



**OHIO TURNPIKE AND
INFRASTRUCTURE COMMISSION**

ADDENDUM NO. 2
ISSUED: OCTOBER 22, 2026

to

BID INVITATION NO 4516

OPENING DATE: 2:00 P.M. (EASTERN TIME), OCTOBER 29, 2026

ATTENTION OF BIDDERS IS DIRECTED TO:

ANSWERS TO QUESTIONS RECEIVED THROUGH 3:00 P.M. ON OCTOBER 22, 2026:

Issued by the Ohio Turnpike and Infrastructure Commission through Aimee W. Lane, Esq., Director of Contracts Administration.

Aimee W. Lane

Aimee W. Lane, Esq.,
Director of Contracts Administration

October 22, 2026
Date

ANSWERS TO QUESTIONS RECEIVED THROUGH 3:00 P.M. ON OCTOBER 22, 2026:

Q#5 Are we able to negotiate the contract and submit redlines to propose any requested changes, or is the agreement required to be signed as-is without modifications?

A#5 Bid Invitations are subject to the Commission's terms and conditions set forth in the Bid Invitation. The Commission will not separately negotiate those terms and conditions with any bidder.

Q#6 Cleanable area by location: Please provide the cleanable square footage for each of the eight maintenance locations, including any available floor-finish breakdowns or plans identifying included and excluded areas. Please distinguish cleanable area from gross building area.

A#6 Please refer to Part 7 Specifications page 7-3:

“INSPECTION OF FACILITIES:

In order to submit a responsive bid, each Bidder is advised to inspect a typical Section Maintenance Building and Division Maintenance Building prior to submitting a Bid to be assured as to the magnitude of the Agreement. Bidders may make arrangements to inspect facilities by contacting Bryan Emery, Maintenance Engineer at (440) 971-2022.”

Q#7 Amherst and Sign Shop: Please confirm the correct Amherst service address and locality, whether the Sign Shop is included in the Amherst bid item, and its required cleaning areas, frequency and access arrangements.

A#7 Please see Bid Documents Page 6-3 for Maintenance Building Locations. The Sign Shop is located at the same address as the Amherst Maintenance Building:

“Amherst Maintenance Building – 7800 Oberlin Road, Elyria, OH 44035 – Located east of Interchange 135 at M.P. 141 on the south side of the Ohio Turnpike right of way, approximately 1 mile east of State Route 58, and approximately 1 mile north of State Route 113.”

The Amherst Maintenance Building and the Sign Shop are physically located within Amherst Township, but have a mailing address with the Elyria zip code of 44035. For GPS navigation, use 7800 Oberlin Road, Elyria, OH 44035.

Q#8 Toll-plaza reference: Please clarify whether the reference to Toll Plazas 4/49 applies to this maintenance-building solicitation. If it does, please identify the additional facilities and tasks to include in pricing; if not, please confirm that the reference does not apply.

A#8 Bid Invitation No. 4516 is for the eight (8) Commission Maintenance Buildings, and does not include Toll Plaza locations. References to Toll Plaza 4 and/or Toll Plaza 49 do not apply.

Q#9 Windows and periodic work: Please reconcile the apparent duplicate window-cleaning requirements and confirm the required frequency and coverage of interior and exterior windows. Please identify any special access or equipment requirements and confirm whether all periodic tasks must be included in the per-visit price or priced separately.

A#9 Window cleaning was unintentionally duplicated on page 7-2. Window Cleaning frequency is included in Bid Documents Part 7 – Specifications page 7-2:

“Items 1,2,4,6, and 8 – B. Services to be performed monthly, unless indicated otherwise:

...

10. Clean all windows inside and outside (during same service visit)

...

Note: Monthly category cleaning services must be completed by the end of each month to prevent adjustment credits.”

Coverage of interior and exterior windows can be determined by performing a site inspection per “Inspection of Facilities” on Page 7-3.

Access requirements from Specifications on Page 7-1:

“Service personnel must report arrival and departure to the supervisor on duty at each location. A building access log must be completed at each visit, which includes arrival and departure times of all cleaning service personnel. A routine and regular time-of-day schedule must be established and maintained. Unless otherwise agreed upon, services must be performed between the hours of 7:00 a.m. and 3:00 p.m.”

Equipment requirements from Part 7 Specifications Page 7-1:

“Services to be provided by the Bidder to whom an Award is made (“Contractor”), shall include all labor, equipment, cleaning materials and supplies at the Contractor’s cost.”

All periodic tasks must be included in the per-visit price in accordance with Part 7 Specifications Page 7-1 paragraph 5:

“...Any additional cost that are attributed to the weekly and monthly services are to be included into the Bidder’s daily visit rate.”

Q#10 Visit duration and scheduling: Please clarify whether the two-hour minimum visit language is a mandatory minimum staffing requirement or a planning guideline. Please confirm whether

periodic work is additional to that minimum and whether any tasks may or must be performed outside the normal service window.

A#10 Please refer to Part 7 Specifications page 7-1:

“The Commission requires a minimum two (2) hour work assignment as a guideline to accomplish the service requirements during each visit. The services that are to be performed on a weekly and monthly basis are anticipated to require additional time. Any additional cost that are attributed to the weekly and monthly services are to be included into the Bidder’s daily visit rate.”

Q#11 Inspection arrangements: Please confirm the process for arranging inspections with Bryan Emery, which locations are recommended as representative section and division buildings, and whether any visit is mandatory. Please advise of available dates and any registration, access, photography or measurement requirements. We have not yet scheduled a visit.

A#11 Please refer to Part 7 Specifications page 7-3:

“INSPECTION OF FACILITIES:

In order to submit a responsive bid, each Bidder is advised to inspect a typical Section Maintenance Building and Division Maintenance Building prior to submitting a Bid to be assured as to the magnitude of the Agreement. Bidders may make arrangements to inspect facilities by contacting Bryan Emery, Maintenance Engineer at (440) 971-2022.”

Q#12 Transition and commencement: Please confirm which existing agreements and locations Bid 4516 is intended to replace, the anticipated service commencement date, and the expected mobilization period after award. Please clarify how the incumbent extensions through November 30, 2026 relate to the new award.

A#12 Bid Invitation No. 4516 is for janitorial cleaning services at the eight (8) Commission Maintenance Buildings listed in the Bid Documents.

The commencement date is expected to be December 1, 2026 at this time. All vendors that submit a bid will be notified by e-mail of any and all bid awards under this Bid Invitation. After notice of the bid awards, there is a 5-day waiting period before purchase orders can be issued (See Part 2 - Instructions to Bidders, Par. U (Page A-7)). The Commission cannot provide a specific mobilization period because it depends on the number of bids received and the time required for the bid review and award process.

If the bid review and award process is delayed for some reason, the Commission may extend existing contracts to provide additional time to awarded vendors for mobilization and commencement of services.

Q#13 Contract duration and purchase-order value: Please clarify how the stated twelve-month term, continuation through the expiration month, and possible termination upon purchase-order dollar depletion interact. If authorized funds are exhausted before twelve months, is service to stop unless additional authorization is issued?

A#13 Correct. If authorized funds are exhausted before the end of the twelve month term, the Commission will provide advanced notice to the vendor to stop service unless additional funds are approved.

Q#14 AI restrictions and permissions: Please clarify the scope of the solicitation's AI provisions, distinguishing proposal preparation from contract performance. In particular, please confirm whether the document-upload restriction applies to enterprise AI tools as well as public tools; what constitutes AI-created bid content for disclosure purposes; and the process for requesting any permitted written approval. Please identify any required disclosure format or certification. This is a request for clarification, not a representation that approval has been obtained.

A#14 Document upload restrictions apply to the use of Generative AI. Using AI as a productivity tool is allowed. Therefore, bidders should disclose Gen AI created bid content. After contract award, the Commission expects vendors to notify the Commission if or how it is using AI to perform the contract. Because every contract is different, each Commission project manager will have to gather any vendor AI disclosures and review them with that vendor separately. There is no required disclosure format or certification.

END OF ADDENDUM NO. 2