we are talking about audit and things, in 2014, the Commission had a strategic plan developed and as part of that there was a work group related to standard operating procedures. So you just heard the financial audit and those numbers, but that Committee that works on documenting our standard operating procedures across all of our departments and divisions has reported to me in compliance with our bylaws we are in compliance with that and that we have documented and updated all of our standard operating procedures for our functions. As we look towards next year's audit, it provides us even that much more confidence that audit will go well.

**Chairman:** Marty, I just want to congratulate you and your staff. You had another award winning CAFR, you have an excellent audit again, which for an organization this size is

quite a remarkable thing, so thank you very much for the good work and please pass that along to your staff. Thank you, Mr. Eich. I guess this ends a longstanding relationship that we have had with you. We are going to move on to another avenue of audit in the future, I understand by the direction of the State Auditor. Please take back to your superiors our appreciation for all that you have done for us over the years. We hope to reinitiate the relationship in the future.

**Frank Eich:** Thank you again for the kind words and thank you for giving me the opportunity to come in front of you.

**Chairman:** Marty, anything else?

**CFO/Comptroller/DED:** That completes my report, Mr. Chairman.

**Chairman:** Thank you. Is there a report from our General Counsel?

**General Counsel:** No report, Mr. Chairman.

**Chairman:** Unfortunately, our Staff Lieutenant Weirtz is not able to attend this morning, so there will not be a report from the Ohio State Highway Patrol.

The next meeting of the Commission will be held on Monday, October 17, 2016, at 10:00 a.m. Is there any further business or questions? Hearing none, please call the roll.

**MOTION:** A motion to adjourn is made by Chairman Hruby, seconded by Mr. Paradiso and unanimously approved by all Commission Members present.

Time of adjournment: 10:43 a.m.

**Attendees for Record Keeping Purposes:**

Mike Burgess, Prime; Jim Gates, ODOT; Tim McDonald, ODOT; Bethany Pugh, PFM; B. Regueiro, PFM; Gene Baxendale, Hill; Hamid Homae, KS Associates; Halle Jones Capers, G. Stephens; Ginger Christ, The Cleveland Plain Dealer; Beth Fulton, TRC; Preston Yuzwa, IUOE 18; Jacob Siesel, IUOE Local 18; Frank Eich, Ciuni & Panichi; Al Biehl, TranSystems; Dave Ray, JMT; Scott Buchanan, AECOM; Todd Majidzadeh, Resource International; Jennifer Stueber, Ohio Turnpike; Anthony Yacobucci, Ohio Turnpike; Martin Seekely, Ohio Turnpike; Sharon Isaac, Ohio Turnpike; Matt Cole, Ohio Turnpike; Helen Guggenbiller, Ohio Turnpike; Jennifer Diaz, Ohio Turnpike; Mark Musson, Ohio Turnpike; Diana Anthony, Ohio Turnpike; Chris Matta, Ohio Turnpike; Joseph Mannion, Ohio Turnpike; Edward Miller, Ohio Turnpike; David Miller, Ohio Turnpike; Adam Greenslade, Ohio Turnpike; Chriss Pogorelc, Ohio Turnpike; and Brian Newbacher, Ohio Turnpike.

Approved as a correct transcript of the proceedings of  
the Ohio Turnpike and Infrastructure Commission

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Sandra K. Barber, Secretary-Treasurer

# **EXHIBITS**

1. Resolution Approving the Ohio Turnpike and Infrastructure Commission's Implementation of the Fire Department Reimbursement Program;
2. Resolution Authorizing the Assignment of CT Consultants under its Existing Contract to Perform the Necessary Preliminary Design Services for its Fourth Mainline Pavement Reconstruction Project from Milepost 169.74 to Milepost 176.34 in Not-to-Exceed Amount of \$185,221.00 (Project No. 71-16-14);
3. Resolution Authorizing the Assignment of GPD Group under its Existing Contract to Perform the Necessary Preliminary Design Services for its Fourth Mainline Pavement Reconstruction Project from 149.24 to Milepost 154.10 in Not-to-Exceed Amount of \$146,147.00 (Project No. 71-16-13); and
4. Resolution Authorizing the Executive Director to Acquire the Software, Equipment, Professional Services and Support Necessary for a Kronos Workforce Management System.

**OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION**  
**Resolution Approving the Ohio Turnpike and Infrastructure Commission's**  
**Implementation of the Fire Department Reimbursement Program**

WHEREAS, it has been the policy of the Ohio Turnpike and Infrastructure Commission (the "Commission") to attempt to ensure that the safest plausible traffic routes are identified and used when anyone is responding to an emergency or incident on the Turnpike; and

WHEREAS, for emergency responses by local municipalities, most of the 241 miles of the Turnpike receive fire protection services from municipalities whose boundaries cross the Turnpike; most fire protection services are provided without additional compensation or a special agreement as the Turnpike is located within a said municipality's jurisdiction; and

WHEREAS, under certain, very limited circumstances, it has become necessary for the Commission to enter into agreements with a municipal fire protection service ("FPS") that is headquartered in a locality adjacent to or near an area encompassing the Turnpike where fire protection service is otherwise not available; and in these limited areas, the Commission has agreements with a neighboring FPS; and

WHEREAS, currently, the Commission has only two (2) such FPS agreements, which require the Commission to pay to the FPS an amount that is determined by the number of miles the FPS is required to cover; and historically, upon expiration of the three-year agreements, the Commission had negotiated new agreements with these FPS; and

WHEREAS, after reviewing the FPS agreements for the entire 241 miles of the Turnpike and comparing those to other fire protection services used on similarly situated toll roads, the Commission's Safety Services Manager recommends that the new Fire Department Reimbursement Program be implemented starting January 1, 2017; and

WHEREAS, the Executive Director concurs with the Safety Services Manager's recommendation and desires Commission approval to implement the Fire Department Reimbursement Program.

NOW THEREFORE, BE IT

RESOLVED, that the Commission hereby authorizes and approves the Fire Department Reimbursement Program as described on Exhibit A attached hereto; and

FURTHER RESOLVED, that the Commission hereby instructs and directs the Executive Director to prepare for and adopt the Fire Department Reimbursement Program as described on Exhibit A attached hereto; and

FURTHER RESOLVED, that the new Fire Department Reimbursement Program as described on Exhibit A attached hereto shall be implemented by January 1, 2017.

**(Resolution No. 56-2016 adopted September 19, 2016)**



## **EXHIBIT A**

### **Ohio Turnpike and Infrastructure Commission Fire Department Reimbursement Program**

The Ohio Turnpike and Infrastructure Commission (the “Commission”) will provide an equipment and hourly labor rate reimbursement to a Fire Department responding outside of their jurisdiction to a fire-related incident on the Turnpike. The reimbursement fees are subject to the Federal Emergency Management Agency (FEMA) Equipment Rate Schedule and the United States Department of Labor – Bureau of Labor Statistics (BLS) Occupational Employment and Wage statistics.

The parameters to qualify for reimbursement from the Commission include the following:

1. An incident involving commercial and passenger vehicle fires, grass fires, motor vehicle accidents with injuries, motor vehicle accidents that require extrication, and hazmat incidents.
2. Based on the current FEMA labor rate rates, the Commission will provide reimbursement for five (5) firefighters, two (2) pieces of fire apparatus and the incident commander, for a period of up to a maximum of eight (8) hours. Unusual incidents that extend beyond these guidelines may be approved after review by the Commission’s Executive Director.
3. The Commission will reimburse from the time the Fire Department receives notification about an incident and returns to its quarters.
4. Reimbursement request (see attachment) must be forwarded to the Commission’s Safety Services Department within thirty (30) days from the date of the incident.
5. If a Fire Department is unable to respond to an incident that would normally result in compensation under this Program, the Fire Department shall immediately notify the first due Mutual Aid Fire Department to respond. The Mutual Aid Fire Department is eligible for compensation for that incident under the terms of the Program.

The following situations do not qualify for reimbursement:

1. The Commission will not reimburse for equipment and/or labor to a Fire Department providing secondary or additional response to a Turnpike incident through an Automatic Aid or Mutual Aid agreement.
2. The Commission will not reimburse a Fire Department receiving compensation from a neighboring jurisdiction or a Fire District, to provide Fire Protection, if the incident occurs in the contracted community or district on the Turnpike.
3. The Commission will not reimburse for medical supplies, patient care and Fire Department Ambulance transportation to a medical facility.

## **OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION**

**Resolution Authorizing the Assignment of CT Consultants under its Existing Contract to Perform the Necessary Preliminary Design Services for its Fourth Mainline Pavement Reconstruction Project from Milepost 169.74 to Milepost 176.34 in the Not-to-Exceed Amount of \$185,221.00 (Project No. 71-16-14)**

WHEREAS, the Commission selected **CT Consultants, Inc.**, of **Mentor, Ohio** (“**CT Consultants**”) through Resolution No. 37-2013 to perform Engineering Design and Construction Services for up to five Mainline Pavement Reconstruction Program at various locations on the Ohio Turnpike, with the Ohio Turnpike and Infrastructure Commission (the “Commission”) having the option to assign up to five projects that each consist of a five to six-mile section of roadway; and

WHEREAS, the Commission assigned CT Consultants its first pavement replacement project section as Project No. 71-13-05 from Milepost 101.2 to Milepost 107.2 in Sandusky and Erie Counties through Resolution No. 37-2013, under which the Commission accepted CT Consultants’ fee proposal in the not-to-exceed amount of \$350,740.00 to perform Task 1 - Preliminary Engineering Services and Task 2 - Final Design and Construction Documentation Services (excluding bridges, drainage and slopes), which fees were increased by the Commission through Resolution No. 80-2013 in the not-to-exceed amount of \$87,562.00 for the completion of Task 1 and Task 2 Services, and gave authorization for CT Consultants to perform the necessary Task 3 – Construction Services under Project No. 71-13-05 for Project No. 39-14-01 through Resolution No. 19-2014; and

WHEREAS, the Commission assigned CT Consultants its second pavement replacement project section as Project No. 71-14-08 from Milepost 216.25 to Milepost 221.0 in Trumbull and Mahoning Counties through Resolution No. 12-2014, under which the Commission accepted CT Consultants’ fee proposal in the not-to-exceed amount of \$447,436.00 to perform Task 1 - Preliminary Engineering Services and Task 2 - Final Design and Construction Documentation Services (excluding bridges, drainage and slopes), which fees were increased by the Commission through Resolution No. 65-2014 in the not-to-exceed amount of \$99,975.00 for the completion of Task 1 and Task 2 Services, and gave authorization for CT Consultants to perform the necessary Task 3 – Construction Services under Project No. 71-14-08 for Project No. 39-15-02 through Resolution No. 5-2015; and

WHEREAS, the Commission assigned CT Consultants its third pavement replacement project section as Project No. 71-14-11 from Milepost 107.3 to Milepost 112.45 in Erie County through Resolution No. 65-2014, under which the Commission accepted CT Consultants’ fee proposal in the not-to-exceed amount of \$126,990.00 to perform Task 1 - Preliminary Engineering Services, which fees were increased by the Commission through Resolution No. 10-2015 in the not-to-exceed amount of \$316,332.00 to perform Task 2 – Final Design and Construction Documentation Services, and gave authorization for CT Consultants to perform the necessary Task 3 – Construction Services under Project No. 71-14-11 for Project No. 39-16-01 through Resolution No. 2-2016; and

WHEREAS, the Chief Engineer and Assistant Chief Engineer recommend designating the fourth pavement replacement project section assigned to CT Consultants as Project No. 71-16-14 from Milepost 169.74 to Milepost 176.34 in Cuyahoga County, for which CT Consultants has submitted a fee proposal dated July 19, 2016, in the not-to-exceed amount of \$185,221.00, to perform Task 1 – Preliminary Engineering Services, which amount the Chief Engineer and Assistant Chief Engineer have deemed to be reasonable and necessary; and

WHEREAS, the Executive Director has reviewed the recommendation submitted by the Chief Engineer and Assistant Chief Engineer, and approves the selection and project assignment to CT Consultants for the completion of the Task 1 Services under Project No. 71-16-14.

NOW, THEREFORE, BE IT

RESOLVED by the Ohio Turnpike and Infrastructure Commission that the completion of the required Task 1 - Preliminary Engineering Services by **CT Consultants, Inc.** under Project No. 71-16-14 for its fourth project section from Milepost 169.74 to Milepost 176.34 in Cuyahoga County in the not-to-exceed amount of **\$185,221.00** is approved, and the Executive Director is authorized to amend the Contract with CT Consultants to perform such services in accordance with the terms and conditions of the Commission's RFP for Pavement Replacement Design Services, CT Consultants' response thereto and its fee proposals therefor; and

FURTHER RESOLVED, that the Executive Director has the authority under Article V, Section 1.00 of the Code of Bylaws to further amend the Contract with CT Consultants to perform additional services necessary for Project 71-16-14 and its fifth and final pavement replacement project section that does not exceed ten percent of the total not-to-exceed amount approved to date, and approve such extra work or change orders under said contracts as a result of an increase in necessary quantities, newly mandated requirements that did not exist at the time of original contract awards, or circumstances that would create a life, safety, or health threatening situation or would unduly delay the completion of the Project or increase its costs.

**(Resolution No. 57-2016 adopted September 19, 2016)**

## **OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION**

**Resolution Authorizing the Assignment of GPD Group under its Existing Contract to Perform the Necessary Preliminary Design Services for its Fourth Mainline Pavement Reconstruction Project from Milepost 149.24 to Milepost 154.10 in the Not-to-Exceed Amount of \$146,147.00 (Project No. 71-16-13)**

WHEREAS, the Commission selected **Glaus, Pyle, Schomer, Burns & Dehaven, Inc., dba GPD Group**, of **Akron, Ohio (“GPD Group”)** through Resolution No. 38-2013 to perform Engineering Design and Construction Services for up to five Mainline Pavement Reconstruction Projects at various locations on the Ohio Turnpike, with the Ohio Turnpike and Infrastructure Commission (the “Commission”) having the option to assign up to five projects that each consist of a five to six-mile section of roadway; and

WHEREAS, the Commission assigned GPD Group its first pavement replacement project section as Project No. 71-13-06 from Milepost 159.8 to Milepost 164.82 in Cuyahoga County through Resolution No. 38-2013, under which the Commission accepted GPD Group’s fee proposal in the not-to-exceed amount of \$403,421.00 to perform Task 1 - Preliminary Engineering Services and Task 2 - Final Design and Construction Documentation Services (excluding bridges, drainage and slopes), which fees were increased by the Commission through Resolution No. 81-2013 in the not-to-exceed amount of \$71,714.00 for the completion of Task 1 and Task 2 Services, and gave authorization for GPD Group to perform the necessary Task 3 – Construction Services under Project No. 71-13-06 for Project No. 39-14-02 through Resolution No. 10-2014; and

WHEREAS, the Commission assigned GPD Group its second pavement replacement project section as Project No. 71-14-07 from Milepost 186.3 to Milepost 191.1 in Portage County through Resolution No. 11-2014, under which the Commission accepted GPD Group’s fee proposal in the not-to-exceed amount of \$428,544.00 to perform Task 1 - Preliminary Engineering Services and Task 2 - Final Design and Construction Documentation Services (excluding bridges, drainage and slopes), which fees were increased by the Commission through Resolution No. 64-2014 in the not-to-exceed amount of \$91,938.00 for the completion of Task 1 and Task 2 Services, and gave authorization for GPD Group to perform the necessary Task 3 – Construction Services under Project No. 71-14-07 for Project No. 39-15-01 through Resolution No. 1-2015; and

WHEREAS, the Commission assigned GPD Group its third pavement replacement project section as Project No. 71-14-12 from Milepost 186.3 to Milepost 191.1 in Portage County through Resolution No. 64-2014, under which the Commission accepted GPD Group’s fee proposal in the not-to-exceed amount of \$90,620.00 to perform Task 1 - Preliminary Engineering Services, which fees were increased by the Commission through Resolution No. 2-2015 in the not-to-exceed amount of \$379,674.00 to perform Task 2 – Final Design and Construction Documentation Services, and gave authorization for GPD Group to perform the necessary Task 3 – Construction Services under Project No. 71-14-12 for Project No. 39-16-02 through Resolution No. 57-2015; and

WHEREAS, the Chief Engineer and Assistant Chief Engineer recommend designating the fourth pavement replacement project section assigned to GPD Group as Project No. 71-16-13 from Milepost 149.24 to Milepost 154.10 in Lorain and Cuyahoga Counties, for which GPD Group has submitted a fee proposal dated August 9, 2016, in the not-to-exceed amount of \$146,147.00, to perform

Task 1 – Preliminary Engineering Services, which amount the Chief Engineer and Assistant Chief Engineer have deemed to be reasonable and necessary; and

WHEREAS, the Executive Director has reviewed the recommendation submitted by the Chief Engineer and Assistant Chief Engineer, and approves the selection and project assignment to GPD Group for the completion of the Task 1 Services under Project No. 71-16-13.

NOW, THEREFORE, BE IT

RESOLVED by the Ohio Turnpike and Infrastructure Commission that the completion of the required Task 1 - Preliminary Engineering Services by **Glaus, Pyle, Schomer, Burns & Dehaven, Inc., dba GPD Group** under Project No. 71-16-13 for its fourth project section from 149.24 to Milepost 154.10 in Lorain and Cuyahoga Counties in the not-to-exceed amount of **\$146,147.00** is approved, and the Executive Director is authorized to amend the Contract with GPD Group to perform such services in accordance with the terms and conditions of the Commission's RFP for Pavement Replacement Design Services, GPD Group's response thereto and its fee proposals therefor; and

FURTHER RESOLVED, that the Executive Director has the authority under Article V, Section 1.00 of the Code of Bylaws to further amend the Contract with GPD Group to perform additional services necessary to complete Project 71-16-13 and its fifth and final pavement replacement project section that does not exceed ten percent of the total not-to-exceed amount approved to date, and approve such extra work or change orders under said contracts as a result of an increase in necessary quantities, newly mandated requirements that did not exist at the time of original contract awards, or circumstances that would create a life, safety, or health threatening situation or would unduly delay the completion of the Project or increase its costs.

**(Resolution No. 58-2016 adopted September 19, 2016)**

## **OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION**

### **Resolution Authorizing the Executive Director to Acquire the Software, Equipment, Professional Services and Support Necessary for a Kronos Workforce Management System**

WHEREAS, the current workforce time, attendance, leave, schedule and payroll system that the Ohio Turnpike and Infrastructure Commission (“Commission”) has in place is primarily managed through a series of manual processes entered through time intensive procedures that consume large amounts of resources; and

WHEREAS, advancements in technology for workforce management system solutions present opportunities to streamline and eliminate the need for completing paper timesheets, physically punching timecard clocks and submitting handwritten leave requests that are manually reviewed, approved and entered for recordkeeping; and

WHEREAS, scheduling employees on shifts covering twenty-four hour periods per day throughout the year requires workers to bid on shifts and the application of seniority rules to each schedule before issuance and the manual recording of call-offs requiring voluntary and forced overtime determinations through a processes that are readily automated and optimized through a workforce management system; and

WHEREAS, an Evaluation Team consisting of personnel from the Commission’s Payroll, Finance, Human Resources and Technology Departments received input from supervisory personnel across the Commission’s operational groups, as well as reviewed other similar agencies’ time and attendance practices, and determined that implementing an electronic workforce management system is necessary for the Commission to realize needed cost saving efficiencies and provide its managerial staff the time and tools to most effectively deploy the Commission’s personnel; and

WHEREAS, the Evaluation Team reviewed the various solutions available and determined that Kronos Incorporated (“Kronos”) offers the best suite of software, equipment, professional services and maintenance support to fulfill the Commission’s needs for a turnkey integrated electronic workforce management system solution; and

WHEREAS, the Commission has the authority under Section 9.48 of the Ohio Revised Code to participate in contracts available under joint purchasing programs operated through a national or state association of political subdivisions, and its purchases of equipment, material or services through its participation in the joint purchasing programs are exempt from the competitive selection requirements otherwise required by law, if the contract in which it is participating was awarded pursuant to a publicly solicited request for a proposal or a competitive selection procedure of another political subdivision; and

WHEREAS, the Commission is a member in good standing with the U.S. Communities Government Purchasing Cooperative, which constitutes a national association of political subdivisions, and the Harford County Public Schools of Maryland awarded a contract that is open

to members of the U.S. Communities Government Purchasing Cooperative to Kronos (Contract #14-JLR-003) for its Workforce Management System Solutions through a publicly solicited competitive selection procedure; and

WHEREAS, the Evaluation Team determined that the software, equipment, professional services and support necessary to acquire, implement and maintain a Workforce Management System in the form of a turnkey integrated solution are available under Contract #14-JLR-003 through the Commission's participation in the U.S. Communities Government Purchasing Cooperative from Kronos; and

WHEREAS, the estimated cost to the Commission under the Contract #14-JLR-003 for Kronos to convey the equipment required for the Kronos Workforce Management System is \$118,900.00, to provide the software necessary to operate the System is \$115,472.00, to implement the System is \$184,500.00, plus reimbursable expenses, and to maintain the System is \$25,340.00 annually commencing one year after implementation; and

WHEREAS, the Executive Director has reviewed the recommendation of the Evaluation Team and concurs that the Commission should approve the acquisition of the necessary hardware, software, professional and support services for the Kronos Workforce Management System from the U.S. Communities Government Purchasing Cooperative; and

WHEREAS, the Commission accepts the recommendation to authorize the acquisition of the Workforce Management System Solution from Kronos through the U.S. Communities Government Purchasing Cooperative.

NOW, THEREFORE, BE IT

RESOLVED by the Ohio Turnpike and Infrastructure Commission that the acquisition of the hardware, software, and professional services necessary to implement and utilize the Workforce Management System from Kronos, Incorporated under Contract #14-JLR-003 through the U.S. Communities Government Purchasing Cooperative in the approximate amount of \$418,872.00, plus reimbursable expenses, is approved; and

FURTHER RESOLVED that obtaining the maintenance and technical support necessary from Kronos for the Workforce Management System in the approximate amount of \$25,340.00 per year commencing one year after implementation and adjusted in an amount not expected to exceed four percent per year thereafter, is approved; and

FURTHER RESOLVED that the Executive Director has the authority to approve such extra work or change orders as a result of an increase in the planned quantities, newly established requirements that did not exist at the time of contract execution, or circumstances that would create a life, safety, or health threatening situation or would unduly delay the completion or increase the costs of the project.

**(Resolution No. 59-2016 adopted September 19, 2016)**