



Inter-Office Communication

TO: Commission Members

FROM: Randy Cole, Executive Director

DATE: December 7, 2015

SUBJECT: Special Meeting – Monday, December 14, 2015

2nd NOTICE OF COMMISSION MEETING

Attached is a copy of the proposed Agenda with Resolutions for the Ohio Turnpike and Infrastructure Commission Special Meeting scheduled for **Monday, December 14, 2015, at 10:00 a.m.**, as well as the draft Minutes from the November 16, 2015, Meeting.

I will be contacting the Commission Members on Wednesday, December 9, 2015 and Thursday, December 10, 2015, to review the Agenda.

Additional or revised documents, not available prior to this e-mail, will be included in the Commission Members' folders at the Commission Meeting.

Please advise Debra at Ext. 1032 or by e-mail at debra.klooz@ohioturnpike.org at your earliest convenience if you are unable to attend this Meeting.

Enclosures