

TCS MODERNIZATION PROJECT

OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION

Resolution Authorizing Stantec Consulting Services, Inc. to Perform Toll Collection System Project Management Services – Task 5 – Support Services for Integration of the Toll Collection System with the Customer Service Center and Unpaid Toll Processing System Under Project No. 71-19-10 in the Increased Not-To-Exceed Amount of \$3,526,500.00

WHEREAS, the Commission selected Stantec Consulting Services, Inc. (“Stantec”) to perform project management services for the Toll Collection System Modernization (the “TCS Project”) pursuant to the adopted resolutions, on the dates noted and for the scope of work identified below:

RESOLUTION	DATE ADOPTED	SCOPE OF SERVICES	AMOUNT AUTHORIZED
48-2019	October 21, 2019	Task 1 and Task 2 services under Project No. 71-19-10	\$500,000.00
38-2020	May 18, 2020	Task 3 services under Project No. 71-19-10, including oversight of the development, implementation, testing, installation and integration of the TCS Project over a 3 year period	\$1,955,000.00
65-2020	October 19, 2020	Task 4 – Year 2 Onsite Services under Project No. 71-19-10	\$322,500.00
		CURRENT TOTAL: (without Task 5 Services)	\$2,777,500.00

WHEREAS, the Deputy Executive Director/CFO and Director of Audit and Internal Control have determined that the next phase of services for the Project is Task 5;

WHEREAS, Stantec has submitted a fee proposal dated May 28, 2021, to provide services for the management and coordination of the integration of the new TCS with the new Customer Service Center (CSC) deployed on February 15, 2021 (known as CSC Phase 2) through June 2023, support for the remaining CSC Phase I implementation and acceptance activities, image review implementation services, print house services procurement and implementation, and collection services procurement and implementation (“Task 5 Services”), in the not-to-exceed amount of \$749,000.00, which amount the Deputy Executive Director/CFO and Director of Audit and Internal Control have deemed to be reasonable and necessary; and

WHEREAS, Stantec’s fee proposal further provides for the following:

- 3,600 hours of assistance by Stantec personnel over a two-year period;
- The budget for said Task 5 Services is **\$749,000.00**, which is based on 3,600 billable hours multiplied by the hourly rates as listed below:
 - Project Principal, 48 hours x \$258.00 per hour
 - Project Manager, 768 hours x \$236.00 per hour
 - Senior Toll Specialist, 192 hours x \$225.00 per hour
 - Senior Toll Consultant, 2,400 hours x \$200.00 per hour
 - Toll Planner, 192 hours x \$108.00 per hour; and
- Out-of-Pocket Costs totaling \$11,600.00.

WHEREAS, the amount set forth in the fee proposal from Stantec, dated May 28, 2021, to perform Task 5 will increase the contract by an amount that exceeds the Executive Director’s contracting authority under Article V, Section 1.00 of the Commission’s Code of Bylaws, and Commission approval is necessary to authorize the Acting Chief Engineer to issue an assignment letter to Stantec for Task 5 services incorporating the Task 5 scope of services and approved fee proposals; and

WHEREAS, the Acting Chief Engineer has reviewed the recommendation submitted by the Deputy Executive Director/CFO/Comptroller and Director of Audit and Internal Control and the Acting Chief Engineer recommends that the Commission authorizes Stantec to perform Task 5 under Project No. 71-19-10; and

WHEREAS, the Executive Director has reviewed the recommendation submitted by the Deputy Executive Director/CFO and Director of Audit and Internal Control and approves the recommendation to authorize Stantec to perform Task 5 under Project No. 71-19-10; and

WHEREAS, the Commission has duly considered such recommendation.

NOW, THEREFORE, BE IT

RESOLVED, by the Ohio Turnpike and Infrastructure Commission that the proposal from Stantec dated May 28, 2021 to perform Task 5, specifically the services described in the recitals, under Project No. 71-19-10 in the not-to-exceed amount of \$749,000.00 is approved, and the Executive Director or the Acting Chief Engineer is authorized to issue an assignment letter to Stantec to perform such project management services in accordance with the terms and conditions of the existing Agreement and Stantec's fee proposal dated May 28, 2021, resulting in the aggregate not-to-exceed amount of \$3,526,500.00 for Tasks 1, 2, 3, 4 and 5.

(Resolution No. 36-2021 adopted June 21, 2021)