

# OHIO TURNPIKE COMMISSION

## Resolution Awarding Agreement TRM-9D for Janitorial Services at the Commission's Middle Ridge and Vermilion Valley Service Plazas

WHEREAS, on May 29, 2008, the Commission issued its Request for Proposals ("RFP") to furnish janitorial services at the Commission's Middle Ridge and Vermilion Valley Service Plazas (Agreement TRM-9D) for an initial term of two years, with provisions for up to five successive one-year extension periods; and

WHEREAS, the Commission's RFP was posted on the Commission's Website, advertised in four different newspapers and mailed to sixty-two known cleaning and janitorial service firms; and

WHEREAS, expenditures of the Commission for janitorial services at the Middle Ridge and Vermilion Valley Service Plazas under Agreement TRM-9D will exceed \$150,000.00 and, in accordance with Article V, Section 1.00 of the Commission's Code of Bylaws, Commission action is necessary for the award of such Agreement; and

WHEREAS, on June 19, 2008, five firms submitted Proposals to furnish the janitorial services at the Commission's Middle Ridge and Vermilion Valley Service Plazas; and

WHEREAS, an Evaluation Team comprised of the Director of Service Plaza Operations and the Eastern Division and Western Division Service Plaza Managers reviewed the Proposals submitted and awarded technical scores to each respondent; and

WHEREAS, the Cost Proposals were then unsealed by the Commission's Purchasing Manager who divided the technical scores awarded by the amounts of the Price Proposals submitted in order to identify the "best" cost performance index among the respondents; and

WHEREAS, as a result of this process, the Evaluation Team has recommended that an Agreement be entered into with **Any Domestic Work, Inc., d/b/a ADW, Inc. of Parma, Ohio**, which submitted the following Price Proposal:

| <u>Service Plaza</u> | <u>Monthly Per<br/>Plaza Fee</u> | <u>Annual Fee</u> | <u>Hourly Rate *</u> |
|----------------------|----------------------------------|-------------------|----------------------|
| Middle Ridge         | \$23,575.00                      | \$282,900.00      | \$9.70               |
| Vermilion Valley     | \$23,575.00                      | \$282,900.00      | \$9.70               |

*\* for any added requested services*

WHEREAS, the Director of Contracts Administration advises that: 1) the RFP conforms to the requirements of applicable statutes including Ohio Revised Code Sections 5537.07 and 5537.13, 2) due and full consideration has been given to the Proposals received, the respondents' qualifications and their abilities to perform the required services, and 3) the aforesaid Proposals were solicited on the basis of the same terms and conditions with respect to all RFP respondents and potential respondents; and

WHEREAS, the Director of Contracts Administration further advises that ADW, Inc. has provided a proposal guaranty of good and sufficient surety and evidence of its ability to provide the required performance bond and insurance as set forth in the RFP, and that the Commission may legally accept said proposal from ADW, Inc.; and

WHEREAS, the Executive Director has reviewed the Evaluation Team's and the Director of Contracts Administration's written recommendations and concurs with the selection of ADW, Inc.; and

WHEREAS, the Commission has determined that the Proposal submitted by ADW, Inc. of Parma, Ohio, is the **best** of all Proposals received in response to the advertisement of said RFP.

NOW, THEREFORE, BE IT

RESOLVED that the Proposal submitted by **Any Domestic Work, Inc., d/b/a ADW, Inc. of Parma, Ohio**, which included the following Price Proposal:

| <u>Service Plaza</u> | <u>Monthly Per Plaza Fee</u> | <u>Annual Fee</u> | <u>Hourly Rate *</u> |
|----------------------|------------------------------|-------------------|----------------------|
| Middle Ridge         | \$23,575.00                  | \$282,900.00      | \$9.70               |
| Vermilion Valley     | \$23,575.00                  | \$282,900.00      | \$9.70               |

*\* for any added requested services*

is, and is by the Commission determined to be, the **best** of all Proposals received for the performance of Agreement TRM-9D and is accepted; and

FURTHER RESOLVED that the Executive Director and Director of Contracts Administration hereby are authorized to: 1) execute Agreement TRM-9D with ADW to furnish janitorial services at the Commission's Middle Ridge and Vermilion Valley Plazas for an initial term of two years; 2) direct the return of the proposal guaranty provided by all RFP respondents, with their Proposals, as soon as said Agreement with ADW, Inc. is executed; 3) extend the Agreement predicated on satisfactory performance reviews by the Director of Service Plaza Operations for no more than five, successive one-year periods, pursuant to the terms and conditions of the aforesaid Agreement; and 4) to take any and all action necessary or proper to carry out the terms of said Agreement.

**(Resolution No. 33-2008 adopted July 28, 2008)**