



**OHIO TURNPIKE AND
INFRASTRUCTURE COMMISSION**

ADDENDUM NO. 3
ISSUED JANUARY 25, 2022

to

RFP NO. 22-2021
FOR JANITORIAL SERVICES AT THE BLUE HERON & WYANDOT SERVICE PLAZAS

ISSUED DECEMBER 6, 2021

PROPOSAL DUE DATE: 5:00 P.M. (EASTERN TIME), FEBRUARY 11, 2022

ATTENTION OF RESPONDENTS IS DIRECTED TO:

QUESTIONS RECEIVED THROUGH 11:00 A.M. ON JANUARY 25, 2022

Issued by the Ohio Turnpike and Infrastructure Commission through Aimee W. Lane, Esq., Director of Contracts Administration.

Aimee W. Lane

Aimee W. Lane, Esq.,
Director of Contracts Administration

January 25, 2022
Date

ANSWERS TO QUESTIONS RECEIVED THROUGH 11:00 A.M. ON JANUARY 25, 2022:

Q#3 Please forward to me the present pricing for Janitorial Services at the Blue Heron & Wyandot Service Plazas & the Erie Islands & Commodore Perry Service Plazas?

I would also like to speak with someone on this as well.

A#3 The monthly pricing for janitorial services at the requested plazas is as follows:

	MONTHLY RATES
Plaza Name	2022
Blue Heron	\$ 33,888.61
Wyandot	\$ 33,888.61
Erie Island	\$ 34,826.89
Commodore Perry	\$ 34,826.89

The Commission will not communicate directly with interested respondents during the RFP process. Please submit any further questions in writing per the RFP requirements in Part VI that states:

*Inquiry Submission. All interested parties are welcome to submit specific questions or requests for clarifications of the RFP requirements. Respondents are expected to raise any questions, exceptions or additions they have concerning the RFP prior to the end of the Inquiry Period indicated on the cover page. These questions shall be addressed in writing and **emailed to purchasing@ohioturnpike.org**. **Do not contact the Commission by phone. Do not direct questions regarding the RFP to anyone other than through the email address provided.** At the completion of the Inquiry Period, a summary of all questions and answers will be compiled, posted on the Commission's website (<https://www.ohioturnpike.org/business/doing-business-with-us/rfps>), and provided via email to the interested parties on file. In the event that it becomes necessary to provide additional clarifying data or information or to revise any part of this RFP, addenda will be posted publicly (at the same link as answers) and provided directly to all recipients of this RFP.*

Q#4 Site Manager – Are they required to spend 20 hours in each building or just 20 hours per set?

*A#4 Site Manager is required to be on site a minimum of 20 hours per week **per set** of service plazas.*

Q#5 Site Supervisor – What are the minimal hour requirements per location and or set?

A#5 Supervisory staff shall be continuously provided at a level that assures that all tasks are minimally performed at the specified frequencies and that the standards of the contract are continuously met. The respondent should detail the specifics of its proposed supervisory staffing plan in its Staffing Plan (Exhibit 2 to Appendix A) which shall be used to evaluate and score the respondent against alternate proposals.

Q#6 Can you provide the past two years consumable usage for each set (Erie Islands & Commodore Perry) and (Blue Heron & Wyandot)?

A#6 Statistical information including sales, traffic, supplies and visitor estimates may help in estimating Service Plaza volumes and proposals. Such documents are not part of the Contract documents and are provided by the Commission for informational purposes only. The information contained in these documents and responses are believed to be accurate. They show a record of past events that may or may not trend in the future. Responding Contractors are solely responsible for whatever significance, if any, they attach to the information contained therein.

Historical Information:

Blue Heron													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Hand Soap - 55 Gal	1	0	1	0	1	1	1	1	1	0	1	1	9
Toilet tissue - 2 Ply - 500 sheet - 96 /cs	30	15	20	30	10	20	30	40	20	10	15	15	255
Roll Towel - 8x800 - 12 /cs	20	15	10	20	10	15	30	20	15	10	10	10	185
Towel Multifold - 4000 /cs													0
Toilet Seat Cover - 5000 /cs	3	0	3	0	3	5	3	8	3	3	3	0	34
Liners - 38x58 -1.5ml - black - 100 /cs	10	10	10	10	15	15	15	15	15	10	15	10	150
Wyandot													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Hand Soap - 55 Gal	1	0	1	1	1	1	1	1	1	1	1	0	10
Toilet tissue - 2 Ply - 500 sheet - 96 /cs	30	15	20	30	20	30	30	50	25	15	20	15	300
Roll Towel - 8x800 - 12 /cs	20	15	15	20	10	15	20	20	15	10	15	10	185
Towel Multifold - 4000 /cs													0
Toilet Seat Cover - 5000 /cs	3	0	3	0	3	5	3	8	3	3	3	0	34
Liners - 38x58 -1.5ml - black - 100 /cs	10	10	10	15	15	15	20	15	15	15	15	10	165

2019

Plaza(s)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
BH ToiletTissue	30	30	30	40	20	50	75	30	20	40	50	30	445
WY 500 sheet/96 cs.	40	30	30	40	20	50	85	30	30	40	50	40	485
BH LargeLiners	25	20	20	20	10	20	40	20	15	20	25	25	260
WY 1.5 ml / 100 p/cs.	25	20	20	20	10	20	40	20	15	20	25	25	260
BH ToiletSeatCovers	3	3	3	3	3	3	8	3	3	3	5	5	45
WY 5000 p/ case	3	3	3	3	3	3	8	3	3	3	5	5	45
BH Gloves 100	60	20	60	20	20	60	20	20	40	40	90	60	510
WY 100 per box	60	20	60	20	20	60	20	20	40	40	90	60	510
BH HandSanitizer	2	1	1	1	2	2	2	2	1	1	1	1	17
WY 6 per Case	2	1	1	2	2	3	3	3	2	1	1	1	22
BH HandSoap	40	40	20	20	20	60	40	20	20	20	75	50	425
WY (gallons)	40	40	40	20	20	60	80	20	40	20	75	50	505
BH Cleaning Chem	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	
WY Est. cost	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00	

Historical Information:

Erie Islands													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Hand Soap - 55 Gal	1	1	1	1	1	2	1	1	1	1	1	1	13
Toilet tissue - 2 Ply - 500 sheet - 96 /cs	30	30	60	30	35	35	40	80	35	30	40	30	475
Roll Towel - 8x800 - 12 /cs	20	20	40	15	20	20	20	45	20	20	10	10	260
Towel Multifold - 4000 /cs	30	20	45	30	40	35	50	80	20	30	40	20	440
Toilet Seat Cover - 5000 /cs	3	3	3	3	5	5	5	10	3	3	3	3	49
Liners - 38x58 -1.5ml - black - 100 /cs	25	20	25	20	25	25	25	40	25	25	25	20	300
Commodore Perry													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Hand Soap - 55 Gal	1	0	1	1	1	2	1	1	1	1	1	1	12
Toilet tissue - 2 Ply - 500 sheet - 96 /cs	30	30	60	30	35	20	30	80	30	30	40	30	445
Roll Towel - 8x800 - 12 /cs	20	20	40	15	20	20	0	45	20	20	10	10	240
Towel Multifold - 4000 /cs	35	20	45	30	40	35	40	80	20	30	40	20	435
Toilet Seat Cover - 5000 /cs	3	3	3	3	5	5	5	10	3	3	3	3	49
Liners - 38x58 -1.5ml - black - 100 /cs	25	20	25	20	25	25	25	40	25	25	25	20	300

2019

Plaza(s)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
EI ToiletTissue	25	25	25	40	40	40	40	30	30	30	50	50	425
CP 500 sheet/96 cs.	25	25	25	30	40	40	30	30	30	30	50	30	385
EI LargeLiners	15	15	15	15	20	20	15	10	20	20	20	30	215
CP 1.5 ml / 100 p/cs.	15	15	15	15	10	20	15	10	20	20	20	20	195
EI ToiletSeatCovers	3	3	3	3	3	3	3	1	5	3	5	3	38
CP 5000 p/ case	3	3	3	3	3	3	3	1	5	3	5	3	38
EI Gloves 100	40	40	30	60	60	30	20	30	30	30	60	60	490
CP 100 per box	40	40	10	60	60	30	20	30	30	30	60	60	470
EI HandSanitizer	2	2	1	1	1	1	1	1	1	1	1	1	14
CP 6 per Case	2	2	1	1	1	1	1	1	1	1	1	1	14
EI HandSoap	20	20	20	40	40	40	40	60	20	20	75	50	445
CP (gallons)	20	20	20	40	40	40	40	60	20	20	75	50	445
EI Cleaning Chem	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	
CP Est. cost	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	

Q#7 Can you provide number of visitors per location each year?

A#7 Statistical information including sales, traffic, supplies and visitor estimates may help in estimating Service Plaza volumes and proposals. Such documents are not part of the Contract documents and are provided by the Commission for informational purposes only. The information contained in these documents and responses are believed accurate. They show a record of past events that may or may not trend in the future. Responding Contractors are solely responsible for whatever significance, if any, they attach to the information contained therein.

SP-3: Blue Heron / Wyandot:

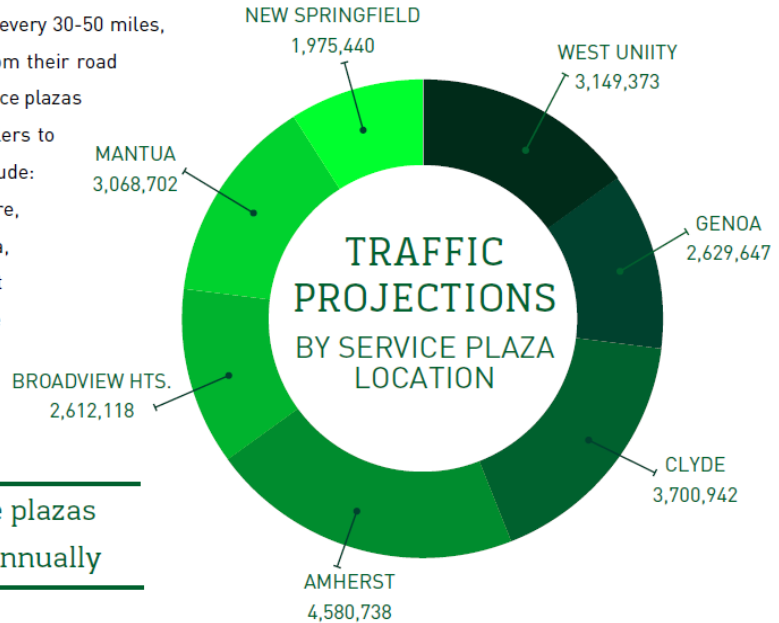
Est. 1.3 to 1.4 Million visitors per plaza

SP-4: Erie Islands / Commodore Perry

Est. 1.8 to 1.9 Million visitors per plaza

OHIO TURNPIKE SERVICE PLAZAS

There are 14 service plazas currently in operation along the Turnpike. These plazas are conveniently located approximately every 30-50 miles, offering travelers a chance to take a break from their road trip. Open 24-hours a day, 365 days a year, service plazas are easily accessible and do not require travelers to pay an extra fare to stop. Plaza amenities include: several restaurant options, a convenience store, gift shop, restrooms, Wi-Fi, picnic area, pet area, ATMs, vending and Ohio Lottery machines. It also offers fueling stations with Sunoco gasoline and a full line of convenience store products.



It is estimated that the service plazas entertain over 21.7M visitors annually

SUPPLEMENTAL:

The Commission is currently undertaking an RFP process for the Food and Retail Concession Operator at the Blue Heron and Wyandot Service Plazas. It is likely that concession operations will continue to diminish and eventually cease in their entirety to allow for redevelopment the concession space until such time that new concession operations are established. This will likely take up one full year from the award of a new Concessions Contract. The plaza facilities will remain fully open during redevelopment for fuel, showers, vending, ATM and all other amenities. During this time, the Commission retains the authority to adjust the respective janitorial staffing requirements proportionately to reflect the lessor demand for resources, human or otherwise.

INQUIRY PERIOD CLOSED JANUARY 14, 2022. THE FOLLOWING QUESTIONS WERE SUBMITTED AFTER CLOSE.

Q#8 Is subcontracting permitted?

A#8 See Appendix C: Par 3.11 Subcontractors. Except any subcontractors originally proposed and approved through the acceptance of the Contractor's Proposal, to which the Commission hereby consents, the Contractor shall not sublet or assign to any subcontractor nor shall any other subcontractor commence performance of any part of the Contract without the previous written consent of the Commission. Subcontracting, if permitted, shall not relieve the Contractor or its surety of any of their obligations under this Contract. The Contractor shall be and remain solely responsible to the Commission for the acts or faults of its subcontractor and of such subcontractor's officers, agents and employees.

Q#9 Can you please provide the last 2 years consumables orders?

A#9 See the response to Q#6.

Statistical information including sales, traffic, supplies and visitor estimates may help in estimating Service Plaza volumes and proposals. Such documents are not part of the Contract documents and are provided by the Commission for informational purposes only. The information contained in these documents and responses are believed to be accurate. They show a record of past events that may or may not trend in the future. Responding Contractors are solely responsible for whatever significance, if any, they attach to the information contained therein.

2019	Plaza(s)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
BH	ToiletTissue	30	30	30	40	20	50	75	30	20	40	50	30	445
WY		40	30	30	40	20	50	85	30	30	40	50	40	485
BH	LargeLiners	25	20	20	20	10	20	40	20	15	20	25	25	260
WY		25	20	20	20	10	20	40	20	15	20	25	25	260
BH	ToiletSeatCovers	3	3	3	3	3	3	8	3	3	3	5	5	45
WY		3	3	3	3	3	3	8	3	3	3	5	5	45
BH	Gloves	60	20	60	20	20	60	20	20	40	40	90	60	510
WY		60	20	60	20	20	60	20	20	40	40	90	60	510
BH	HandSanitizer	2	1	1	1	2	2	2	2	1	1	1	1	17
WY		2	1	1	2	2	3	3	3	2	1	1	1	22
BH	HandSoap	40	40	20	20	20	60	40	20	20	20	75	50	425
WY		40	40	40	20	20	60	80	20	40	20	75	50	505
BH	CleaningChem													
WY														
2021	Plaza(s)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
BH	ToiletTissue	40	30	30	40	30		40	50	40	40	40	40	420
WY		40	30	30	40	50	50	50	50	50	40	40	50	520
BH	LargeLiners	20	20	15	20	40	30	30	30	20	15	25	25	290
WY		20	20	15	20	40	30	30	30	20	15	25	25	290
BH	ToiletSeatCovers	3	3	3	3	2		3	6	5	5	3	3	39
WY		3	3	3	3	2	3	3	6	5	5	3	3	42
BH	Gloves	60	30	40	30	30	30	30	30	40	30	60	60	470
WY		60	30	40	30	30	30	30	30	40	30	60	60	470
BH	HandSanitizer	2	3	1	3	2	3	3	1	1	1	3	2	25
WY		2	3	1	3	2	3	3	1	1	1	3	2	25
BH	HandSoap		40	40	20	40	60	40	40	40	40	40	40	440
WY			40	40	20	40	60	80	40	40	40	40	40	480
BH	CleaningChem													
WY														

Q#10 Please confirm if this is Union Labor Requirement or Prevailing Wage Requirement

A#10 Not required.

Q#11 Were the Site Visits on 1/6/2022 mandatory?

A#11 No.

Q#12 How many contractors are bidding? Can a list of the contractors bidding be provided?

A#12 The Commission does not have this information because bids are due February 11, 2022. Commission RFPs for janitorial services are advertised by newspaper, the Commission's website and e-mail and the Commission does not know which companies plan to submit a proposal.

Q#13 Can you please provide pricing for the last RFP awarded?

A13 See the response to Q#3.

Q#14 Can you please provide the current staffing model?

A#14 See below.

NUMBER OF POSITIONS		FULL YEAR				SUPPLEMENTAL						
# of	SUPERVISORY POSITIONS	Peak		Off Peak		Supplemental Supervision on and around Holidays						
		> Memorial Day - Labor Day <		> Labor Day - Memorial Day <		Easter	Memoria l Day	July 4th	Thanks giving	Christm as	New Years	
		<i>Enter combined total number of supervisory hours per</i>		<i>Enter combined total number of supervisory hours</i>								
		# of Hours per	Week	# of Hours per	Week							
1	Account Manager	12	Week	12	Week	0	0	0	0	0	0	Addt. Mgmt. Hours
1	Site Manager	24	Week	24	Week	0	0	0	0	0	0	Addt. Mgmt. Hours
1	Supervisory Staff	40	Week	40	Week	0	0	0	0	0	0	Addt. Supervisory Ho
1	Working Supervisor	40	Week	40	Week	0	0	0	0	0	0	Addt. Supervisory Ho

NUMBER OF POSITIONS		FULL YEAR				SUPPLEMENTAL						
# of	HOURLY POSITIONS	Peak		Off Peak		Supplemental Staffing on and around Holidays						
		> Memorial Day - Labor Day <		> Labor Day - Memorial Day <		Easter	Memoria l Day	July 4th	Thanks giving	Christm as	New Years	
		<i>Enter combined total number of labor hours per shift</i>		<i>Enter combined total number of labor hours per shift</i>								
		Labor-Hours	Day	Labor-Hours	Day							
2	First Shift 7:00AM to 3:00PM	16	Day	16	Day	0	0	0	0	0	0	Addt. Labor-Hours
2	Second Shift 3:00PM to 11:00P	16	Day	16	Day	0	0	0	0	0	0	Addt. Labor-Hours
2	Third Shift 11:00PM to 7:00A	16	Day	16	Day	0	0	0	0	0	0	Addt. Labor-Hours
1	Supplemental Shift times/hours worked set by manager	8	Day	8	Day	0	0	0	0	0	0	Addt. Labor-Hours
1	High Volume Asst Shift times/ hours worked set to cover high volume	40	Week	0	Day	16	8	8	20	16	8	Addt. Labor-Hours

1 Supervisory Positions Per ACCOUNT: Specify the combined number of management/supervisory hours dedicated [per "week"] for Peak, Off Peak and Holiday hours.
 2 Hourly Positions Per PLAZA: Specify the number of labor-hours assigned for each shift [per "day"] for Peak, Off Peak and Supplemental Hours for Holidays.
 Note: If no hours are proposed for a particular position or shift, please put a "0" or "N/A" in the appropriate box.

ADDENDUM NO. 3
RFP No. 22-2021 JANITORIAL SERVICES
PAGE 9

End of Addendum No. 3