

# **OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION**

## **Resolution Authorizing Purchase of NEOGOV Solution, Implementation Services and Maintenance Services Under Omnia Partners Cooperative Purchasing Program in the Total Amount of \$320,832.50**

WHEREAS, the Commission is authorized by Section 9.48(B)(2) of the Ohio Revised Code to participate in a joint purchasing program operated by a federal or state association of political subdivisions and the Commission's membership in Omnia Partners, a cooperative purchasing program, has been confirmed through the execution of a master agreement dated August 12, 2021; and

WHEREAS, the Commission's Human Resources Department currently uses a manual, paper-driven process for requisitioning, recruiting and onboarding personnel which is labor intensive and time-consuming and is seeking an electronic process for posting job openings, managing and monitoring applications, scheduling interviews and onboarding personnel; and

WHEREAS, a team consisting of Human Resources, Payroll and Technology staff developed solution requirements, contacted vendors and reviewed software demonstrations from a variety of vendors and, based on this process, determined that the NEOGOV solution provides the best functionality, modularity and ease of implementation to meet the requirements of the Human Resources Department, including a short implementation timeline; and

WHEREAS, the NEOGOV solution and implementation services and five (5) years of maintenance services are available through Omnia Partners, under Contract No. 2018011-02, through SHI International Corporation of Somerset, New Jersey, in the total amount of \$320,832.50; and

WHEREAS, the Director of Administration and the Chief Information Officer recommend that the Commission authorize the purchase of the NEOGOV solution and implementation services and five (5) years of maintenance services through Omnia Partners under Contract No. 2018011-02, through SHI International Corporation of Somerset, New Jersey, in the total amount of \$320,832.50; and

WHEREAS, Commission action is necessary under Article V, Section 1.00 of the Commission's Code of Bylaws because the expenditures required to purchase the NEOGOV solution and implementation services and maintenance services exceeds \$150,000.00; and

WHEREAS, the Executive Director has reviewed the recommendation of the Director of Administration and Chief Information Officer and concurs that the Commission should approve the purchase of the NEOGOV solution and implementation and maintenance services under the Omnia Partners cooperative purchasing program, under Contract No. 2018011-02, through SHI International Corporation; and

WHEREAS, the Commission has duly considered such recommendations.

NOW, THEREFORE, BE IT

RESOLVED, by the Ohio Turnpike and Infrastructure Commission that the purchase of the NEOGOV application and implementation services and five (5) years of maintenance services necessary to support the application, recruiting and onboarding process in the Human Resources Department from SHI International Corporation, through the Omnia Partners Cooperative Purchasing Program under Contract No. No. 2018011-02, in the total amount of \$320,832.50, is approved; and

FURTHER RESOLVED, that the Executive Director has the authority under Article V, Section 1.00 of the Code of Bylaws to approve such extra work or change orders under said contract that does not exceed ten percent of the approved contract amount or the Executive Director's contracting authority and which is a result of an increase in the planned quantities, newly mandated requirements that did not exist at the time of original contract award, or circumstances that would create a life, safety, or health threatening situation or would unduly delay the completion of the project or increase its costs.

**(Resolution No. 53-2021 adopted August 16, 2021)**