



Inter-Office Communication

TO: Commission Members

FROM: Randy Cole, Executive Director

DATE: December 5, 2016

SUBJECT: Meeting – Monday, December 19, 2016

1st NOTICE OF COMMISSION MEETING

The Ohio Turnpike and Infrastructure Commission will hold a Meeting on **Monday, December 19, 2016, at 10:00 a.m.**, at the Commission's Administration Building. If you are unable to attend this meeting, I would appreciate your contacting Jennifer Diaz at (440) 971-2064 or by e-mail at jennifer.diaz@ohioturnpike.org.

The final Agenda and drafts of Resolutions to be considered by the Members at the December 19, 2016, Meeting will be sent electronically in a separate e-mail to Commission Members prior to the Meeting.