



**OHIO TURNPIKE AND  
INFRASTRUCTURE COMMISSION**

**ADDENDUM NO. 2**  
**ISSUED DECEMBER 30, 2021**

to

**RFP NO. 23-2021**  
**FOR JANITORIAL SERVICES AT THE ERIE ISLANDS & COMMODORE PERRY SERVICE  
PLAZAS**

**ISSUED DECEMBER 6, 2021**

**PROPOSAL DUE DATE: 5:00 P.M. (EASTERN TIME), FEBRUARY 11, 2021**

**ATTENTION OF RESPONDENTS IS DIRECTED TO:**

**QUESTIONS RECEIVED THROUGH 5:00 P.M. ON DECEMBER 29, 2021**

**-AND-**

**ADDITIONAL INFORMATION ABOUT SITE VISITS**

**FOR THOSE ATTENDING THE SITE VISITS, BELOW ARE THE PHYSICAL ADDRESS,  
LOCATION AND DIRECTIONS FOR THE PLAZAS. PLAZAS ARE ACCESSIBLE FROM  
THE TURNPIKE AS WELL AS PUBLIC ROADS. ATTENDEES USING THE TURNPIKE TO  
ACCESS THE PLAZAS SHALL BE RESPONSIBLE FOR THE PAYMENT OF TOLLS.**

**WYANDOT  
6410 CR-165  
(Plaza #3 South)  
Genoa, OH 43430  
MM 76.9 EB**

**- Located west of Interchange #81 at Milepost 76.9 on the south side of the Ohio Turnpike right-of-way in Sandusky County, Ohio at Junction U.S. Route 20 and State Route 105, take County Road 165 and Trapp Road north to access road (approximately ¼ mile north of Turnpike).**

**COMMODORE PERRY**

**888 N. County Road 260**

**(Plaza #4 South)**

**Clyde, OH 43410**

**MM 100.0 EB**

**- Located east of Interchange #91, at Milepost 100.0, on the south side of the Ohio Turnpike right-of-way in Sandusky County, Ohio, State Route 412 to County Road 260, south on County Road 260 to access road (approximately 1/10 mile south of Turnpike).**

Issued by the Ohio Turnpike and Infrastructure Commission through Aimee W. Lane, Esq., Director of Contracts Administration.



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Aimee W. Lane, Esq.,  
Director of Contracts Administration

\_\_\_\_\_  
December 30, 2021  
Date

**ANSWERS TO QUESTIONS RECEIVED THROUGH 5:00 P.M. ON DECEMBER 29, 2021:**

**Q#3 Just to confirm, all contractors submitting an RFP are required to submit a proposal bond of \$5000 (certified check) in order to be considered?**

*A#3 Yes. A \$5,000 proposal bond must be submitted with a proposal to be considered for the contract.*

**Q#4 If a contractor is a new business owner and does not currently have employees, could previous work experience (i.e. hiring manager/HR./etc) then qualify the owner for the contract?**

*A#4 The Commission expects that respondents will have experience in providing the services of this nature and should understand the general scope of the services necessary to successfully fulfill the commission's requirements.*

**Q#5 Just to confirm, the contractor is responsible for supplying/ordering/keeping inventory of all paper products, cleaning products, and equipment to be used except for hand dryers?**

*A#5 Yes, Contractor is responsible for all supplies and equipment including the necessary expendable toiletries such as hand soap, tissue, paper towels, trash bags, liners, air fresheners, shower curtains, cleaning products and equipment. Please be advised that all forced air hand dryers have been removed from the Service Plazas.*

**D. Furnishing of Equipment, Materials and Supplies.** The Contractor shall be responsible for all costs necessary to mobilize people, materials, and equipment needed to begin providing services in order to provide uninterrupted Janitorial Services, for which no additional compensation shall be provided. The Contractor, at no additional cost to the Commission shall provide all cleaning services, mechanical and non-mechanical equipment, materials, supplies, and chemicals, taking into account seasonal fluctuations in Service Plaza volume and varying weather conditions. All mechanical and/or motorized equipment shall be maintained in good condition and working order. (Gasoline for motorized equipment must be stored in a safety approved container, not to exceed five (5) gallons within the Selected Contractor's area of responsibility on the loading dock. If propane buffers are used, exterior cages are provided outside of the loading dock in which propane cylinders must be stored). The Contractor, at no additional cost to the Commission, shall also provide the necessary expendable toiletries such as hand soap, tissue, paper towels, trash bags, liners, air fresheners and shower curtains. The Commission requires at least three (3) hand sanitizers per Service Plaza, consisting of one (1) at the men's restroom exit, one (1) at the women's restroom exit and one (1) in the family restroom, for which the Contractor shall be responsible for supplying sanitizer cartridges and batteries, as well as the installation and replacement dispensers, as necessary. The women's public and employee restrooms are each equipped with sanitary napkin dispensers, and it is the responsibility of the Contractor to keep the dispensers stocked. The Contractor may retain any proceeds deposited into these dispensers.

Prior to commencing service, the Contractor shall provide a documented Materials Segregation Plan, a clearly identifiable system of segregating cleaning supplies, materials and equipment including mops, mop buckets, towels, table and counter towels, chemicals, etc., used to clean specific areas of the Service Plazas in order to avoid cross contamination of public areas. All the Contractor's employees shall be familiar and trained to use this system.

**Janitorial Services for Locations with Quad Sinks (Erie Islands Service Plaza)**

At those locations with Quad Sink units installed, the Selected Contractor shall be required to clean all surfaces on a regular basis, furnish and supply the unit(s) with roll paper towels, hand soap and batteries. Additionally, durable floor mats shall be placed in front of all accessible bays on the unit. Mats must be maintained and in good condition, lay flat with no frayed or raised edges. Mechanical repairs to the units, its components, connections, fittings and lighting shall be the responsibility of the Commission. The cost of the supplemental services to clean and supply the quad sink units shall be included in the cost of the proposal.

**Q#6 The walk through is on January 6<sup>th</sup> at 1:30pm correct? Where do the contractors meet the point of contact? Also, who is the point of contact conducting the walk through?**

*A#6 Yes, 1:30 pm Commodore Perry Service Plaza in Clyde, Mile Marker 100 Eastbound. There is a walk through at the Wyandot Service Plaza at Mile Marker 76.9 Eastbound at 10:00 am on January 6<sup>th</sup> as well. A registration table will be set up in the food court the day of the site visits.*

**End of Addendum No. 2**