



**OHIO TURNPIKE AND  
INFRASTRUCTURE COMMISSION**

**ADDENDUM NO. 2**  
**ISSUED FEBRUARY 26, 2020**

**RFP NO. 1-2020**

**REQUEST FOR PROPOSALS FOR TRAFFIC AND REVENUE FORECASTING  
AND PLANNING SERVICES**  
**RFP ORIGINAL ISSUE DATE:**  
**February 3, 2020**

**INQUIRY END DATE:**  
**5:00 P.M. (Eastern) February 24, 2020**

**OPENING DATE:**  
**5:00 P.M. (Eastern), March 2, 2020**

**ATTENTION OF RESPONDENTS IS DIRECTED TO:**

**QUESTIONS RECEIVED THROUGH 5:00 PM ON FEBRUARY 24, 2020**

Issued by the Ohio Turnpike and Infrastructure Commission on February 26, 2020 through Jennifer L. Stueber, Esq., General Counsel.

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Jennifer L. Stueber, Esq.  
General Counsel

2/26/2020

Date

**ANSWERS TO QUESTIONS RECEIVED THROUGH 5:00 PM ON FEBRUARY 24, 2020:**

**Q#1 With respect to Scope section j. Analysis of Toll Collection operations issues, is a separate expert firm required in order to make specific recommendations regarding tolling operations? Or is it a more general analysis of tolling operations as they impact operating costs and revenues?**

*A#1 No, a separate firm is not required. These services would entail traffic modeling through toll plazas including the expected transactions per hour each lane could process.*

**Q#2 In Exhibit B of the RFP it asks for a monthly fee on the scope of services under Exhibit A Section 1 (Traffic and Revenue Services) and fee for Section 2 (Revenue Bond Issuance Services). While we can price all of Section 1 we feel that OTIC will not need all of this scope on a monthly basis. The ones we feel that would be conducted as needed are sub-bullets h, I, j, k, l, and m. Can you confirm that it is okay that we only price Section 1 sub-bullets a-g? We feel this is the most efficient way to price services for the OTIC.**

*A#2 The Commission has removed sub-bullets h, i, j, k, l and m from Section 1 of the Scope of Services (Exhibit A to the form contract). These services are rarely required and if required in the future, the Commission will negotiate a fee for those services with the Selected Consultant at that time using the hourly rate provided in the Consultant's most recent qualification statement. A revised Scope of Services (Exhibit A to the form contract) is attached to this Addendum No. 2.*

**Receipt of Addendum No. 2  
RFP NO. 1-2020  
REQUEST FOR PROPOSALS FOR  
TRAFFIC AND REVENUE FORECASTING AND  
PLANNING SERVICES is hereby acknowledged:**

(Firm Name) \_\_\_\_\_

(Signature) \_\_\_\_\_

(Printed Name) \_\_\_\_\_

(Date) \_\_\_\_\_

**RESPONDENTS MUST RETURN THE ABOVE ACKNOWLEDGEMENT  
OF RECEIPT OF ADDENDUM NO. 2 WITH THEIR PROPOSAL.**

*REVISED*

**EXHIBIT A**

**SCOPE OF SERVICES TO BE RENDERED**  
**BY THE SELECTED TRAFFIC AND REVENUE FORECASTING AND PLANNING**  
**CONSULTANT**

**1. TRAFFIC AND REVENUE STUDY SERVICES**

- a. Prepare a monthly forecast of traffic and toll revenues for the upcoming year each August for use in preparation of the Commission's annual budget. Prepare monthly updates to the traffic and toll revenue forecast for the current fiscal year. Prepare a final year-end analysis of actual and budgeted traffic and toll revenues with explanations of significant deviations from projected amounts.
- b. Chart monthly and year-to-date vehicle and vehicle miles travelled by class and evaluate potential trends that might affect toll revenue generation. Perform monthly analysis of major traffic strands and report any trends significant to toll revenue generation.
- c. Prepare detailed analyses of daily origins and destinations and densities to identify the effect of toll rate changes and growth trends and to monitor the comparison of traffic and revenue to forecast and budget. Prepare weekly reports charting yearly traffic to date ("YTD") and monthly traffic to date ("MTD") data with comparisons to the budget and corresponding days in the previous year.
- d. Participate in hearings of the Legislative Review Committee, Ohio Turnpike Commission meetings, and meetings with bond rating agencies, other agencies, individuals or the public that may be appropriate.
- e. Forecast *EZPass* and cash traffic and revenue by vehicle class annually for the following 30 years and monthly for the upcoming year. This entails monitoring of demographic trends and forecasts and analysis of activity of major freight carriers.
- f. Analyze daily traffic densities between interchanges, project future densities by year for the following 30 years and monthly and perform level of service analysis by section, by year, by day of the week updated annually.
- g. Prepare detailed analysis of major traffic strands by vehicle class monthly, quarterly and annually.
- ~~h. Prepare analysis of any proposed change in toll rates in compliance with any Indenture Agreement requirements.~~
- ~~i. Analysis of the traffic and revenue impacts related to changes in toll rates, collection points, toll policy choices, and/or collection methods.~~
- ~~j. Analysis of Toll Collection operations issues.~~

- ~~k. — Develop traffic projections for proposed interchange modifications or additions or expansion of the Turnpike system.~~
- ~~l. — Provide expert testimony on planning or safety issues as may be appropriate.~~
- ~~m. — Address any other transportation planning issues as an extension of the Commission staff.~~

**2. REVENUE BOND ISSUANCE SERVICES**

- a. Perform any traffic and revenue forecasting and reporting required prior to the issuance of bonds by the Commission.
- b. Prepare investment-grade Traffic and Revenue Reports for inclusion in the official statements for any contemplated bond issuances.