OHIO TURNPIKE AND
INFRASTRUCTURE COMMISSION

ADDENDUM NO. 4
ISSUED: OCTOBER 26, 2026

to

BID INVITATION NO 4516

OPENING DATE: 2:00 P.M. (EASTERN TIME), OCTOBER 29, 2026

ATTENTION OF BIDDERS IS DIRECTED TO:

ANSWERS TO QUESTIONS RECEIVED THROUGH 2:00 P.M. ON OCTOBER 26, 2026:

Issued by the Ohio Turnpike and Infrastructure Commission through Aimee W. Lane, Esq., Director of Contracts Administration.

Aimee W. Lane

Aimee W. Lane, Esq.,
Director of Contracts Administration

October 26, 2026
Date

ANSWERS TO QUESTIONS RECEIVED THROUGH 2:00 P.M. ON OCTOBER 26, 2026:

Q#16 Insurance timing. Part 5 item 4 lists "Proof of Insurance coverage required under the Special Provisions" as a document to submit with the Bid. The Special Provisions say certificates of insurance are due "immediately upon the execution of the Contract." Can a bidder meet the bid-time requirement with a bound policy declaration, insurer binder, or agent letter confirming the required coverage, and then deliver the certificate naming the Commission as additional insured (primary and non-contributory) upon award?

A#16 Yes.

Q#17 Employer's liability. The CGL requirement includes "employer's liability." For an Ohio employer with Ohio BWC coverage, (a) does an Ohio stop-gap employer's liability endorsement satisfy this, and what limit is required? (b) Is a stand-alone Ohio employer's liability policy acceptable in place of a CGL endorsement? (c) May employer's liability coverage be evidenced at contract execution rather than with the Bid?

A#17 (a) Yes – the limit is $1,000,000. (b) Yes. (c) Yes. However, failure to provide evidence of coverage at the time of bid award will result in the Commission moving to the next low bidder for an award.

Q#18 Commercial auto. If the Contractor owns no vehicles and staff travel in personal vehicles, does Hired and Non-Owned Auto Liability with a $1,000,000 combined single limit satisfy the Commercial Automobile Liability requirement?

A#18 Yes.

Q#19 Bid Schedule "TOTAL BID." Each Item is priced as "Cost per Visit / per Location." Should TOTAL BID be the sum of the per-visit prices for the Items bid, or an annual extended amount? How should a bidder that bids only some Items fill in the total?

A#19 Please refer to Bid Documents Part 5 Bid Form Instructions page 5-1:

"The Bid Form contains eight (8) Items. Prospective Bidders may submit a Bid in response to one (1) or more Items. The Commission reserves the right to award separate contracts for each Item to the Bidder determined to be the lowest responsive and responsible therefor. If the Bidder is determined to have submitted the lowest responsive and responsible Bid for more than one (1) Item, the Contract will encompass all such Items in a single Contract."

TOTAL BID on page 6-2 is the sum of the Cost per Visit / per Location for the Items bid.

Q#20 Holidays. Addendum No. 2 gives an expected commencement date of December 1, 2026. Please list the Commission-recognized holidays during the contract term when no service is required.

A#20 Commission-recognized holidays are as follows for 2027:

Friday, January 01	*New Year's Day*
Monday, January 18	*Birthday of Martin Luther King, Jr.*
Monday, February 15	*Washington's Birthday*
Monday, March 29	*Easter*
Monday, May 31	*Memorial Day*
Friday, June 18	*Juneteenth National Independence Day*
Monday, July 05	*Independence Day*
Monday, September 06	*Labor Day*
Monday, October 11	*Columbus Day*
Thursday, November 11	*Veterans Day*
Thursday, November 25	*Thanksgiving Day*
Friday, December 24	*Christmas Day*

Q#21 Prevailing wage. Please confirm that Ohio prevailing wage (ORC Chapter 4115, Part 3, Section 3, paragraph Z (Wages and Hours)) does NOT apply to this janitorial service, and that the BLS wage requirements in Part 8 and Part 14 govern.

A#21 Prevailing wage does not apply to this Bid Invitation. Bidders must comply with Part 5 – Bid Form Instructions, Par. 8, Recruitment, Retention and Compensation Plan; Part 8 – Janitorial Wage Rates; and Part 14 - Contractor Wag Rates.

Q#22 Failure to perform. The Specifications provide a "percentage of the quoted rate" adjustment for each failure to clean. What is that percentage?

A#22 The percentage adjustment to the quoted rate will correspond with the hourly or daily amount of unperformed services.

Q#23 Periodic tasks. (a) Items 3, 5 and 7 refer to "yearly services," but none are listed. Are there any annual tasks (for example floor stripping/refinishing or carpet extraction)? (b) Addendum No. 2 confirms monthly window cleaning, inside and outside. Is exterior window cleaning expected

in winter months when temperatures are below freezing, or may it be deferred to milder weather?

A#23 *For annual tasks please refer to Bid Documents Part 7 Specifications – Items 1,2,4,6, and 8 on page 7-2:*
"B. Services to be performed monthly, unless indicated otherwise:
1. Wash restroom walls, two (2) times per year."

Exterior window cleaning is not expected to be performed when temperatures are below freezing, and will be performed as soon as weather is above freezing.

Q#24 Supplies. The Commission supplies liners and dispenser refills (paper towels, soap). Does that include toilet tissue and seat covers? Is there on-site storage for the Contractor's equipment and chemicals?

A#24 *Yes toilet tissue and seat covers are included in the Commission-provided consumable supplies. Yes there is on-site storage for Contractor equipment.*

Q#25 Personnel requirements. Are there background check, badging, or safety training requirements for cleaning staff at the maintenance buildings beyond those in the Specifications?

A#25 *No.*

Q#26 Non-Collusion Affidavit. Part 5 item 3 asks for a signed and notarized affidavit with the Bid, while Part 2.C requires the original notarized affidavit before PO issuance. Is an uploaded scan of the signed, notarized affidavit acceptable at bid time, with the original delivered before PO?

A#26 *Yes.*

Q#27 Drug-Free Safety Program. Must the BWC Drug-Free Safety Program enrollment (or a substantially similar program) be in place at bid submission, or only before service begins?

A#27 *Proof of BWC Drug-Free Safety Program enrollment (or a substantially similar program) must be provided at the time of contract award. However, failure to provide proof of program enrollment at the time of contract award will result in the Commission moving to the next low bidder for an award.*

END OF ADDENDUM NO. 4