



Inter-Office Communication

TO: Commission Members

FROM: Randy Cole, Executive Director

DATE: February 8, 2016

SUBJECT: Special Meeting – Tuesday, February 16, 2016

2nd NOTICE OF COMMISSION MEETING

Attached is a copy of the proposed Agenda with Resolutions for the Ohio Turnpike and Infrastructure Commission Special Meeting scheduled for **Tuesday, February 16, 2016, at 10:00 a.m.**, as well as the draft Minutes from the January 19, 2016, Meeting.

I will be contacting the Commission Members on Wednesday, February 10, 2016 and Thursday, February 11, 2016, to review the Agenda.

Additional or revised documents, not available prior to this e-mail, will be included in the Commission Members' folders at the Commission Meeting.

Please advise Jen D. at Ext. 1022 or by e-mail at jennifer.diaz@ohioturnpike.org at your earliest convenience if you are unable to attend this Meeting.

Enclosures