



**OHIO TURNPIKE AND
INFRASTRUCTURE COMMISSION**

ADDENDUM NO. 3
ISSUED JANUARY 25, 2022

to

RFP NO. 23-2021
**FOR JANITORIAL SERVICES AT THE ERIE ISLANDS & COMMODORE PERRY
SERVICE PLAZAS**

ISSUED DECEMBER 6, 2021

PROPOSAL DUE DATE: 5:00 P.M. (EASTERN TIME), FEBRUARY 11, 2022

ATTENTION OF RESPONDENTS IS DIRECTED TO:

QUESTIONS RECEIVED THROUGH 11:00 A.M. ON January 25, 2022

Issued by the Ohio Turnpike and Infrastructure Commission through Aimee W. Lane, Esq., Director of Contracts Administration.

Aimee W. Lane

Aimee W. Lane, Esq.,
Director of Contracts Administration

January 25, 2022
Date

ANSWERS TO QUESTIONS RECEIVED THROUGH 11:00 A.M. ON January 25, 2022:

Q#7 Please forward to me the present pricing for Janitorial Services at the Blue Heron & Wyandot Service Plazas & the Erie Islands & Commodore Perry Service Plazas?

I would also like to speak with someone on this as well.

A#7 The monthly pricing for janitorial services at the requested plazas is as follows:

Plaza Name	MONTHLY RATES	
	2022	
Blue Heron	\$	33,888.61
Wyandot	\$	33,888.61
Erie Island	\$	34,826.89
Commodore Perry	\$	34,826.89

The Commission will not communicate directly with interested respondents during the RFP process. Please submit any further questions in writing per the RFP requirements in Part VI that states:

*Inquiry Submission. All interested parties are welcome to submit specific questions or requests for clarifications of the RFP requirements. Respondents are expected to raise any questions, exceptions or additions they have concerning the RFP prior to the end of the Inquiry Period indicated on the cover page. These questions shall be addressed in writing and **emailed to purchasing@ohioturnpike.org**. **Do not contact the Commission by phone. Do not direct questions regarding the RFP to anyone other than through the email address provided.** At the completion of the Inquiry Period, a summary of all questions and answers will be compiled, posted on the Commission's website (<https://www.ohioturnpike.org/business/doing-business-with-us/rfps>), and provided via email to the interested parties on file. In the event that it becomes necessary to provide additional clarifying data or information or to revise any part of this RFP, addenda will be posted publicly (at the same link as answers) and provided directly to all recipients of this RFP.*

Q#8 Site Manager – Are they required to spend 20 hours in each building or just 20 hours per set?

*A#8 Site Manager is required to be on site a minimum of 20 hours per week **per set** of service plazas.*

Historical Information:

Erie Islands													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Hand Soap - 55 Gal	1	1	1	1	1	2	1	1	1	1	1	1	13
Toilet tissue - 2 Ply - 500 sheet - 96 /cs	30	30	60	30	35	35	40	80	35	30	40	30	475
Roll Towel - 8x800 - 12 /cs	20	20	40	15	20	20	20	45	20	20	10	10	260
Towel Multifold - 4000 /cs	30	20	45	30	40	35	50	80	20	30	40	20	440
Toilet Seat Cover - 5000 /cs	3	3	3	3	5	5	5	10	3	3	3	3	49
Liners - 38x58 -1.5ml - black - 100 /cs	25	20	25	20	25	25	25	40	25	25	25	20	300
Commodore Perry													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Hand Soap - 55 Gal	1	0	1	1	1	2	1	1	1	1	1	1	12
Toilet tissue - 2 Ply - 500 sheet - 96 /cs	30	30	60	30	35	20	30	80	30	30	40	30	445
Roll Towel - 8x800 - 12 /cs	20	20	40	15	20	20	0	45	20	20	10	10	240
Towel Multifold - 4000 /cs	35	20	45	30	40	35	40	80	20	30	40	20	435
Toilet Seat Cover - 5000 /cs	3	3	3	3	5	5	5	10	3	3	3	3	49
Liners - 38x58 -1.5ml - black - 100 /cs	25	20	25	20	25	25	25	40	25	25	25	20	300

2019

Plaza(s)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
El ToiletTissue	25	25	25	40	40	40	40	30	30	30	50	50	425
CP 500 sheet/96 cs.	25	25	25	30	40	40	30	30	30	30	50	30	385
El LargeLiners	15	15	15	15	20	20	15	10	20	20	20	30	215
CP 1.5 ml / 100 p/cs.	15	15	15	15	10	20	15	10	20	20	20	20	195
El ToiletSeatCovers	3	3	3	3	3	3	3	1	5	3	5	3	38
CP 5000 p/ case	3	3	3	3	3	3	3	1	5	3	5	3	38
El Gloves 100	40	40	30	60	60	30	20	30	30	30	60	60	490
CP 100 per box	40	40	10	60	60	30	20	30	30	30	60	60	470
El HandSanitizer	2	2	1	1	1	1	1	1	1	1	1	1	14
CP 6 per Case	2	2	1	1	1	1	1	1	1	1	1	1	14
El HandSoap	20	20	20	40	40	40	40	60	20	20	75	50	445
CP (gallons)	20	20	20	40	40	40	40	60	20	20	75	50	445
El Cleaning Chem	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	
CP Est. cost	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	

Q#11 Can you provide number of visitors per location each year?

A#11 Statistical information including sales, traffic, supplies and visitor estimates may help in estimating Service Plaza volumes and proposals. Such documents are not part of the Contract documents and are provided by the Commission for informational purposes only. The information contained in these documents and responses are believed accurate. They show a record of past events that may or may not trend in the future. Responding Contractors are solely responsible for whatever significance, if any, they attach to the information contained therein.

SP-3: Blue Heron / Wyandot:

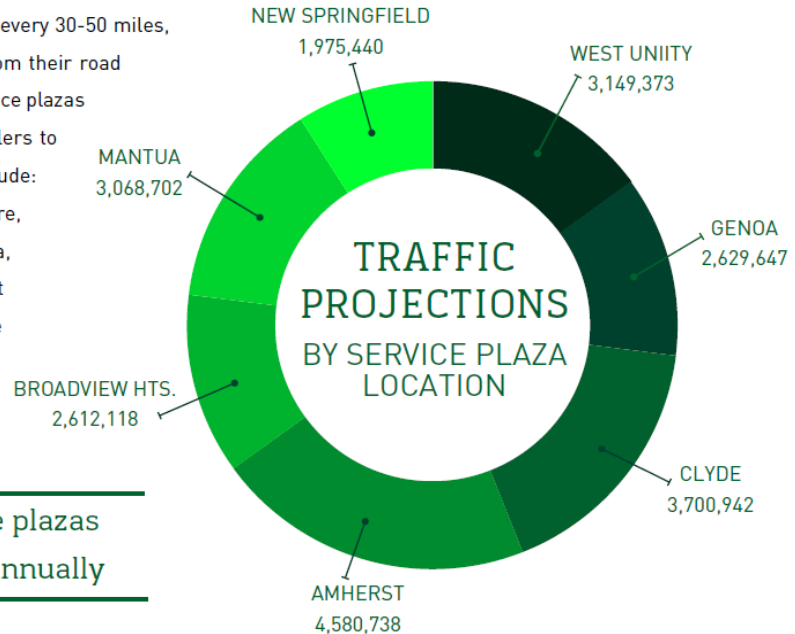
Est. 1.3 to 1.4 Million visitors per plaza

SP-4: Erie Islands / Commodore Perry

Est. 1.8 to 1.9 Million visitors per plaza

OHIO TURNPIKE SERVICE PLAZAS

There are 14 service plazas currently in operation along the Turnpike. These plazas are conveniently located approximately every 30-50 miles, offering travelers a chance to take a break from their road trip. Open 24-hours a day, 365 days a year, service plazas are easily accessible and do not require travelers to pay an extra fare to stop. Plaza amenities include: several restaurant options, a convenience store, gift shop, restrooms, Wi-Fi, picnic area, pet area, ATMs, vending and Ohio Lottery machines. It also offers fueling stations with Sunoco gasoline and a full line of convenience store products.



It is estimated that the service plazas entertain over 21.7M visitors annually

SUPPLEMENTAL:

*The Commission is currently undertaking an RFP process for the Food and Retail Concession Operator at the **Blue Heron and Wyandot Service Plazas**. It is likely that concession operations will continue to diminish and eventually cease in their entirety to allow for redevelopment at those plazas until such time that new concession operations are established. This will likely take up one full year from the award of a new Concessions Contract at those adjacent plazas. While those plaza facilities will remain fully open during redevelopment for fuel, showers, vending, ATM and all other amenities, it is anticipated that **Erie Islands and Commodore Perry** will experience somewhat higher utilization during redevelopment of the concessions at the Blue Heron and Wyandot plazas. During this time, the Commission retains the authority to adjust the respective janitorial staffing requirements as appropriate based on fluctuations in volume, demand for resources, human or otherwise.*

INQUIRY PERIOD CLOSED JANUARY 14, 2022. THE FOLLOWING QUESTIONS WERE SUBMITTED AFTER CLOSE.

Q#12 Is subcontracting permitted?

A#12 See Appendix C: Par 3.11 Subcontractors. Except any subcontractors originally proposed and approved through the acceptance of the Contractor's Proposal, to which the Commission hereby consents, the Contractor shall not sublet or assign to any subcontractor nor shall any other subcontractor commence performance of any part of the Contract without the previous written consent of the Commission. Subcontracting, if permitted, shall not relieve the Contractor or its surety of any of their obligations under this Contract. The Contractor shall be and remain solely

responsible to the Commission for the acts or faults of its subcontractor and of such subcontractor’s officers, agents and employees.

Q#13 Can you please provide the last 2 years consumables orders?

A#13 See response to Q#10.

Statistical information including sales, traffic, supplies and visitor estimates may help in estimating Service Plaza volumes and proposals. Such documents are not part of the Contract documents and are provided by the Commission for informational purposes only. The information contained in these documents and responses are believed to be accurate. They show a record of past events that may or may not trend in the future. Responding Contractors are solely responsible for whatever significance, if any, they attach to the information contained therein.

2019	Plaza(s)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	
SP4	EI ToiletTissue	25	25	25	40	40	40	40	30	30	30	50	50	425	
	CP	25	25	25	30	40	40	30	30	30	30	50	30	385	
	EI LargeLiners	15	15	15	15	20	20	15	10	20	20	20	30	215	
	CP	15	15	15	15	10	20	15	10	20	20	20	20	195	
	EI ToiletSeatCovers	3	3	3	3	3	3	3	3	1	5	3	5	38	
	CP	3	3	3	3	3	3	3	3	1	5	3	5	38	
	EI Gloves	40	40	30	60	60	30	20	30	30	30	60	60	490	
	CP	40	40	10	60	60	30	20	30	30	30	60	60	470	
	EI HandSanitizer	2	2	1	1	1	1	1	1	1	1	1	1	14	
	CP	2	2	1	1	1	1	1	1	1	1	1	1	14	
	EI HandSoap	20	20	20	40	40	40	40	60	20	20	75	75	470	
	CP (gallons)	20	20	20	40	40	40	40	60	20	20	75	75	470	
	EI CleaningChem														
	CP														
	2021	Plaza(s)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
		EI ToiletTissue	30	30	30	40	40	40	40	50	50	40	40	60	490
CP		30	20	20	30	30	40	40	40	50	40	40	40	370	
EI LargeLiners		15	15	15	15	15	20	35	25	15	10	10	15	205	
CP		15	15	15	15	15	20	35	50	15	10	10	15	230	
EI ToiletSeatCovers		3	3	3	3	3	3	3	5	5	5	3	3	42	
CP		3	3	3	3	3	3	3	11	5	5	3	3	48	
EI Gloves		30	30	30	90	60	30	30	40	30	70	20	20	480	
CP		30	20	20	90	60	30	30	40	30	70	20	20	460	
EI HandSanitizer		2	1	2	3	1	3	4	4	2	1	1	1	25	
CP		2	1	2	3	1	3	4	4	1	1	1	1	24	
EI HandSoap		20	40	40	40	20	40	40	60	40	40	40	40	460	
CP (gallons)		20	20	40	40	20	40	40	100	40	40	40	40	480	
EI CleaningChem															
CP															

Q#14 Please confirm if this is Union Labor Requirement or Prevailing Wage Requirement

A#14 Not required.

Q#15 Were the Site Visits on 1/6/2022 mandatory?

A#15 No.

Q#16 How many contractors are bidding? Can a list of the contractors bidding be provided?

A#16 Bids are due February 11, 2022.

Q#17 Can you please provide pricing for the last RFP awarded?

A#17 See response to Q#7.

Q#18 Can you please provide the current staffing model?

A#18 See below.

NUMBER OF POSITIONS		FULL YEAR				SUPPLEMENTAL						
SUPERVISORY		Peak		Off Peak		Supplemental Supervision on and around Holidays						
# of	POSITIONS	> Memorial Day - Labor Day <		> Labor Day - Memorial Day <		Easter	Memoria l Day	July 4th	Thanks giving	Christm as	New Years	
		<i>Enter combined total number of supervisory hours per</i>		<i>Enter combined total number of supervisory hours</i>								
1	Account Manager	# of Hours per		# of Hours per								
	Project Supervisor	12	Hours per Week	12	Hours per Week	0	0	0	0	0	0	Addt. Mgmt. Hours
1	Site Manager	<i>Not less than</i>		<i>Not less than</i>								
	Head Supervisor	30	Hours per Week	30	Hours per Week	0	0	0	0	0	0	Addt. Mgmt. Hours
1	Supervisory Staff	<i>Not less than</i>		<i>Not less than</i>								
	Q.C. Manager	40	Hours per Week	12	Hours per Week	0	0	0	0	0	0	Addt. Supervisory Hours
1	Other Shift Leaders	40	Hours per Week	40	Hours per Week	0	0	0	0	0	0	Addt. Supervisory Hours
Shift Leaders are scheduled as part of hourly positions/staff as listed in the section below.												

NUMBER OF POSITIONS		FULL YEAR				SUPPLEMENTAL						
HOURLY		Peak		Off Peak		Supplemental Staffing on and around Holidays						
# of	POSITIONS	> Memorial Day - Labor Day <		> Labor Day - Memorial Day <		Easter	Memoria l Day	July 4th	Thanks giving	Christm as	New Years	
		<i>Enter combined total number of labor hours per shift</i>		<i>Enter combined total number of labor hours per shift</i>								
2	First Shift	<i>Not less than</i>		<i>Not less than</i>								
	7:00 AM to 3:00 PM	16	Labor-Hours Day	16	Labor-Hours Day	0	0	0	0	0	0	Addt. Labor-Hours
2	Second Shift	<i>Not less than</i>		<i>Not less than</i>								
	3:00 PM to 11:00 P	16	Labor-Hours Day	16	Labor-Hours Day	0	0	0	0	0	0	Addt. Labor-Hours
2	Third Shift	<i>Not less than</i>		<i>Not less than</i>								
	11:00 PM to 7:00 P	16	Labor-Hours Day	16	Labor-Hours Day	0	0	0	0	0	0	Addt. Labor-Hours
1	Supplemental	<i>Not less than</i>		<i>Not less than</i>								
	First shift 7am-3pm	8	Labor-Hours Day	8	Labor-Hours Day	0	0	0	0	0	0	Addt. Labor-Hours
1	High Volume Asst	<i>Not less than</i>		<i>Not less than</i>								
	Shift times/hours worked set to cover high volume	40	Labor-Hours Week	0	Labor-Hours Day	16	8	8	20	16	8	Addt. Labor-Hours

1 Supervisory Positions Per ACCOUNT: Specify the combined number of management/supervisory hours dedicated [per "week"] for Peak, Off Peak and Holiday

2 Hourly Positions Per PLAZA: Specify the number of labor-hours assigned for each shift [per "day"] for Peak, Off Peak and Supplemental Hours for Holidays

Note: If no hours are proposed for a particular position or shift, please put a "0" or "N/A" in the appropriate box.

End of Addendum No. 3