

## Inter-Office Communication

**The  
Ohio  
Turnpike  
Commission**

**TO:** Commission Members

**FROM:** Richard Hodges, Executive Director

**DATE:** December 12, 2011

**SUBJECT:** *MEETING AGENDA for Monday, December 19, 2011*

Attached is a copy of the proposed Agenda for the Commission Meeting scheduled for *10:00 a.m., Monday, December 19, 2011.*

I will be contacting the Commission Members on Wednesday, December 14<sup>th</sup> and Thursday, December 15<sup>th</sup> to review the Agenda. Please advise Debby (*Extension 1002*) at your earliest convenience if you are unable to attend this meeting.

Draft resolutions are enclosed for your review. Any additional or revised documents not available prior to this mailing will be included in the Commission Members' folders at Monday's meeting.

RH/das

Enclosures