



## Ohio Turnpike and Infrastructure Commission

# **2023-2024 Biennial Request for Qualifications**

## **Notice**

**Issued December 1, 2023**

This notice serves as a reminder to update your firm's SOQ or to submit a letter to the Commission indicating that the SOQ on file is up to date. Firms must submit its Statement of Qualifications or letter electronically to [purchasing@ohioturnpike.org](mailto:purchasing@ohioturnpike.org).

The 2023-2024 Biennial RFQ states, in part:

“Under Ohio law, to be considered for Commission contracts with an estimate fee of \$50,000 or more, SOQs must be updated at “regular intervals.” See ORC 153.66(A). To be considered for Commission contracts with an estimated fee of more than \$25,000 but less than \$50,000, SOQs must have been submitted “within the immediately preceding year.” See ORC 153.71(B)(2)(a). Due to these different standards, the Commission has adopted a Standard Operating Procedure to issue the Biennial RFQ every 2-years but to require firms to update their SOQs annually. *It is the firm's responsibility to update the SOQs annually by either: (1) submitting a new SOQ or (2) submitting a letter indicating that the SOQ on file is up to date (Emphasis added).* If the SOQ on file has not been updated at least every 12 months, the firm cannot be considered for a Commission contract.

Approximately one-year from the initial acceptance date listed on the cover of this RFQ, the Commission will notify firms with an SOQ on file to either update their SOQ or to submit a letter indicating that the SOQ on file is up to date. However, again, the responsibility is on the firm to make sure the SOQ is updated annually.”