

## Inter-Office Communication

**TO:** Commission Members

**FROM:** Richard Hodges, Executive Director

**DATE:** December 9, 2013

**SUBJECT:** Meeting - Monday, December 16, 2013

## 2<sup>nd</sup> NOTICE OF COMMISSION MEETING

Attached is a copy of the proposed Agenda with Resolutions for the Ohio Turnpike and Infrastructure Commission Meeting scheduled for Monday, December 16, 2013 at 10:00 a.m., as well as the Minutes from the November 18, 2013 Commission Meeting. I will be contacting the Commission Members on Wednesday, December 11,2013 and Thursday, December 12,2013 to review the Agenda.

Please advise Donna at ext. 1002 or by e-mail at donna.fritz@ohioturnpike.org at your earliest convenience if you are unable to attend this meeting.

Additional or revised documents not available prior to this e-mail will be included in the Commission Member's folders at Monday's Commission Meeting.

Enclosures