

OHIO TURNPIKE COMMISSION

Resolution Awarding Agreement TRM-8A for Cleaning and Janitorial Services at the Commission's Erie Islands and Commodore Perry Service Plazas

WHEREAS, on October 4, 2005, the Commission issued its Request for Proposals (RFP) to furnish cleaning and janitorial services at the Commission's **Erie Islands and Commodore Perry Service Plazas** (*Agreement TRM-8A*) for an initial term of two (2) years, which may be extended for not more than five (5) successive one-year periods; and

WHEREAS, the Commission's RFP was advertised in five (5) different newspapers and copies of the RFP were mailed to forty-five (45) known cleaning and janitorial service firms; and

WHEREAS, four (4) companies presented proposals to furnish cleaning and janitorial services at the Commission's Erie Islands and Commodore Perry Service Plazas, which proposals were duly opened on October 25, 2005, as provided in said published notice; and

WHEREAS, an evaluation committee comprised of the deputy executive director, the customer service manager and the western division service plaza manager reviewed the proposals submitted and awarded technical scores to each respondent, which scores were then divided by the cost proposal submitted by each respondent in order to identify the "best" cost performance index among the four (4) respondents; and

WHEREAS, as a result of this process, the evaluation committee has recommended that an agreement be awarded to **ServiceMaster by Horton** of Oberlin, Ohio, which submitted the following price proposal:

<u>Service Plaza</u>	<u>Monthly Per Plaza Fee</u>	<u>Annual Fee</u>	<u>Hourly Rate *</u>
Erie Islands	\$23,300.00	\$279,600.00	\$13.00
Commodore Perry	\$23,300.00	\$279,600.00	\$13.00

** for any added requested services*

WHEREAS, the director of contracts administration advises that: 1) the RFP conforms to the requirements of applicable statutes, 2) due and full consideration has been given to the proposals received, the respondents' qualifications and abilities to perform the required services, and 3) the aforesaid proposals were solicited on the basis of the same terms and conditions with respect to all RFP respondents and potential respondents; and

WHEREAS, the director of contracts administration further advises that ServiceMaster by Horton has provided a proposal guaranty and evidence of its ability to provide the required performance bond and insurance as set forth in the RFP, and that the Commission may legally accept said proposal from ServiceMaster by Horton; and

WHEREAS, the Commission's director of contracts administration has also reviewed and concurs with the evaluation committee's recommendation of ServiceMaster by Horton, as reflected in her written report, which report is before the Commission; and

WHEREAS, the executive director has reviewed the evaluation committee's and the director of contracts administration's written recommendations and concurs with the selection of ServiceMaster by Horton; and

WHEREAS, the Commission has determined that the proposal submitted by **ServiceMaster by Horton** of Oberlin, Ohio, is the **best** of all proposals received in response to the advertisement of said contract.

NOW, THEREFORE, BE IT

RESOLVED that the proposal submitted by **ServiceMaster by Horton** of Oberlin, Ohio, which included the following price proposal:

<u>Service Plaza</u>	<u>Monthly Per Plaza Fee</u>	<u>Annual Fee</u>	<u>Hourly Rate *</u>
Erie Islands	\$23,300.00	\$279,600.00	\$13.00
Commodore Perry	\$23,300.00	\$279,600.00	\$13.00

** for any added requested services*

is, and is by the Commission determined to be, the **best** of all proposals received for the performance of Agreement TRM-8A and is accepted; and

FURTHER RESOLVED that the executive director and director of contracts administration hereby are authorized to execute an agreement with **ServiceMaster by Horton** to furnish cleaning and janitorial services at the Commission's **Erie Islands and Commodore Perry Service Plazas** under Agreement TRM-8A, for an initial term of **two (2) years commencing December 1, 2005**, with an option to extend the agreement for no more than five (5), successive one (1) year periods, in the form heretofore prescribed by the Commission pursuant to the aforesaid RFP, and to take any and all action necessary or proper to carry out the terms of said RFP and said agreement; and

FURTHER RESOLVED that the Commission directs the return of the proposal guaranty provided by all RFP respondents, with their proposal, as soon as said agreement with ServiceMaster by Horton is executed.

(Resolution No. 45-2005 adopted November 14, 2005)