



Inter-Office Communication

TO: Commission Members

FROM: Ferzan M. Ahmed, P.E., Executive Director

DATE: December 2, 2019

SUBJECT: Meeting – Monday, December 16, 2019

1st NOTICE OF COMMISSION MEETING

The Ohio Turnpike and Infrastructure Commission will hold a Meeting on **Monday, December 16, 2019, at 10:00 a.m.**, at the Commission's Administration Building. If you are unable to attend this meeting, I would appreciate your contacting Jennifer Diaz at (440) 971-2064 or by e-mail at jennifer.diaz@ohioturnpike.org.

The final Agenda and drafts of Resolutions to be considered by the Members at the December 16, 2019, Meeting will be sent electronically in a separate e-mail to Commission Members prior to the Meeting.