

# **TCS MODERNIZATION PROJECT**

## **OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION**

### **Resolution Authorizing Stantec Consulting Services, Inc. to Perform Toll Collection System Project Management Services – Task 4 – Year 2 Onsite Services Under Project No. 71-19-10 in the Increased Not-To-Exceed Amount of \$2,777,500**

WHEREAS, on March 9, 2020, Governor Mike DeWine issued Executive Order 2020-01D declaring a State of Emergency for the entire State of Ohio in response to the COVID-19 pandemic; and

WHEREAS, on March 22, 2020, Amy Acton, MD, MPH, Director of Health, issued a “Stay at Home Order” which expired on May 1, 2020, requiring individuals to stay home unless engaged in Essential Activities, Essential Governmental Functions or to operate Essential Businesses and Operations; and

WHEREAS, under the Stay at Home Order, the Ohio Turnpike and Infrastructure Commission (“Commission”) continued operations as Essential Infrastructure and Essential Governmental Functions and further determined that its contractors and service providers must continue to perform services and supply goods and materials to the Commission as Essential Infrastructure, Critical Trades, Supplies for Essential Business and Operators and/or Essential Critical Infrastructure Workers; and

WHEREAS, on April 30, 2020, Director Acton issued the “Director’s Stay Safe Ohio Order,” in effect through May 29, 2020, which permits governmental entities to continue operations subject to Sector Specific COVID-19 Information and Checklist for Businesses/Employees requiring measures such as, ensuring 6 feet between employees, daily symptom assessments of employees, wearing face coverings, regular handwashing, disinfecting work stations and common areas, changing shift patterns, working from home when possible, among others; and

WHEREAS, the Chief Engineer has issued a memorandum to the Commission’s contractors regarding required work site measures that comply with the Director’s Stay Safe Ohio Order and this memorandum is available on the Commission’s website at <https://www.ohioturnpike.org/business/doing-business-with-us/construction-projects>; and

WHEREAS, the Chief Engineer recommends that the Commission finds and determines that the contract approved pursuant to this Resolution is necessary for the Commission to continue its operations and complies with the Updated and Revised Order for Business Guidance and Social Distancing and that the work to be performed under the contract shall comply with the Sector Specific COVID-19 Information and Checklist for Businesses/Employees set forth in the Updated and Revised Order for Business Guidance and Social Distancing and the Commission’s work site memorandum, as may be amended from time to time, unless or until such order is lifted entirely; and

WHEREAS, the Commission selected Stantec Consulting Services, Inc. (“Stantec”) to perform project management services for the Toll Collection System Modernization (the “TCS Project”) pursuant to the adopted resolutions, on the dates noted and for the scope of work identified below:

<b>RESOLUTION</b>	<b>DATE ADOPTED</b>	<b>SCOPE OF SERVICES</b>	<b>AMOUNT AUTHORIZED</b>
48-2019	October 21, 2019	Task 1 and Task 2 services under Project No. 71-19-10	\$500,000.00
38-2020	May 18, 2020	Task 3 services under Project No. 71-19-10, including oversight of the development, implementation, testing, installation and integration of the TCS Project over a 3 year period	\$1,955,000.00
		<b>TOTAL:</b>	<b>\$2,455,000.00</b>

WHEREAS, the Chief Engineer has determined that the next phase of services for the Project is Task 4;

WHEREAS, Stantec has submitted a fee proposal dated October 1, 2020, to provide project management services on-site at the Commission's headquarters for year two (2) of the TCS Project in the not-to-exceed amount of \$322,500.00, which amount the Chief Engineer has deemed to be reasonable and necessary; and

WHEREAS, Stantec's fee proposal provides for the following project management scope and rates:

- Nathan Podoll, PE, PMP to be a full-time, on-site Project Manager beginning on November 1, 2020 for 48 weeks of support on the TCS Project during the period from November 1, 2020 through October 31, 2021; and
- The budget for said Project Management Services is \$322,500.00, which is based on 1,920 billable hours multiplied by \$168.00 per hour; and

WHEREAS, the amount set forth in the fee proposal from Stantec, dated October 1, 2020, to perform Task 4 will increase the contract by an amount that exceeds the Executive Director's contracting authority under Article V, Section 1.00 of the Commission's Code of Bylaws, and Commission approval is necessary to authorize the Chief Engineer to issue an assignment letter to Stantec for Task 4 services incorporating the Task 4 scope of services and approved fee proposal; and

WHEREAS, the Executive Director has reviewed the recommendation submitted by the Chief Engineer and approves the recommendation to authorize Stantec to perform Task 4 under Project No. 71-19-10; and

WHEREAS, the Commission has duly considered such recommendation.

NOW, THEREFORE, BE IT

RESOLVED by the Ohio Turnpike and Infrastructure Commission that the proposal from Stantec dated October 1, 2020 to perform Task 4, specifically the services described in the recitals, under Project No. 71-19-10 in the not-to-exceed amount of \$322,500.00 is approved, and the Executive Director and Chief Engineer are authorized to issue an assignment letter to Stantec to perform such project management services in accordance with the terms and conditions of the existing Agreement and Stantec's fee proposal dated October 1, 2020, resulting in the aggregate not-to-exceed amount of \$2,777,500.00 for Tasks 1, 2, 3 and 4; and

FURTHER RESOLVED that the Commission finds and determines that the approval of Stantec's fee proposal for Task 4 services under Project No. 71-19-10 pursuant to this Resolution is necessary for the Commission to continue its operations and complies with the Updated and Revised Order for Business Guidance and Social Distancing and that the work to be performed under the contract shall comply with the Sector Specific COVID-19 Information and Checklist for Businesses/Employees set forth in the Updated and Revised Order for Business Guidance and Social Distancing and the Commission's work site memorandum, as may be amended from time to time, unless or until such order is lifted entirely.

**(Resolution No. 65-2020 adopted October 19, 2020)**