

## Inter-Office Communication

**TO:** Commission Members

**FROM:** Randy Cole, Executive Director

**DATE:** January 13, 2015

**SUBJECT:** Meeting – Tuesday, January 20, 2015

## 2<sup>nd</sup> NOTICE OF COMMISSION SPECIAL MEETING

Attached is a copy of the proposed Agenda with Resolutions for the Ohio Turnpike and Infrastructure Commission Special Meeting scheduled for <u>Tuesday</u>, <u>January</u> <u>20</u>, <u>2015</u>, <u>at 1:00 p.m.</u>, as well as the draft Minutes from the December 15, 2014, Meeting.

I will be contacting the Commission Members on Wednesday, January 14, 2015, and Thursday, January 15, 2015, to review the Agenda.

Additional or revised documents, not available prior to this e-mail, will be included in the Commission Members' folders at the Commission Meeting.

Please advise Jennifer at Ext. 1022 or by e-mail at <u>jennifer.diaz@ohioturnpike.org</u> at your earliest convenience if you are unable to attend this Meeting.

**Enclosures**