

## **INTER OFFICE COMMUNICATION**

**TO:** Commission Members

**FROM:** Richard Hodges, Executive Director

**DATE:** December 5, 2011

**SUBJECT:** MEETING NOTICE - Monday, December 19, 2011

The Ohio Turnpike Commission will hold a regular meeting on ***Monday, December 19, 2011, at 10:00 a.m.***, Eastern Standard Time, at the Commission's Administration Building. I would appreciate your contacting Debby, Ext. 1002, if you are unable to attend this meeting.

The final Agenda and drafts of resolutions to be considered by the Members at the December 19, 2011, meeting will be sent separately prior to the meeting.