



## Inter-Office Communication

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**TO:** Commission Members

**FROM:** Randy Cole, Executive Director

**DATE:** December 12, 2016

**SUBJECT:** Meeting – Monday, December 19, 2016

### **2<sup>nd</sup> NOTICE OF COMMISSION MEETING**

Attached is a copy of the proposed Agenda with Resolutions for the Ohio Turnpike and Infrastructure Commission Meeting scheduled for **Monday, December 19, 2016, at 10:00 a.m.**

I will be contacting the Commission Members on Wednesday, December 14, 2016, and Thursday, December 15, 2016, to review the Agenda.

Additional or revised documents, not available prior to this e-mail, will be included in the Commission Members' folders at the Commission Meeting.

Please advise Jen D. by e-mail at [jennifer.diaz@ohioturnpike.org](mailto:jennifer.diaz@ohioturnpike.org) or by calling (440) 971-2064 or (440) 234-2081, Ext. 1022, at your earliest convenience if you are unable to attend this Meeting.

Enclosures